

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

EMERITUS STAFF STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to five (5) staff members: Carol Frisbie, Supervisor Telephone Services, who retired November 5, 2010; Karen Hathaway, Library Assistant, who retired August 31, 2010; Mark A. Morton, Library Technical Distribution Specialist, who retired August 1, 2010; Luinda J. Smith, Library Assistant, who retired August 31, 2010; Lois J. Whitehead, Library Associate, who retired August 31, 2010.

STAFF SUMMARY

According to University policy, retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
President

12/1/2010

Date



EASTERN MICHIGAN UNIVERSITY

Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of Recreation/Intramurals recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: Carol Friskie

Current Status at EMU: Pl-05 Supervisor Telephone Svcs.

Date of Hire at EMU: 10/20/74 Retirement Date: 11/5/2010

Number of Years at EMU: 36 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _____

Home Telephone: _____ E-Mail Address: _____

Name of Spouse: _____

Degree(s)/Institutions/Year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Robert England 11/1/2010
Recommended by (please print) Date

Department Head and/or Supervisor _____ Date _____

Dean and/or Vice President 11/2/10
Date

Provost/ _____ Date _____

December 16, 2010
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall

November 1, 2010

This is a recommendation for Carol Frisbie to be awarded with Emeritus staff status. Mrs. Frisbie has served EMU for 36 years as the University's telephone switchboard operator; she was the friendly familiar voice on the other end of the line that was always there to help others. Over the years, Carol has represented EMU with professionalism, dedication, accuracy and pride. I've never met anyone so devoted to EMU, which she demonstrates often, as Carol can always be found in the stands supporting EMU at football, basketball, baseball and volleyball games. Even though she is retiring from EMU, I am confident that her love for EMU will never retire. It would be nice to award someone who has truly served EMU with such an honorable award.

Sincerely,

Robert W. England
Director



EASTERN MICHIGAN UNIVERSITY

Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of University Library recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Karen Hathaway

Status at EMU: Library Assistant, CS-05 (AP10 and above)

Date of Hire at EMU: July 30, 1990 Retirement Date: August 31, 2010

Number of Years at EMU: 20 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _____

Home Telephone: _____ E-Mail Address: _____

Name of Spouse: _____

Degree(s)/Institutions/Year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please Attach a Brief Statement of Support to this Form - See attached

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost's Office.

Brian Steimel

11/30/10

Recommended by (please print)

Date

Supervisor

/

Date

11/30/10

Department Head/ Dean and/or Vice President

11/30/10

Date

Provost

Date

12-2-10

Date Submitted to Board of Regents

December 16, 2010

Please forward this completed form to:

Nicki Banush
Academic Affairs, 106 Welch Hall

D R A F T

Emeritus Recommendation for Karen Hathaway Statement of Support

Karen Hathaway has been a loyal and dependable employee and has served the Eastern Michigan University campus faithfully for the past 20 years. Karen's commitment and dedication to the University has been exemplary.

Karen was hired as a full-time Parking Clerk in January 1990 then transferred to Admissions in July 1990. Karen came to work in the Library Circulation department in October 1993 and worked there until her retirement August 31, 2010.

Karen worked as the Library circulation stacks supervisor and maintained a high standard in shelving while learning and getting new procedures in place. She was active in coordinating major shifts of books in the stacks and has a great working relationship with internal and external clients and works well with student employees. She provides solid service to both library patrons and students.

Karen's dedication and loyalty to the faculty, staff and EMU community has been evident to all those she has so faithfully served over her many years with E.M.U. The university librarian/dean concurs with the coordinator of Library Circulation in highly recommending Karen be awarded Emeritus Staff Status.



EASTERN MICHIGAN UNIVERSITY
Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of University Library recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Mark A. Morton

Status at EMU: Library Technical Distribution Specialist (AP10 and above)

Date of Hire at EMU: August 7, 1967 Retirement Date: August 1, 2010

Number of Years at EMU: 43 years (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _

Home Telephone: _ E-Mail Address: _

Name of Spouse: _

Degree(s)/Institutions/Year: Baccalaureate: _

Masters: _

Please Attach a Brief Statement of Support to this Form - See attached

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost's Office.

Thomas B. Thompson 10/19/2010
Recommended by (please print) Date

Subervisor ' 1 Date 10/19/2010 Department Head/ Dean and/or Vice President 10/20/10 Date

Provost, 10/28/2010 December 16, 2010
Date Date Submitted to Board of Regents

Please forward this completed form to:

Nicki Banush
Academic Affairs, 106 Welch Hall

Emeritus Recommendation for Mark A. Morton Statement of Support

Mark A. Morton was a loyal and dependable employee and served the Eastern Michigan University campus faithfully for the past forty- three years. Mark's commitment and dedication to the University was exemplary. Mark was almost always one of the first library employees to arrive at work each morning. He has provided service not only to the library but the entire campus as the Library Technical Distribution Specialist. Mark's personnel file is over flowing with special "thank you" and appreciation letters received because he was that employee who went beyond his responsibilities to assure that each individual received the assistance needed to do their job effectively.

Upon returning from Military Service in October 1970, Mark was hired as an Audio Visual equipment operator and in March 1973 as an equipment and materials clerk, 1978 as an AV Materials Clerk, and in 1982 as a technical distribution specialist where he worked until his retirement, August 1, 2010.

Mark worked closely with the Library's audio visual staff and the entire campus community seeing that classes were setup and ready to go. His quality of performance was always top-level and in accordance with high personal standards. He worked as hard and fast as possible, completely dependable, self-motivated, accurate and always courteous and accommodating, extremely service-minded, went out of his way to meet the needs of others, anticipated needs, headed off problems and accepted all new responsibilities with a positive attitude and enthusiasm.

Mark's dedication and loyalty to the faculty, staff and EMU community has been evident to all those he has so graciously served over his many years with EMU. The University Library Dean concurs with the Library Technical Hardware Coordinator in highly recommending Mark A. Morton be awarded Emeritus Staff Status.



EASTERN MICHIGAN UNIVERSITY

Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of University Library recommends the awarding of **Emeritus Staff Status** for the following retiring/retired staff member:

Name of Staff Member: Luinda J. Smith

Status at EMU: Library Assistant, CS-05 (AP10 and above)

Date of Hire at EMU: April 22, 1970 Retirement Date: August 31, 2010

Number of Years at EMU: 40 (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _____

Home Telephone: _____ E-Mail Address: _____

Name of Spouse: _____

Degree(s)/Institutions/Year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please Attach a Brief Statement of Support to this Form - See attached

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost's Office.

Joe Badics 10/19/10
Recommended by (please print) Date

10/19/10 10/20/10
Supervisor Date Department Head/ Dean and/or Vice President Date

10/19/10 December 16, 2010
Date Date Submitted to Board of Regents

Please forward this completed form to:

Nicki Banush
Academic Affairs, 106 Welch Hall

Emeritus Recommendation for Luinda J. Smith Statement of Support

Luinda J. Smith has been a loyal and dependable employee who served Eastern Michigan University faithfully for the past 40 years. Luinda's commitment to the University has been exemplary.

Luinda was hired full-time in the Library Technical Services Department in April 22, 1970, where she worked until her retirement date of August 31, 2010.

Luinda's work was of the highest quality. She helped out in various areas within the Acquisitions Department and worked well with everyone. Luinda's diligence, work ethic, and expertise in the department and other outstanding qualities made her a great role model for her colleagues.

Luinda's dedication and loyalty to the faculty, staff and EMU community has been evident to all those she has so faithfully served over her many years. The university librarian/dean concurs with the Acquisitions Librarian in highly recommending Luinda be awarded Emeritus Staff Status.



EASTERN MICHIGAN UNIVERSITY

Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of University Library recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: Lois J. Whitehead

Status at EMU: Library Associate, CS-06 (AP10 and above)

Date of Hire at EMU: February 12, 1968 Retirement Date: August 31, 2010

Number of Years at EMU: 42 years Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: _____

Home Telephone: _____ E-Mail Address: _____

Name of Spouse: _____

Degree(s)/Institutions/Year: Baccalaureate: _____

Masters: _____

Doctoral: _____

Please Attach a Brief Statement of Support to this Form - See attached

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost's Office.

Michael Barnes October 28, 2010
Recommended by / (please print) Date

10-28-10 10/28/10
Supervisor / Date Department Head/ Dean and/or Vice President Date

11-2-10 December 16, 2010
Provost / Date Date Submitted to Board of Regents

Please forward this completed form to:

Nicki Banush
Academic Affairs, 106 Welch Hall

Emeritus Recommendation for Lois J. Whitehead Statement of Support

Lois J. Whitehead has been a loyal and dependable employee and has served the Eastern Michigan University campus faithfully for 42 years. Lois' commitment, loyalty, and dedication to the University have been commendable.

Lois has spent her entire EMU career in the Library Cataloging Department and worked her way up to a Library Associate and remained at this position until her retirement date of August 31, 2010. As the senior staff member of the unit, Lois assisted in the hiring, training, and supervising of cataloging staff and student assistants.

Lois was a valuable asset in the examination of monograph bibliographic records for the Cataloging Librarian and the rest of the department. She was always willing to help lend her expertise to any problem in the unit. She was a leader in processing of theses and dissertations.

Lois' dedication and loyalty to the faculty, staff and EMU community has been evident to all those she has so faithfully served over her many years with E.M.U.

The University Librarian/Dean concurs with the Cataloging Librarian in highly recommending Lois J. Whitehead for Emeritus Staff Status.