

**BOARD OF REGENTS**  
**EASTERN MICHIGAN UNIVERSITY**

**RECOMMENDATION**

**MONTHLY REPORT**  
**EDUCATIONAL POLICIES COMMITTEE**

**ACTION REQUESTED**

It is requested that the Educational Policies Committee Agenda for September 20, 2011 and the Minutes of the June 21, 2011 meeting be received and placed on file.

**SUMMARY**

The primary items for the September 20, 2011 Educational Policies Committee meeting include: (1) Emeritus Staff Status, (2) Emeritus Faculty Status, (3) Academic Affairs Administrative/ Professional Appointments/Transfers, (4) Academic Retirements/Separations, (5) Faculty Appointments, (6) Faculty Tenure Appointments, (7) Lecturer Appointments, (8) Academic Program Additions and Program Deletions, (9) Policy Revision: Grading and Academic Probation, (10) Policy Revision: General Revision of Policy 6.2.1.

**FISCAL IMPLICATIONS**

The fiscal impact of the actions taken is listed in the appropriate sections and in the Board minutes.

**ADMINISTRATIVE RECOMMENDATION**

The proposed action has been reviewed and is recommended for Board approval.

\_\_\_\_\_  
University Executive Officer

\_\_\_\_\_  
*8/30/2011*  
Date

**EASTERN MICHIGAN UNIVERSITY**  
**Board of Regents**  
**Educational Policies Committee**

September 20, 2011  
2:00 – 2:45 p.m.  
205 Welch Hall

**AGENDA**

**Consent Agenda**

- Section 1 Emeritus Staff Recommendations (*Rhonda Longworth*)
- Section 2 Emeritus Faculty Recommendations (*Rhonda Longworth*)
- Section 3 Academic Affairs Administrative/Professional Appointments/Transfers (*David Woike*)
- Section 4 Academic Retirements/Separations (*David Woike*)
- Section 5 Faculty Appointments (*David Woike*)
- Section 6 Faculty Tenure Appointments (*David Woike*)
- Section 7 Lecturer Appointments (*David Woike*)

**Regular Agenda**

- Section 14 Monthly Report and Minutes (*Regent Sidlik*)
- Section 15 Academic Program Additions and Program Deletions (*Rhonda Longworth*)
- Section 16 Policy Revision: Grading and Academic Probation (*Rhonda Longworth*)
- Section 17 Policy Revision: General Revision of Policy 6.2.1 (*Rhonda Longworth*)

**Update and Discussion**

Advising and Counseling

EASTERN MICHIGAN UNIVERSITY  
BOARD OF REGENTS

**EDUCATIONAL POLICIES COMMITTEE MINUTES**

June 21, 2011  
1:00-1:45 p.m.  
205 Welch Hall

**Attendees:** (seated at tables) B. Bond, Provost and Executive Vice President Kay, D. Ritzenhein, Regent Sidlik (Chair)

**Guests:** (as signed in) S.I. Ahmad, K. Anderson, M. Byrd, J. Church, D. deLaski-Smith, A. Dow, C. Emal L. Findley, B. Fish, C. Freedman-Doan, R. Hanna, E. Healander, M. Jackson, A. Johnson, J. McGadney, M. Milletti, A. Monea, R. Nord, C. Powell, K. Sails, B. Sipe, B. Warren, G. Wilmes, M. Zdrojicowski

*Regent Thomas Sidlik* convened the meeting at 1:00 p.m.

**Emeritus Staff Status (Section 1)**

*Jack Kay, Provost and Executive Vice President*, recommended that the Board of Regents grant Emeritus Faculty Status to two (2) former staff members: Judy Church, Senior Secretary, Risk Management and Workers' Compensation; and Nancy Mida, Communications Manager, EMU Foundation.

**Emeritus Faculty Status (Section 2)**

*Jack Kay, Provost and Executive Vice President*, recommended that the Board of Regents grant Emeritus Faculty Status to five (5) former faculty members: S. Imitaz Ahmad, Professor, Computer Information Systems; Nancy Allen, Professor, English Language and Literature; Emily Catherine Day, Professor, World Languages; Barry Fish, Professor, Psychology; and Arthur Howard, Professor, Chemistry.

**Academic Affairs Administrative/Professional Appointments/Transfers (Section 3)**

*Donald Ritzenhein, Assistant Vice President for Academic Personnel and Contract Administration, Academic Human Resources*, recommended that the Board of Regents approve four (4) Administrative/Professional appointments and two (2) transfers at the ranks and effective dates shown on the listing provided to the Board.

**Academic Separations/Retirements (Section 4)**

*Donald Ritzenhein, Assistant Vice President for Academic Personnel and Contract Administration, Academic Human Resources*, recommended that the Board of Regents approve nine (9) retirements and separations for the reporting period January 1, 2011 through May 31, 2011.

**Faculty Appointments (Section 5)**

*Donald Ritzenhein, Assistant Vice President for Academic Personnel and Contract Administration, Academic Human Resources*, recommended that the Board of Regents approve the appointment of twenty-eight (28) new faculty members for the 2011-2012 academic year at the rank, salary, and effective dates shown on the listing provided to the Board.

**Faculty Reappointments (Section 6)**

*Donald Ritzenhein, Assistant Vice President for Academic Personnel and Contract Administration, Academic Human Resources,* recommended that the Board of Regents accept the report from the Division of Academic Affairs pertaining to the reappointment of one-hundred two (102) probationary faculty members for the 2011-2012 academic year.

**Faculty Tenure Appointments (Section 7)**

*Donald Ritzenhein, Assistant Vice President for Academic Personnel and Contract Administration, Academic Human Resources,* recommended that the Board of Regents approve the granting of tenure, effective beginning with the 2011 fall semester, for twenty-four (24) faculty members.

**Faculty Promotions (Section 8)**

*Donald Ritzenhein, Assistant Vice President for Academic Personnel and Contract Administration, Academic Human Resources,* recommended that the Board of Regents accept and place on file the report entitled Promotion of Faculty Members effective Fall 2011.

**Lecturer Promotions (Section 9)**

*Donald Ritzenhein, Assistant Vice President for Academic Personnel and Contract Administration, Academic Human Resources,* recommended that the Board of Regents approve one (1) new lecturer appointment for the 2011-2012 academic year at the rank, salary, and effective date shown on the listing provided to the Board.

**Lecturer Promotions (Section 10)**

*Donald Ritzenhein, Assistant Vice President for Academic Personnel and Contract Administration, Academic Human Resources,* recommended that the Board of Regents accept and place on file the report entitled Promotion of Lecturers effective for 2011-2012.

**Spring-Summer 2011, Fall 2011, and First Round of Winter 2012 Faculty Research & Creative Activity Fellowships (Section 19)**

*Byron Bond, Interim Associate Provost and Associate Vice President for Research,* recommended that the Board of Regents accept and place in file the Report on Spring-Summer 2011, Fall 2011 and First Round of Winter 2012 Faculty Research and Creative Activity Fellowships.

**Appointment of Charter Schools Board Members (Section 20)**

*Malverne Winborne, Director, Charter Schools,* recommended that the Board of Regents appoint Bernard Geter to a three-year term on the Board of Directors for the Academy for Business and Technology; Richard Hamme, Curtis Robinson and Cynthia Smith to three-year terms on the Board of Directors of Commonwealth Community Development Academy; Peter Sinclair and Mary Spademan to three-year terms on the Board of Directors of Grand Blanc Academy; Randy McNeil to a three-year term on the Board of Directors of Hope Academy; and Jasmine Fields to a three-year term on the Board of Directors of the Dr. Joseph F. Pollack Academic Center of Excellence (PACE).

**Reissuance of Charter – Commonwealth Community Development Academy (K-8) (Section 21)**

*Malverne Winborne, Director, Charter Schools,* recommended that the Board of Regents reissue the charter for Commonwealth Community Development Academy and Gaudior Academy and authorize the

president to the University to execute a new five-year contract for both academies which will expire July 1, 2016. Descriptions of these academies were provided included in the materials provided to the Board.

**Correction of University Calendar (Section 23)**

*Jack Kay, Provost and Executive Vice President*, recommended that the Board of Regents approve changes to previously approved Academic Calendars for 2011-12, 2012-13, 2013-14, and 2014-15 as described in the materials provided to the Board.

**Discussion – Academic Advising and General Education (Jelani McGadney)**

**Academic Advising**

Student Body President Jelani McGadney expressed his concern regarding academic advising and the confusion experienced by students. Mr. McGadney stated that he has met with the University Advising and Career Development Center (UACDC) and understands that policies and practices have been put in place, but he would like to see further improvements.

- Paperwork is up to date in both the UACDC and the academic departments advising offices.
- Printed paperwork is the same as the paperwork available on the website.
- All forms used in academic advising, whether in UACDC or the academic departments, should be identical.
- The UACDC and the academic departments need access to each other's paperwork.
- LBC credit must be properly recorded on the student transcripts.

Regent Parker asked Mr. McGadney what process he has followed and if he has asked for deadlines. He explained that he met with Regent Sidlik and Regent Wilbanks regarding this issue, and that he has been working with UACDC, but had not asked for a deadline from UACDC. Regent Parker advised Mr. McGadney to ask for due dates when working with others to resolve issues.

Regent Sidlik requested an Advising/Counseling update for the September, 2011 Educational Policies Committee meeting.

**General Education**

Mr. McGadney requested that the Civics/American Government requirement be restored to the General Education requirements. Provost Kay explained that the General Education department with faculty input establishes general education requirements. After further discussion, Mr. McGadney was advised to work through the process with the General Education department.

Regent Sidlik thanked those in attendance, and adjourned the meeting at 1:45 p.m.

Respectfully submitted,

Robertta Goffeney, Administrative Secretary  
Academic Affairs