

EASTERN MICHIGAN UNIVERSITY

Board of Regents

201 Welch Hall

(734) 487-2410

Tuesday, November 27, 2001

8:00 a.m. Student Affairs Committee Meeting
205 Welch Hall

8:00 a.m. Faculty Affairs Committee Meeting
201 Welch Hall

9:00 a.m. Educational Policies Committee Meeting
205 Welch Hall

10:30 a.m. Finance Committee Meeting
201 Welch Hall

12:00 p.m. Regular Board Meeting - Communication Section
201 Welch Hall

1:30 p.m. Reconvene Regular Board Meeting
201 Welch Hall

AGENDA

Roll Call Attendance

Tab A Communications

Lunch

Reconvene Regular Board Meeting

Call to Order

Roll Call Attendance

Tab B Resolutions and Recognitions

- Dr. Morell D. Boone
- Presidential Scholarship Award Winners for 2001-2002

Tab C Minutes of September 25, 2001 Regular Board Meeting

Tab D President's Report

Tab E Executive Summary

CONSENT AGENDA

- Section 1 REPORT: Treasurer's Report (FC)
- Section 2 REPORT: Internal Audit (FC)
- Section 3 REPORT: Grants/Contracts (FC)
- Section 4 REPORT: Construction Projects Progress (FC)
- Section 5 REPORT: Accounts Receivable (FC)
- Section 6 REPORT: Technology Plan Implementation (FC)
- Section 7 Academic Affairs Administrative/Professional Appointments (EPC)
- Section 8 Staff Appointments (EPC)
- Section 9 Separations/Retirements (EPC)
- Section 10 Emeritus Staff Status (EPC)

REGULAR AGENDA

Student Affairs Committee

- Section 11 Monthly Report and Minutes (SAC)

Educational Policies Committee:

- Section 12 Monthly Report and Minutes (EPC)
- Section 13 Appointment of Charter Schools Board Member (EPC)
- Section 14 2000-2001 Charter Schools Annual Report (EPC)
- Section 15 2000-2001 Affirmative Action Report (EPC)
- Section 16 Commencement Speaker (EPC)
- Section 17 Enhanced Access to Public Records Policy (EPC)

Faculty Affairs Committee:

- Section 18 Monthly Report and Minutes (FAC)

Finance Committee:

- Section 19 Monthly Report (FC)
- Section 20 FY 2003 Appropriation Request (FC)
- Section 21 2000-01 EMU Foundation Annual Report (FC)
- Section 22 FY 2003 Capital Outlay Budget Request (FC)
- Section 23 New Parking Structure, Surface Lots & Related Projects (FC)
- Section 24 Bond Authorization Resolution – New Parking Structure (FC)
- Section 25 Authorization to Include EMU Foundation and Eagle Crest Employees
 In EMU's Medical Benefits Plan (FC)
- Section 26 FY 2002 Parking Rates (FC)

EASTERN MICHIGAN UNIVERSITY

Board of Regents' Meeting

The preliminary minutes of the September 25, 2001, Board of Regents Meeting.

The Regular Meeting of the Eastern Michigan University Board of Regents was called to order by Chair Incarnati at 12:00 p.m. in Room 201, Welch Hall, Ypsilanti, Michigan.

Chairman Incarnati asked Secretary Aymond for an attendance call.

The Board Members present were:

- Chairman Philip Incarnati
- Vice Chair Rosalind Griffin
- Regent Joseph Antonini
- Regent Jan Brandon
- Regent Steven Gordon
- Regent Michael Morris
- Regent Karen Valvo

The Board Member absent was:

- Regent Robert DeMattia

Members of the Administration present were:

- President Samuel Kirkpatrick
- Vice President Patrick Doyle
- Vice President Courtney McAnuff
- Vice President Juanita Reid
- Vice President Paul Schollaert
- Vice President John Shorrock
- Vice President Jim Vick

COMMUNICATIONS

Secretary Aymond announced there were no requests to address the Board. The Board recessed for lunch.

The Regular Meeting of the Eastern Michigan University Board of Regents was reconvened at 1:33 p.m. and an attendance roll call was taken.

The Board Members present were:

Chairman Philip Incarnati
Vice Chair Rosalind Griffin
Regent Joseph Antonini
Regent Jan Brandon
Regent Steven Gordon
Regent Michael Morris
Regent Karen Valvo

The Board Member absent was:

Regent Robert DeMattia

Chairman Incarnati commented on the retirement of George Johnston, the executive director of University Planning, Budget and Analysis. He will be missed.

RESOLUTION: to recognize Cultural Heritage Months

Regent Griffin moved and Regent Antonini seconded to support the Resolution for Cultural Heritage Months.

WHEREAS, Eastern Michigan University recognizes that respect for other people, cultures and ideas are hallmarks of an educated person, and seeks to demonstrate an appreciation of human diversity and an atmosphere of mutual respect through its programs and activities; and

WHEREAS, for the second consecutive year, Eastern Michigan University has been cited for its commitment to campus diversity by being recognized in the annual "America's Best Colleges" published by U.S. News and World Report; and

WHEREAS, African American, Latino and Native American people have all distinguished themselves and have had significant roles in the history of the state of Michigan and the United States, and have served and sacrificed to defend liberty and advance democracy throughout the world; and

WHEREAS, African American, Latino and Native American cultures continue to deeply enrich our nation intellectually, socially, artistically and otherwise; and

WHEREAS, Congress has established September 15 through October 15 as National Hispanic Heritage Month in recognition of the fastest-growing segment of the nation's population, the Eastern Michigan University Latino student organizations and others will host a variety of cultural activities; and

WHEREAS, the month of November has historically been designated as National Native American History Month in recognition of America's moral and legal obligations to the native peoples of North America, Eastern Michigan University will celebrate the month with an array of campus programs, as well as the tenth annual Pow Wow October 13 and 14, 2001; and

WHEREAS, the month of February has historically been designated as Black History Month by the President of the United States in recognition of men and women who, with extraordinary courage and faith, have prevailed against centuries of slavery and discrimination to contribute immeasurably to the structure and strength of our Nation, African American and other organizations at Eastern Michigan University will host a variety of relevant activities and programs;

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents calls upon all Eastern Michigan University faculty, staff and students to join the President of the United States, the Governor of the State of Michigan and communities across the Nation in recognizing the many contributions made by African Americans, Latinos and Native Americans to our state and to our nation by honoring these observances with appropriate programs, ceremonies and activities, and by dedicating themselves to the pursuit of equality.

Motion Carried.

RESOLUTION: for Dr. Barry Fish

Regent Brandon recommended and Regent Griffin seconded the Resolution for Dr. Barry Fish.

WHEREAS, Dr. Barry Fish has served Eastern Michigan University as Dean of the College of Arts and Sciences from 1989 to 2001, and

WHEREAS, he established the College's first Resource Development Board, and greatly increased fundraising for the college, and established numerous endowments and scholarships, including the first-ever college-wide scholarships, and

WHEREAS, he oversaw the creation and establishment of the Department of African American Studies, the Graduate Program in Computer Science, and EMU's first Ph.D. program in clinical psychology, and

WHEREAS, he hired 22 department heads and eight interim department heads, and

WHEREAS, he greatly expanded and enhanced the College of Arts and Sciences Undergraduate Symposium, including expanding the symposium to involve all colleges, and

WHEREAS, the College increased its share of student credit hour production in the division, and

WHEREAS, the College increased the percentage of total EMU faculty from 52.3% to 54.4%, and

WHEREAS, the College increased its percentage of female faculty from 24% to 35.5%, and

WHEREAS, the College increased the percentage of faculty in the College of Arts and Sciences with terminal degrees from 84.7% to 87.4%, and

WHEREAS, the College increased the percentage of minority faculty in the College of Arts and Sciences by 4.8%, and

WHEREAS, the College increased the percentage of total EMU student credit hours from 63.8% to 66.2%, and increased the percentage of total EMU FTEF from 55.5% to 58.8%, and

WHEREAS, he established the first college-based student travel grant program, which last year provided travel support for 53 students using money raised from private sources, and

WHEREAS, he formed two administrative EMU-AAUP negotiating teams plus served as a consultant during the most recent negotiations, and

WHEREAS, he played a significant role in grant development for and acquisition of Parson's estate, and

WHEREAS, he established the first college-wide undergraduate advising office, and

WHEREAS, he has been actively involved in the Council of Colleges of Arts and Sciences and has served as chair of the Michigan Council of Arts and Sciences Deans;

NOW, THEREFORE, BE IT RESOLVED that the Eastern Michigan Board of Regents expresses its great appreciation to Dr. Barry Fish for his service as Dean of the College of Arts and Sciences, congratulates him on his many achievements in this position and conveys best wishes for continued success.

Motion Carried.

MINUTES OF THE JUNE 19, 2001, BOARD MEETING

Regent Griffin moved and Regent Branson seconded to approve the minutes of the June 19, 2001 Board Meeting. The corrections were noted and made.

Motion Carried.

PRESIDENT'S REPORT

The outset of the fall semester at EMU has been reminiscent of Charles Dickens—"It was the best of times, it was the worst of times." We have much to celebrate as we note many new developments and new faces at EMU, and we have much to be thankful for as we reflect on the tragic events two weeks ago. I am proud of the work that so many undertook on campus as part of our emergency response and planning teams and those who provided special counseling services and comfort to our students and others in the campus community. Our top priority was the physical security and emotional well being of everyone on campus. Faculty and staff reached out to students, both in class and out, to discuss and reflect on these events, and campus supervisors were supportive of staff who needed additional flexibility during these difficult times. Many on campus have come together to better understand and reflect on these events, and our activities have included a variety of vigils, memorial events, and reconciliation and learning activities to provide meaning to this tragedy.

Once the initial shock of the events of September 11 began to sink in, Americans across the nation began to look for ways to contribute to rescue and relief efforts. One of our own students, Sean Crooks, a junior in the College of Technology Aviation program and a pilot for Survival Flight, spent his days immediately following the tragedy flying victims from New York to the University of Michigan hospital and other hospitals specializing in burns. Those of us who have no medical training, no firefighting skills, no construction expertise and no rescue experience, were confronted with the limited ways we could help. This, undoubtedly, is why only a few hours after the planes hit the World Trade Center, people formed orderly lines stretching for blocks around hospitals to donate blood.

In the days following the attack, all members of our University community have looked inward and have made, and will continue to make, important contributions to the relief efforts. EMU students, faculty and staff alike have dug into their pockets, donated clothes, blood and food supplies, and come together to support those who have lost loved ones. During this period we also had record participation in the United Way Day of Caring, which was hosted at EMU on behalf of the entire county. At the request of the American Red Cross, we have scheduled two blood drives during the month of October, and through our annual United Way Campaign we will provide an opportunity for people to pledge additional resources to disaster relief.

I am especially proud of the response of the EMU family to these national events. It is clear that our values of inclusion, caring and respect for human dignity are alive and well throughout the campus.

I am pleased to report that our EMU family has some new members. Since our last Board meeting we have welcomed two new senior officers—Paul Schollaert, Provost and Vice President for Academic Affairs, and John Shorrock, Vice President for Advancement and Executive Director of the EMU Foundation. In addition to these national searches, we appointed 45 new faculty, filled a variety of staff positions, and have onboard now several key new people who will help us advance the institution. These include Margareta O'Connell, the new Director of the World College, who came to us from the University of Kansas; Whitney Harris, our new Director of Diversity, who arrived from McNeese State in Louisiana; and Kathy Vachon, formerly of Bay Harbor Resort, who is the new Executive Director of the Eagle Crest Management Corporation.

As all of us can tell from the increased vehicle and pedestrian traffic, as well as the longer lines in McKenny Union, our enrollment is up. In fact, over 5,000 new students enrolled this fall, the largest class of new students ever to enroll in the history of the University. This increase reflects a 2 percent increase in first time enrolled students, a 5 percent increase in transfer students, and nearly a 10 percent increase in new graduate students. We also are encouraged that over the summer months we had a record number of high school juniors and their family members attend our Summer Open House aimed at increasing enrollment for fall of next year.

It would appear that renewed efforts and additional investments in recruiting, marketing and retention are paying dividends. The number of returning students also increased by over 2 percent at the undergraduate level and 4 percent at the graduate level. Nevertheless, we must continue to work together to maintain our momentum. New initiatives in enrollment services and marketing, along with continuing program enhancements, will help us regain important market share, and keep students who are currently enrolled.

When our new and returning students arrived at EMU this fall they found a wide-range of programs and new activities. We had a flawless orientation and move-in, with the largest student, faculty and staff participation ever. More than 1,200 students participated in a new program to orient them to the community, including a Meijer Madness night. New options that allow students to prepare their own food are now available in Dining Commons One. And, our residence halls were fully occupied at the opening of the semester, with a waiting list.

Perhaps the most significant change on campus for students is the renewed emphasis on learning and personal development represented by The Village, our newest housing complex, which we will dedicate later today. It has been designed to accommodate living and learning communities to support academic and personal growth. Throughout our entire system, staff has focused on making the residence hall experience both purposeful and educational.

In addition to The Village, we have new facility initiatives that include the clinic which is now completed and associated with our new Ph.D. program in psychology, located in our Cross Street building; newly consolidated space for the Children's Institute, now housed in one location; good progress on our feasibility study for a new parking structure; and more detailed planning for the McKenny Union expansion project, which was informed by McKenny Awareness Day last Friday as we hosted other universities and consultants who have been involved with recent student union projects on other campuses.

On the basis of recent Board action, we have now contracted with SCT Corporation to install a new, comprehensive administrative software suite over the next two years. Implementation teams have been assembled from campus and the company, and SCT staff are now in place locally. A new campus-wide e-mail system has arrived and is in a test mode as we await our more comprehensive portal technology. Progress is also underway to define criteria and to implement our new program for the replacement of desktop computers and the enhancement of student laboratories.

Our commitment to continuous improvement and careful planning is best reflected in two important sets of events that are evident this fall. In the last few weeks we received official word from the North Central Association that our regional accreditation was reaffirmed for a full ten-year period. This includes our first Ph.D. program, and no monitoring, contingency reports, or other events will be required in advance of the next review.

Our future will best be secured through careful planning as reflected in a second set of activities—our comprehensive strategic planning. Since the Board last met, our campus Strategic Planning Committee has been meeting nearly weekly to review a large number of initiatives from throughout the institution that support the key directions outlined by the Committee and endorsed by the University last spring. We now have completed a robust period of campus commentary on a comprehensive strategic planning document and I have been encouraged by the extent to which faculty and staff in all divisions have responded to our call for input. The committee will now sort through and evaluate this feedback and provide recommendations to the Cabinet in time for implementation decisions to have an impact on the current academic year and for us to shape our budget request to Lansing for the next fiscal year. I believe the committee has done an excellent job in focusing on the big picture, rather than items of incremental change, and drawing our attention to important new initiatives, which will help shape the future of the institution from a strategic perspective.

At the time of the last Board meeting I presented a relatively comprehensive view of our funding situation, and shortly after that meeting the Appropriations Conference Committee reached an agreement on funding for the State universities that resulted in an appropriation of one tenth of our request, yielding a substantial boost in tuition. Since then, the public universities in Michigan significantly increased their tuition in light of smaller state appropriations and our base tuition increase was near the state average. In addition, we joined the ranks of three quarters of the universities

across the country to implement a necessary technology fee to support information and communications technology in this new age of electronic learning and service delivery. Our tuition increase also was not isolated. Nearly half of the American states raised tuition between 5 percent and 10 percent this fall and seven states had tuition increase averages exceeding 10 percent.

Michigan and the Midwest generally have had the weakest economic performance as reflected in lagging personal income growth and lagging revenue collections. But unlike many institutions in the more than one third of the states forced to make mid-year cuts in their enacted budgets, our State government spared the public universities from such cuts. We are grateful for this commitment to public higher education despite our overall poor funding situation this year.

When all of this dust settles, we fully expect to be only sixth from last in average price for an undergraduate education in Michigan and fifth lowest in state appropriations per student. In other words, our competitive price position has not changed significantly.

I am also proud of the work that our staff has done to bolster financial aid awards to students. In addition to us setting aside some special funds to ease the sticker shock for especially needy students, we dispensed over \$3 million more in financial aid this year than last year, and over 10,000 student aid awards were efficiently repackaged in light of our tuition increases, resulting in an average \$480 increase in grants and loans awarded to students at EMU qualifying for financial aid. All of this was greatly facilitated by our arrangement with Sallie Mae Corporation to handle our financial aid telephone inquiries, reducing average response time to 15 seconds.

As I reflected at the last meeting, it is clear that the cost of higher education has shifted from the general taxpayer to the user. It is a policy shift common throughout the American states, and Michigan is no exception. This fiscal year, the State's portion of our general fund budget passed a critical threshold and is now at a record low 49 percent. When we look at our budget to include student fees (i.e., the general and designated funds), the State's portion is only 43 percent; and when we consider an all-funds budget, including grants, housing payments, services purchased from the University and other revenue sources, the State's portion drops to only 37 percent of our total expenditures. Clearly, we have moved from a state-supported to a state-assisted institution. Indeed, we are more dependent on those we serve—students and others who pay for our services—than any other sources. This year, 50 percent of the University's total incoming revenue is coming from those we serve. Even more dramatically, 94 percent of our new revenue this year is derived from payments made by students and their parents. In this environment, it is critically important for us to be attentive to student access, the need for enrollment increases, and the desirability of first-rate student and administrative services.

We have one additional opportunity to enhance this new year's budget from public sources. All of the public universities in Michigan are making a significant effort to support the tuition tax credit repeal as proposed by Governor Engler. And, 14 of the presidents informed legislative and executive leaders late this summer that they would support a tuition refund if the tuition tax credit is repealed and additional State appropriations are provided to us. Our student body presidents have now joined in that resolution. While the State Senate has just recently passed a bill to support such repeal, it must be considered by the House, which has witnessed a higher level of opposition. We will continue to work on this front as the legislature has now reconvened.

Finally, but not insignificantly, kudos to faculty, staff and students who helped make possible two recent recognitions that have brought national attention to EMU. The first is the performance of our student athletes as reflected in two significant academic milestones—last year our student athletes led the Mid-American Conference in earning MAC Honor Roll recognition (we had 120 student athletes who finished the year by meeting or exceeding a 3.0 grade point average to qualify for this distinct honor) and in a recent USA Today story, EMU's football player graduation rate was cited with the fourth highest positive percentage increase of all Division I-A institutions compared to the graduation rate of the student body as a whole. Secondly, it has just been announced that for the fourth time, US News and World Report has cited us as one of the most diverse public universities throughout the Midwest. Quality and diversity are complementary features of the institution and I am proud to say that many have worked hard in these areas, and will continue to do so for the future.

There are many activities that will take place around the University this fall. Please monitor our web site and EMU Today, but make a special note on your calendars of the first Walk For Women's Athletics, a fundraising event scheduled for this Saturday morning, September 29; the annual Recognition of Freshman Excellence, which is scheduled for October 6; the grand opening and ribbon cutting at our newest University site at the Northwest Activity Center in Detroit, scheduled for October 10; Homecoming activities which are scheduled for October 14; and, of course, our event today to which you are all invited immediately following the Board Meeting—the dedication of The Village, our new student residences.

With institutional successes such as these and with continued strong support from our Board and other stakeholders, I know we will continue to see “the best of times.”

TREASURER'S REPORT

Section 1

Regent Morris moved and Regent Valvo seconded that the Treasurer's Report for the month of September 2001, be received and placed on file.

Motion Carried.

INTERNAL AUDIT

Section 2

Regent Morris moved and Regent Valvo seconded that the Internal Audit report for June 2001 through August 2001, be received and placed on file.

Motion Carried.

GRANTS/CONTRACTS

Section 3

Regent Morris moved and Regent Valvo seconded that 102 grants and contracts totaling \$4,026,366 for the period 6/1/01 through 8/31/01 be accepted.

Motion Carried.

CONSTRUCTION PROJECTS PROGRESS

Section 4

Regent Morris moved and Regent Valvo seconded that the Board receive and place on file the Construction Projects Progress Report for the period ending September 7, 2001.

Motion Carried.

ACCOUNTS RECEIVABLE

Section 5

Regent Morris moved and Regent Valvo seconded that the Student Accounts Receivable Reports, and the Collection Agency Inventory as of August 31, 2001, be received and placed on file.

Motion Carried.

REPORT: Information and Communications Technology

Section 6

Regent Morris moved and Regent Valvo recommended that the Report on the progress of ICT Initiatives be accepted and placed on file.

Motion Carried.

FACULTY APPOINTMENTS

Section 7

Regent Morris moved and Regent Valvo seconded that the Board approve one tenure-track appointment for the 2002-2003 academic year at the rank, salary, and effective date shown.

William Shelton, Assistant Professor in the Department of Leadership and Counseling, effective August 28, 2002, at an academic year base salary of \$50,000.

Motion Carried.

STAFF APPOINTMENTS

Section 8

Regent Morris moved and Regent Valvo seconded that the Board of Regents approve the 95 staff appointments listed on the following pages.

ADMINISTRATIVE/PROFESSIONAL HIRING REPORT

| <u>Last Name</u> | <u>First Name</u> | <u>Race/Sex</u> | <u>Rank</u> | <u>Salary</u> | <u>Department</u> |
|------------------|-------------------|-----------------|-------------|---------------|-------------------------|
| George | Regina | W/F | AP 09 | \$43,000 | Teacher Education |
| Gunther | John | W/M | AP 13A | \$98,500 | Social Work |
| Hoxie | Brian | W/M | AP 11 | \$65,000 | Academic Affairs |
| Robinson | Patricia Anne | W/F | AP 11 | \$52,056 | Social Work |
| Kalter | Richard | B/M | AP 11 | \$70,000 | Small Bus. Dev. Center |
| King | Larry | W/M | AP 09 | \$39,615 | Art |
| Newhouse | Margareta | W/F | AP 12 | \$80,000 | World College |
| O'Connell | Theodore | W/M | AP 13 | \$94,000 | Paint/Coating Operation |
| Provder | Paul | W/M | AP 16 | \$137,000 | Academic Affairs |
| Schollaert | Donald | W/M | AP 10 | \$44,747 | College of Education |
| Staub | | | | | |

ADMINISTRATIVE/PROFESSIONAL TRANSFERS

| <u>Last Name</u> | <u>First Name</u> | <u>Race/Sex</u> | <u>Rank</u> | <u>Salary</u> | <u>Department</u> |
|------------------|-------------------|-----------------|-------------|---------------|-------------------|
| Edwards | Elizabeth | W/F | AP 13A | \$98,000 | Marketing |
| Rocklage | Lynne | W/F | AP 13A | \$88,000 | Special Education |

EASTERN MICHIGAN UNIVERSITY
STAFF APPOINTMENTS

DATE: September 25, 2001
BOARD REPORT FOR: 9/25/01
ALPHABETICAL LISTING WITHIN
CLASSIFICATION LEVEL WITHIN
EMPLOYEE GROUP

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|------------------|---|-------------------|---|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Shorrock, John | Vice President for Advancement & Executive Director of the EMU Foundation | AP-15 | Vice President for Advancement & Executive Director of the EMU Foundation | 07/15/01 | \$130,000 | 100 | W | M | New Hire |
| Wilson, Louis | University Marketing | AP-11 | Director, University Marketing | 07/09/01 | \$58,000 | 100 | W | M | New Hire |
| Carter, Margaret | Holman Learning Center | AP-10 | Assistant Director Learning Center | 09/04/01 | \$51,500 | 100 | W | F | New Hire |
| Devine, Kevin | Student Media | AP-10 | Director Student Media | 09/04/01 | \$53,900 | 100 | W | M | New Hire |
| Watson, Stephen | Intercollegiate Athletics | AP-10 | Assistant Director Athletic & Facilities Operations | 06/18/01 | \$47,864 | 100 | W | M | New Hire |
| Tilton, Lynn | Undergraduate Study CORR | AP-09 | Manager, Catalogue Operations/Program Development | 08/01/01 | \$40,000 | 100 | W | F | New Hire |
| Hren, Susan | Admissions | AP-06 | Manager, Regional Admissions | 08/15/01 | \$26,800 | 75 | W | F | New Hire |
| Lawson, David | Intercollegiate Athletics | AC-15 | Head Coach Strength & Conditioning | 08/09/01 | \$43,000 | 100 | W | M | New Hire |
| Rathbun, Lisa | Intercollegiate Athletics | AC-13 | Assistant Head Coach Women's Basketball | 06/11/01 | \$51,706 | 100 | W | F | New Hire |
| Elston, Joseph | Intercollegiate Athletics | AC-12 | Assistant Coach Football | 05/14/01 | \$45,000 | 100 | W | M | New Hire |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|--------------------|--------------------------------|-------------------|--|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Brown, Tempie | Intercollegiate Athletics | AC-11 | Assistant Coach Women's Basketball | 06/25/01 | \$26,400 | 100 | B | F | New Hire |
| Fenton, Megan | Intercollegiate Athletics | AC-11 | Assistant Coach Gymnastics | 07/23/01 | \$21,682 | 100 | W | F | New Hire |
| Griffore, David | Intercollegiate Athletics | AC-11 | Assistant Coach Swimming | 07/02/01 | \$21,682 | 100 | W | M | New Hire |
| Hartmeyer, Joanne | Office of Research Development | PT-09 | Research Office Associate | 09/04/01 | \$44,000 | 100 | W | F | New Hire |
| Woodward, Shelly | Physical Plant | PT-09 | Plant Engineer | 06/18/01 | \$22,500 | 50 | W | F | New Hire |
| Braxton, Claudette | Social Work | PT-08 | Coordinator, Student Field Placements | 08/01/01 | \$40,000 | 100 | B | F | New Hire |
| Cardell, Pam | Communication & Theatre Arts | PT-08 | Assistant Managing Director EMU Theatre | 08/01/01 | \$34,482 | 100 | W | F | New Hire |
| Ceuter, Grace | Workforce Education - CE | PT-08 | Workplace Education Specialist | 08/28/01 | \$40,560 | 100 | W | F | New Hire |
| Eckert, Robert | Workforce Education - CE | PT-08 | Workplace Education Specialist | 08/27/01 | \$29,749 | 75 | W | M | New Hire |
| Gray, Lisa | Social Work | PT-08 | Training Coordinator Alzheimer Education Program | 08/01/01 | \$49,601 | 100 | W | F | New Hire |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPI</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|------------------|--|-------------------|--|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Heine, Donna | Associated Health Professions | PT-08 | Occupational Therapy Fieldwork Coordinator | 08/01/01 | \$39,601 | 100 | W | F | New Hire |
| Holzschuh, Judy | Institute for the Study of Children and Family | PT-08 | Research Associate II | 06/13/01 | \$34,528 | 100 | W | F | New Hire |
| Hughes, Valerie | College of Education | PT-08 | College of Education Webmaster | 08/01/01 | \$41,200 | 100 | W | F | New Hire |
| Kivi, Wendy | Communication & Theatre Arts | PT-08 | Special Events Manager | 08/01/01 | \$34,482 | 100 | W | F | New Hire |
| Koyluoglu, Sukru | Political Science | PT-08 | Coordinator, MPA Program | 08/01/01 | \$42,560 | 100 | W | M | New Hire |
| Reuter, Grace | Workforce Education - CE | PT-08 | Workplace Education Specialist | 08/28/01 | \$40,560 | 100 | W | F | New Hire |
| Smith, Lorraine | Career Services | PT-08 | Career Development Associate | 06/04/01 | \$37,000 | 100 | B | F | New Hire |
| Wludyka, Alice | Nursing | PT-08 | Supervisor, Nursing Skills Lab | 08/01/01 | \$30,900 | 100 | W | F | New Hire |
| Anderson, Carol | Public Information | PT-07 | Writer II | 07/23/01 | \$35,568 | 100 | W | F | New Hire |
| Charley, Andre | Admissions | PT-07 | Admissions Officer | 08/20/01 | \$32,000 | 100 | B | M | New Hire |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|--------------------|--|-------------------|--------------------------------------|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Cummings, Donna | University Health Services | PT-07 | Medical Lab Technician | 08/21/01 | \$35,000 | 100 | W | F | New Hire |
| Evans, Carol | Records & Registration | PT-07 | Transfer Equivalency Evaluator | 08/20/01 | \$31,000 | 100 | B | F | New Hire |
| Little, Dianne | Geography & Geology | PT-07 | Conservator | 08/13/01 | \$32,500 | 100 | W | F | New Hire |
| Miller, Charmica | McKenny Union/Campus Life America Reads Program | PT-07 | Program Coordinator, America Reads | 07/16/01 | \$16,300 | 50 | B | F | New Hire |
| Stinson, Edward | Financial Aid | PT-07 | Financial Aid Advisor | 07/25/01 | \$30,244 | 100 | W | M | New Hire |
| Trager, Robin | Holman Learning Center | PT-07 | Coordinator Supplemental Instruction | 06/11/01 | \$34,568 | 100 | W | F | New Hire |
| Dorrance, Heidi | Children's Institute | PT-06 | Teacher | 08/20/01 | \$26,300 | 100 | W | F | New Hire |
| Harrington, Amy E. | Children's Institute | PT-06 | Toddler Teacher | 08/20/01 | \$27,000 | 100 | W | F | New Hire |
| Knutson, Julie | Continuing Education | PT-06 | Program Assistant I | 06/11/01 | \$27,140 | 100 | W | F | New Hire |
| Roberts, Ericka | Housing | PT-06 | Area Complex Director | 07/09/01 | \$26,300 | 100 | B | F | New Hire |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPI</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|----------------------|-----------------------------------|-------------------|--------------------------|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Sanders, Caroline | Continuing Education | PT-06 | Program Assistant I | 08/21/01 | \$14,500 | 50 | B | F | New Hire |
| Sargent, Wesley | Housing | PT-06 | Area Complex Director | 07/23/01 | \$26,300 | 100 | W | M | New Hire |
| Stork, Michael | Housing | PT-06 | Area Complex Director | 07/30/01 | \$26,300 | 100 | W | M | New Hire |
| Victorian, Anne | Children's Institute | PT-06 | Preschool Teacher | 09/04/01 | \$26,300 | 100 | W | F | New Hire |
| Dubin, Jeffrey | Dining Services | PT-05 | Concessions Supervisor | 08/13/01 | \$33,656 | 100 | W | M | New Hire |
| Shamlick, William J. | Psychology | PT-05 | Animal Care Technician | 07/30/01 | \$10,732 | 40 | W | M | New Hire |
| Harrington, Norman | Public Safety | CP-01 | Officer, Campus Police | 08/13/01 | \$30,918 | 100 | W | M | New Hire |
| Bell, Christina | Provost & VP for Academic Affairs | CC-08 | Executive Secretary | 08/06/01 | \$34,684 | 100 | W | F | New Hire |
| Baum, Tracy | Academic Human Resources | CC-06 | Administrative Secretary | 07/23/01 | \$31,500 | 100 | W | F | New Hire |
| Brandau, Gale | Academic Budget | CC-06 | Administrative Secretary | 06/04/01 | \$30,737 | 100 | W | F | New Hire |

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EASTERN MICHIGAN UNIVERSITY
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| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|----------------------|----------------------|-------------------|------------------------------------|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Campbell, Susan | Academic Affairs | CC-06 | Administrative Secretary | 07/23/01 | \$30,767 | 100 | W | F | New Hire |
| Carter, Jenny | Financial Aid | CS-05 | Senior Secretary | 07/09/01 | \$25,113 | 100 | W | F | New Hire |
| Collison, Brandi | Accounting - Student | CS-05 | Customer Service Representative II | 08/10/01 | \$25,113 | 100 | W | F | New Hire |
| Dabaghian, Paula | Parking & Paving | CS-05 | Account Specialist | 06/04/01 | \$24,147 | 100 | W | F | New Hire |
| Hayden, Timothy | Graduate School | CS-05 | Senior Secretary | 08/06/01 | \$25,113 | 100 | W | M | New Hire |
| McCorry, Carrie | Financial Aid | CS-05 | Account Specialist | 07/23/01 | \$25,113 | 100 | W | F | New Hire |
| Swinney, Mary L. | Financial Aid | CS-05 | Account Specialist | 07/23/01 | \$25,113 | 100 | W | F | New Hire |
| Walls, Candace | Parking & Paving | CS-05 | Police Dispatcher | 08/12/01 | \$25,113 | 100 | W | F | New Hire |
| Anderson, Cory | Parking & Paving | CS-04 | Customer Service Representative | 07/23/01 | \$22,224 | 100 | B | M | New Hire |
| Baker-McDaniel, Jill | LR&T-Library | CS-04 | Library Assistant II | 06/04/01 | \$21,369 | 100 | W | F | New Hire |

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EASTERN MICHIGAN UNIVERSITY
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AGE 7
 APPOINTMENTS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|----------------------|--------------------------------------|-------------------|---------------------------------|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Billings, Sandra | Dining Services | CS-04 | Senior Account Clerk | 09/04/01 | \$22,224 | 100 | W | F | New Hire |
| Huebler, Jamie | Records & Registration | CS-04 | Senior Clerk | 08/02/01 | \$22,224 | 100 | W | F | New Hire |
| Johnson, Cara | History & Philosophy | CS-04 | Secretary II | 08/13/01 | \$22,224 | 100 | W | F | New Hire |
| McGill, Amanda | Leadership & Counseling | CS-04 | Secretary II | 06/18/01 | \$10,685 | 50 | W | F | New Hire |
| McLaughlin, Jennifer | Teacher Education | CS-04 | Secretary II | 06/27/01 | \$21,369 | 100 | W | F | New Hire |
| Rlehn, Angela | Center for Management and Leadership | CS-04 | Secretary II | 07/23/01 | \$22,224 | 100 | W | F | New Hire |
| Siegel, Michelle | Physical Plant | CS-04 | Secretary II | 09/04/01 | \$22,224 | 100 | W | F | New Hire |
| Voight, Mary | University Health Services | CS-04 | Customer Service Representative | 07/19/01 | \$22,224 | 100 | W | F | New Hire |
| Wells, Diane | Payroll | CS-04 | Data Entry Clerk II | 07/30/01 | \$22,224 | 100 | W | F | New Hire |
| Williams, Verta | Physical Plant | CS-04 | Data Entry Clerk II | 08/28/01 | \$22,224 | 100 | B | F | New Hire |

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AGE 8
 APPOINTMENTS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPI</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|-----------------|----------------------|-------------------|-------------------------------|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Yates, Frances | Payroll | CS-04 | Senior Account Clerk | 06/21/01 | \$21,369 | 100 | W | F | New Hire |
| Burns, Daniel | Nursing | CS-03 | Secretary | 06/11/01 | \$9,623 | 50 | W | M | New Hire |
| White, Timothy | Rec/IM | FM-16 | Swimming Pool Attendant | 05/14/01 | \$32,323 | 100 | W | M | New Hire |
| Zajac, Jonathan | Athletic Maintenance | FM-12 | Athletic Facilities Attendant | 06/04/01 | \$22,235 | 100 | W | M | New Hire |
| Adams, Debra | Custodial Services | FM-06 | Custodian | 07/15/01 | \$17,389 | 100 | W | F | New Hire |
| Ferguson, Paul | Custodial Services | FM-06 | Custodian | 06/17/01 | \$16,806 | 100 | W | M | New Hire |
| Green, Reuben | Custodial Services | FM-06 | Custodian | 05/20/01 | \$16,806 | 100 | B | M | New Hire |
| Hauk, Tina | Custodial Services | FM-06 | Custodian | 08/19/01 | \$17,389 | 100 | W | F | New Hire |
| Holder, Diane | Custodial Services | FM-06 | Custodian | 05/21/01 | \$16,806 | 100 | W | F | New Hire |
| Priblk, John | Custodial Services | FM-06 | Custodian | 06/24/01 | \$16,806 | 100 | W | M | New Hire |

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| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|-------------------|--------------------|-------------------|------------------|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Towler, April | Custodial Services | FM-06 | Custodian | 07/15/01 | \$17,389 | 100 | W | F | New Hire |
| Gibbons, Kimberly | Eastern Eateries | FM-95 | Fast Food Worker | 08/27/01 | \$10,400 | 62.5 | W | F | New Hire |
| Patterson, Kevin | Eastern Eateries | FM-95 | Fast Food Worker | 08/21/01 | \$10,400 | 62.5 | B | M | New Hire |

Motion Carried.

SEPARATIONS/RETIREMENTS

Section 9

Regent Morris moved and Regent Valvo seconded that the Board approve 94 separations and retirements as shown on the following listings:

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EASTERN MICHIGAN UNIVERSITY
 SEPARATIONS, RETIREMENTS

AGE 1
 RETIREMENTS/
 SEPARATIONS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|---------------------|-------------------------------|-------------------|------------------|------------------|------------------------|--------------------|---------------|-------------|------------|---------------|
| Amsler, Mark | English Language & Literature | PROF | Professor | 08/02/99 | 09/02/01 | \$70,875 | 100 | W | M | Other Job |
| Brewer Jr., Stephen | Chemistry | PROF | Professor | 09/15/69 | 09/11/01 | \$80,316 | 100 | W | M | Retired |
| Gardner, Trevor | Teacher Education | PROF | Professor | 08/28/85 | 06/06/01 | \$59,542 | 100 | B | M | Other Job |
| Hennings, Thomas | English Language & Literature | PROF | Professor | 09/01/69 | 09/16/01 | \$66,631 | 100 | W | M | Retired |
| Hayden, Lucy | English Language & Literature | PROF | Professor | 08/31/88 | 07/01/01 | \$68,432 | 100 | B | F | Retired |
| McGlynn, Paul | English Language & Literature | PROF | Professor | 06/22/64 | 09/02/01 | \$77,419 | 100 | W | M | Retired |
| Perkins, George | English Language & Literature | PROF | Professor | 09/15/67 | 09/16/01 | \$87,380 | 100 | W | M | Retired |
| Sandall, James | Fine Arts | PROF | Professor | 09/02/75 | 09/01/01 | \$65,344 | 100 | W | M | Retired |
| Smith, Karen | Communications & Theatre Arts | PROF | Professor | 09/02/87 | 05/02/01 | \$53,251 | 100 | W | F | Deceased |
| Teal, Mary | Music | PROF | Professor | 09/01/69 | 09/11/01 | \$77,674 | 100 | W | F | Retired |
| Warren, Bruce | Sociology | PROF | Professor | 09/01/70 | 09/04/01 | \$76,364 | 100 | W | M | Retired |

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EASTERN MICHIGAN UNIVERSITY
 SEPARATIONS, RETIREMENTS

AGE 2
 RETIREMENTS/
 SEPARATIONS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|-------------------------|---|-----------------------|---------------------|----------------------|----------------------------|------------------------|-------------------|-------------|------------|-------------------------|
| Wasserman, Ira | Sociology | PROF | Professor | 06/01/69 | 09/02/01 | \$73,556 | 100 | W | M | Retired |
| Woo, James | Interdisciplinary Technology Department | PROF | Professor | 01/02/97 | 07/01/01 | \$62,617 | 100 | A | M | Personal |
| Work, Stewart | Chemistry | PROF | Professor | 09/01/64 | 09/02/01 | \$84,522 | 100 | W | M | Retired |
| Buicko, Patricia | Marketing | ASSC | Associate Professor | 08/10/81 | 08/30/01 | \$77,093 | 100 | W | F | Retired |
| Mitri, Michel | Finance & Computer Information Systems | ASSC | Associate Professor | 08/26/92 | 08/22/01 | \$67,486 | 100 | W | M | Other Job |
| Schorn, Brian | Department of Art | ASSC | Associate Professor | 08/28/96 | 09/01/01 | \$43,206 | 100 | W | M | Going Back to School |
| Al-Ghadeer, Moneera | English Language & Literature | ASST | Assistant Professor | 02/18/99 | 09/01/01 | \$38,924 | 100 | W | F | Other Job |
| Angermeler-Howard, Lisa | Health, Physical Education, Recreation & Dance | ASST | Assistant Professor | 05/05/99 | 09/01/01 | \$42,815 | 100 | W | F | Other Job |
| Charles, Michael | Teacher Education | ASST | Assistant Professor | 08/27/97 | 08/29/01 | \$43,250 | 100 | W | M | Other Job |
| Kretovich, Duncan | Finance & Computer Information Systems | ASST | Assistant Professor | 08/28/96 | 06/29/01 | \$74,230 | 100 | W | M | Other Job |
| Loughney, Peter | Industrial Technology | ASST | Assistant Professor | 08/27/86 | 08/01/01 | \$52,514 | 100 | W | M | Other Job |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|-------------------------|--|-----------------------|---|----------------------|----------------------------|------------------------|-------------------|-------------|------------|---------------------|
| McNally, Michael | History & Philosophy | ASST | Assistant Professor | 08/27/97 | 09/01/01 | \$40,303 | 100 | W | M | Other Job |
| Wang, Min-En | Industrial Technology | ASST | Assistant Professor | 01/04/99 | 09/01/01 | \$49,875 | 100 | A | M | Other Job |
| Wurm, Annmarie Cano | Psychology | ASST | Assistant Professor | 08/23/00 | 09/01/01 | \$42,000 | 100 | H | F | Other Job |
| Gotts, Victoria | Industrial Technology | INST | Instructor | 08/26/98 | 09/02/01 | \$48,668 | 100 | W | F | Other Job |
| Dalbey, Marcia | Associate Vice President for Academic Affairs | AP-14A | Interim Associate Vice President for Academic Affairs | 02/14/01 | 06/02/01 | \$107,000 | 100 | W | F | Assignment Ended |
| Johnston, George | University Planning, Budgeting & Analysis | AP-14 | Executive Director Planning, Budgeting & Analysis | 08/07/72 | 08/08/01 | \$121,813 | 100 | W | M | Retired |
| Lichly, Marcia | Select Student Support Services | AP-10 | Assistant Director Learning Center | 08/01/00 | 05/26/01 | \$53,010 | 100 | W | F | Other Job |
| Dumitrescu, Ana Claudia | Payroll | AP-09 | Payroll Manager | 07/26/99 | 06/21/01 | \$47,437 | 100 | W | F | Personal |
| Lambo, Omoshola | Employee Relations | AP-08 | HR Data Systems Administrator | 06/26/00 | 06/17/01 | \$40,000 | 100 | B | M | At Will Termination |
| O'Banner, John | Custodial Services | AP-08 | Zone Manager | 10/04/76 | 08/28/01 | \$45,791 | 100 | B | M | Retired |
| Gilkey, William | Intercollegiate Athletics- Strength & Conditioning | AC-15 | Head Coach Strength & Conditioning | 05/10/99 | 07/17/01 | \$34,253 | 100 | W | M | Discharged |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS. RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|--------------------|--|--------------------|--|------------------|------------------------|--------------------|---------------|-------------|------------|---------------------------|
| Durand, Mike | Intercollegiate Athletics- Strength & Conditioning | AC-11 | Assistant Coach Strength & Conditioning | 05/16/00 | 08/30/01 | \$30,000 | 100 | W | M | Other Job |
| Spurlock, Dorothy | Office of Research Development | PT-10 | Associate Director Office Research Development | 04/12/93 | 07/20/01 | \$49,317 | 100 | B | F | Personal |
| Barker, Gerald | Electrical | PT-09 | Trades Foreperson | 09/08/71 | 08/04/01 | \$51,938 | 100 | W | M | Retired |
| Sekerak, Kay | Physical Plant Office | PT-09 | Plant Engineer | 11/01/89 | 06/07/01 | \$40,789 | 100 | W | F | Personal |
| Dawson, Wella | UAW-GM Cadillac Hamtramck | PT-08 | Workplace Education Specialist | 07/31/00 | 09/05/01 | \$38,368 | 100 | B | F | Other Job |
| Holzschuh, Judy | Institute for the Study of Children and Family | PT-08 | Research Associate II | 06/13/01 | 09/05/01 | \$34,528 | 100 | W | F | Going Back to School |
| Johnson, Amanda | UAW-FORD NPC Rouge Plants | PT-08 | Workplace Education Specialist | 09/25/00 | 07/27/01 | \$35,535 | 100 | B | F | Going Back to School |
| Johnson, Lorraine | Health Service Pharmacy | PT-08 | Staff Pharmacist | 09/30/91 | 09/02/01 | \$25,195 | 50 | W | F | Personal |
| Papineau, Kenneth | Health Service Health Education | PT-08 | Coordinator Health Education | 11/01/95 | 07/21/01 | \$26,638 | 75 | W | M | Other Job |
| Williams, Kimberly | World College-Academic Programs Abroad | PT-08 | Study Abroad Advisor | 09/30/96 | 07/16/01 | \$35,517 | 100 | B | F | Did Not Return From Leave |
| Zuhlike, Jayne | Health Service Laboratory | PT-08 | Supervisor Medical Technologist | 01/03/95 | 06/20/01 | \$32,371 | 80 | W | F | Other Job |

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CLASS RANK JOB TITLE HIRE DATE SEPARATION DATE BASE SALARY % APPT RACE SEX REASON

| NAME | DEPARTMENT | CLASS RANK | JOB TITLE | HIRE DATE | SEPARATION DATE | BASE SALARY | % APPT | RACE | SEX | REASON |
|------------------------|---|------------|-----------------------------------|-----------|-----------------|-------------|--------|------|-----|----------------------|
| Fonseca, Keith | Rec/IM-Memberships, Rental Programs | PT-07 | Coordinator Rec/IM Programs | 07/06/99 | 06/28/01 | \$31,151 | 100 | A | M | Other Job |
| Linn, George | Office of the Registrar | PT-07 | Transfer Equivalency Evaluator | 02/09/98 | 06/16/01 | \$17,784 | 50 | W | M | Retired |
| Petty-Mosley, Shyvonne | Cashier's Office | PT-07 | Accountant II | 01/04/99 | 09/20/01 | \$34,169 | 100 | B | F | Personal |
| Ziegler, Kathryn | Ford Vendor Seminars | PT-07 | Program Assistant II | 09/16/99 | 08/11/01 | \$31,628 | 100 | W | F | Going Back to School |
| Dowsett, Chantelle | Children's Institute | PT-06 | Pre-School Teacher | 08/25/00 | 07/28/01 | \$26,300 | 100 | W | F | Leaving Area |
| Hachey, Ryan | Dining Services | PT-06 | Assistant Manager Dining Services | 08/27/97 | 07/21/01 | \$33,917 | 100 | W | M | Other Job |
| Hunt-Barker, Karen | Continuing Education Regional Programming | PT-06 | Program Assistant I | 05/03/99 | 07/04/01 | \$29,285 | 100 | B | F | Leaving Area |
| Mark, Patricia | Children's Center | PT-06 | Toddler Teacher | 02/25/92 | 08/25/01 | \$27,903 | 100 | W | F | Personal |
| Reed, Ann Marie | Residence Hall | PT-06 | Area Complex Director | 08/06/90 | 07/28/01 | \$27,903 | 100 | W | F | Other Job |
| Wellwood, Jessica | Oregon Foster Home Review Pr | PT-06 | Research Assistant II | 12/17/00 | 07/20/01 | \$13,544 | 50 | W | F | Other Job |
| Whited, Edward | Intercollegiate Athletics-Equipment Maintenance | PT-06 | Supervisor Athletic Equipment | 04/29/93 | 08/07/01 | \$32,650 | 100 | W | M | Quit W/O Notice |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|-------------------|-----------------------------------|-----------------------|---|----------------------|----------------------------|------------------------|-------------------|-------------|------------|-------------------------|
| Pahl, Patricia | Academic Human Resources | CC-06 | Administrative Secretary | 01/14/91 | 07/01/01 | \$29,080 | 100 | W | F | Retired |
| Coleman, Charles | Admissions-Internal Operations | CS-06 | Office Supervisor, Admissions Communication | 05/13/96 | 05/19/01 | \$26,334 | 100 | B | M | Other Job |
| Holtzman, Phyllis | Financial Aid Office | CS-06 | Senior Account/Loan Processing Specialist | 06/23/80 | 07/31/01 | \$31,797 | 100 | W | F | Retired |
| Brooks, Sally | Admissions-Internal Operations | CS-05 | Admissions Processor | 10/13/97 | 08/22/01 | \$25,113 | 100 | W | F | Personal |
| Funchon, Angela | Continuing Education-Monroe | CS-05 | Customer Service Representative II | 10/09/00 | 08/21/01 | \$25,113 | 100 | W | F | Other Job |
| Galbraith, Neil | Financial Aid Office | CS-05 | Financial Aid Processor | 11/10/99 | 08/28/01 | \$25,113 | 100 | W | M | Going Back to School |
| Tisi, Melissa | Women's Studies | CS-05 | Senior Secretary | 11/08/99 | 08/14/01 | \$24,147 | 100 | W | F | Personal |
| Wallin, Michael | Accounting-Student Accounting | CS-05 | Collection Specialist | 01/06/00 | 07/21/01 | \$25,113 | 100 | W | M | Other Job |
| Allison, Leslie | Office of the Registrar | CS-04 | Senior Clerk | 02/13/95 | 06/23/01 | \$21,369 | 100 | W | F | Leaving Area |
| Bennett, Chandra | Financial Aid Office | CS-04 | Secretary II | 02/05/01 | 06/02/01 | \$21,369 | 100 | B | F | Discharged |
| Denoyer, Nicole | Cashier's Office | CS-04 | Cashier | 02/28/00 | 05/12/01 | \$21,369 | 100 | W | F | Leaving Area |

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 SEPARATIONS, RETIREMENTS

AGE 7
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| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>APPT %</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|----------------------|-------------------------------|-------------------|---------------------------------|------------------|------------------------|--------------------|---------------|-------------|------------|-----------------|
| Gheorghita, Cerasela | Health Service Primary Care | CS-04 | Customer Service Representative | 05/11/00 | 06/30/01 | \$21,369 | 100 | W | F | Quit W/O Notice |
| Hanson, Joshua | Admissions-On Campus Outreach | CS-04 | Secretary II | 06/29/00 | 08/05/01 | \$22,224 | 100 | W | M | Leaving Area |
| Rickelmann, Carolyn | Psychology | CS-04 | Secretary II | 08/17/76 | 08/25/01 | \$29,648 | 100 | W | F | Retired |
| Enciso, Randy | General Maintenance & Repair | FM-21 | Carpenter | 01/08/01 | 07/10/01 | \$44,034 | 100 | H | F | Other Job |
| Bass, Gracie | Custodial Services | FM-06 | Custodian | 10/28/84 | 08/17/01 | \$27,602 | 100 | B | F | Retired |
| Brenes, Jose | Custodial Services | FM-06 | Custodian | 03/07/01 | 05/19/01 | \$16,806 | 100 | H | M | Other Job |
| Gibbons, Roger | Custodial Services | FM-06 | Custodian | 09/17/00 | 05/11/01 | \$20,426 | 100 | W | M | Discharged |
| Moffett, Penny J | Custodial Services | FM-06 | Custodian | 11/09/87 | 08/03/01 | \$11,492 | 50 | W | F | Other Job |
| Saenz, Marla | Custodial Services | FM-06 | Custodian | 04/08/01 | 06/02/01 | \$16,806 | 100 | H | F | Personal |
| Shopshear, Mark | Custodial Services | FM-06 | Custodian | 04/08/01 | 05/05/01 | \$16,806 | 100 | W | M | Personal |
| Varney, Cleo | Custodial Services | FM-06 | Custodian | 10/25/82 | 08/04/01 | \$28,558 | 100 | W | F | Retired |

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AGE 8
 RETIREMENTS/
 SEPARATIONS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|---------------------|--------------------|-----------------------|------------------|----------------------|----------------------------|------------------------|-------------------|-------------|------------|------------------|
| Youmans, David | Custodial Services | FM-06 | Custodian | 05/14/90 | 05/18/01 | \$27,602 | 100 | W | M | Personal |
| Bailey, Chavonne | Eastern Eateries | FM-95 | Fast Food Worker | 09/11/99 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |
| Birdsong, Helen | Eastern Eateries | FM-95 | Fast Food Worker | 01/25/00 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |
| Capadagli, Brian | Eastern Eateries | FM-95 | Fast Food Worker | 01/09/00 | 08/16/01 | \$10,400 | 62.5 | W | M | Assignment Ended |
| Cervantes, Lena | Eastern Eateries | FM-95 | Fast Food Worker | 02/06/01 | 05/19/01 | \$10,400 | 62.5 | H | F | Assignment Ended |
| Collier, Latasha | Eastern Eateries | FM-95 | Fast Food Worker | 02/18/99 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |
| Gardner, Earnestine | Eastern Eateries | FM-95 | Fast Food Worker | 11/09/98 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |
| Harris, Eric | Eastern Eateries | FM-95 | Fast Food Worker | 01/18/01 | 05/18/01 | \$10,400 | 62.5 | W | F | Other Job |
| Korpai, Sibyl | Eastern Eateries | FM-95 | Fast Food Worker | 09/06/99 | 08/16/01 | \$10,400 | 62.5 | W | F | Assignment Ended |
| Patterson, Byron | Eastern Eateries | FM-95 | Fast Food Worker | 08/22/00 | 05/19/01 | \$10,400 | 62.5 | B | M | Assignment Ended |
| Patterson, Kevin | Eastern Eateries | FM-95 | Fast Food Worker | 09/02/99 | 06/05/01 | \$10,400 | 62.5 | B | M | Assignment Ended |

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|----------------------|-------------------|-----------------------|------------------|----------------------|----------------------------|------------------------|-------------------|-------------|------------|------------------|
| Patterson, Shondella | Eastern Eateries | FM-95 | Fast Food Worker | 09/19/99 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |
| Person, Kenneth | Eastern Eateries | FM-95 | Fast Food Worker | 09/04/99 | 08/16/01 | \$10,400 | 62.5 | B | M | Assignment Ended |
| Thomas, Shena | Eastern Eateries | FM-95 | Fast Food Worker | 12/06/99 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |
| Tobey, Angelique | Eastern Eateries | FM-95 | Fast Food Worker | 10/25/99 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |
| Tobey, Courtney | Eastern Eateries | FM-95 | Fast Food Worker | 09/13/99 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |
| White, Tiajuana | Eastern Eateries | FM-95 | Fast Food Worker | 11/20/00 | 08/16/01 | \$10,400 | 62.5 | B | F | Assignment Ended |

EMERITUS FACULTY STATUS

Section 10

Regent Morris moved and Regent Valvo seconded that the Board grant Emeritus Faculty Status to the eight former faculty members listed below.

Marcia Dalbey

Professor, Department of English Language & Literature from 1988 - 1999
(11 years)

Thomas Hennings

Professor, Department of English Language & Literature from 1969 – 2001
(32 years)

Ronald Hutchins

Associate Professor, Department of Finance and CIS from 1977 – 2001
(23 years)

George Perkins

Professor, Department of English Language & Literature from 1967 – 2001
(34 years)

Paul McGlynn

Professor, Department of English Language & Literature from 1964 - 2001
(37 years)

Raymond Earl Schaub

Professor, Department of Foreign Languages & Bilingual Studies from 1969 – 2000
(31 years)

Bruce Warren

Professor Department of Sociology, Anthropology and Criminology from
1970 – 2001 (31 years)

Ira Wasserman

Professor, Department of Sociology, Anthropology and Criminology from
1969 – 2001 (32 years)

Motion Carried.

STUDENT AFFAIRS COMMITTEE

Section 11

Regent Griffin moved and Regent Antonini seconded that the Agenda for September 25, 2001, and the Minutes of June 19, 2001, be received and placed on file.

Motion Carried.

FACULTY AFFAIRS COMMITTEE

Section 12

Regent Brandon moved and Regent Gordon seconded that the Faculty Affairs Committee Agenda for September 25, 2001, and the Minutes of the April 3, 2001, meeting be received and placed on file.

Motion Carried.

EDUCATIONAL POLICIES COMMITTEE

Section 13

Regent Antonini moved and Regent Griffin seconded that the Educational Policies Agenda for September 25, 2001, and the minutes of the June 19, 2001, meeting be received and placed on file.

Motion Carried.

APPOINTMENT OF CHARTER SCHOOL BOARD MEMBERS

Section 14

Regent Antonini moved and Regent Valvo seconded that the Board appoint Ronald LaCasse, Jr. to a three-year term on the Board of the Academy for business and Technology; Robert Carl Joy to a three-year term on the Board of Gaudior Academy; and Sylvia Muldrow to a three-year term on the Board of Edison Oakland Academy. It is also recommended that the Board reappoint Leatrice Eagleson, Phyllis Meadows and Alice Thompson to three-year terms on the Board of Hope Academy.

Motion Carried.

FINANCE COMMITTEE

Section 15

Regent Morris moved and Regent Antonini seconded that the Working Agenda for September 25, 2001 and the minutes of the June 19, 2001, Finance Committee meeting be received and placed on file.

Motion Carried.

CONSOLIDATED FINANCIAL STATEMENTS AND SUPPLEMENTARY INFORMATION AS OF JUNE 30, 2001 AND 2000

Section 16

Regent Morris moved and Regent Antonini seconded that the Board receive and place on file the University's audited 2000-01 Financial Statements.

Motion Carried.

REPORT: OMB CIRCULAR A-133 SUPPLEMENTARY FINANCIAL REPORTS FOR THE YEAR ENDED 6/30/2001

Section 17

Regent Morris moved and Regent Valvo seconded that the Board receive and place on file the OMB Circular A-133 Supplementary Financial Reports for the year ended June 30, 2001.

Motion Carried.

**REPORT: 2000-01 GENERAL FUND BUDGET
MANAGEMENT REPORT**

Section 18

Regent Morris moved and Regent Griffin seconded that the General Fund Budget Management Report be accepted and placed on file and that funding authorization in the amount of \$5,387,673 be approved for outstanding obligations, commitments, encumbrances, and provisions.

Motion Carried.

2000-01 GENERAL FEE

Section 19

Regent Morris moved and Regent Antonini seconded that the 2000-01 General Fee Report be placed on file.

Motion Carried.

**2000-2001 AUXILIARY FUND BUDGET
MANAGEMENT REPORT**

Section 20

Regent Morris moved and Regent Valvo seconded that that 2000-2001 Auxiliary Fund Budget Management Report be accepted and placed on file.

Motion Carried.

**ACCEPTANCE OF REAL PROPERTY,
LAND IN THE CITY OF LAKE ANN,
BENZIE COUNTY, MICHIGAN**

Section 21

Regent Morris moved and Regent Valvo seconded that the Board accept the donation of 86.4 acres of land located at 5833 Bellows Lake Road, City of Lake Ann, Benzie County, Michigan, near Interlochen, south of Traverse City, MI.

Motion Carried.

**COLLECTIVE BARGAINING AGREEMENT BETWEEN
EMU AND THE EASTERN MICHIGAN UNIVERSITY
SERGEANTS' CHAPTER OF THE POLICE OFFICERS'
LABOR COUNCIL**

Section 22

Regent Morris moved and Regent Gordon seconded that the Board approve the Collective Bargaining Agreement between Eastern Michigan University and the Eastern Michigan University Sergeants' Chapter of the Police Officers' Labor Council and that the President and the University's Bargaining Committee be authorized to execute the Agreement on behalf of the Board of Regents.

Motion Carried

**DOCTORAL FELLOWSHIP STIPEND ADJUSTMENTS
FOR 2001-2002**

Section 23

Regent Morris moved and Regent Antonini seconded that the Regents approve a four percent increase in doctoral fellowship stipends beginning with the 2001 fall semester.

Motion Carried.

MEETING ADJOURNED

Regent Incarnati moved and Regent Griffin seconded that the Regular Meeting of the Board of Regents be adjourned at 2:16 p.m.. The next meeting of the Board of Regents will be November 27, 2001 in Room 201, Welch Hall.

Respectfully Submitted,

Dana C. Aymond
Secretary to the Board of Regents

COMMUNICATIONS SECTION

RESOLUTION TO RECOGNIZE DR. MORELL D. BOONE

WHEREAS, Dr. Morell D. Boone has served Eastern Michigan University as Dean of Learning Resources and Technologies and Professor of Interdisciplinary Technology in the College of Technology, was the academic dean responsible for leadership and administration, providing a program of services offered by both the resources and technologies components within Learning Resources and Technologies, as well as serving as a member of the Deans' Advisory Council within the Division of Academic Affairs; and

WHEREAS, he took the lead in successfully conceiving, planning and developing the program of services to be offered in a new kind of learning environment—the “Cybrary” within and outside the walls of the Bruce T. Halle Library which opened in June 1998; and

WHEREAS, in the past several years, he has given over two dozen professional papers and presentations about the “Cybrary” and related topics at such places as the University of Southern California, Ferris State University, the University of Cape Town, the University of Limerick, University College London; and conferences held by the American Library Association, the Association of College and Research Libraries, CAUSE, EDUCOM, EDUCAUSE, and the Irish Library and Computing Center Directors Association; and

WHEREAS, he served as trustee and chairman of the Ypsilanti Educational Foundation, and currently serves as a member of the board and vice president of the Ypsilanti Meals on Wheels; and

WHEREAS, his biographical record has been included in every edition of the *Marquis Who's Who in America* publication since 1986-- “inclusion in which is limited to those individuals who have demonstrated outstanding achievement in their own fields of endeavor and who have, thereby, contributed significantly to the betterment of contemporary society”; and

WHEREAS, he was presented with a plaque from the Learning Resources and Technologies Faculty and Staff on August 29, 2000 which reads, “In recognition of and appreciation for 20 years dedicated service to EMU students, faculty, and staff and the realization of the “Cybrary”—1980-2000;

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents expresses its great appreciation to Dr. Morell D. Boone for his service as Dean of Learning Resources and Technologies, energies to teaching, research and service as Professor of Interdisciplinary Technology in the College of Technology, congratulates him on his many achievements in this position, and conveys best wishes for continued success.

**EASTERN MICHIGAN UNIVERSITY
DIVISION OF ACADEMIC AFFAIRS**

PRESIDENTIAL SCHOLARSHIP AWARD WINNERS FOR 2001-2002

| | |
|-----------------------|--|
| Karin Armour | Manchester, Michigan |
| Alison Bedingfield | Cincinnati, Ohio |
| Daniel Byrne | Livonia, Michigan (pronounced Burn) |
| Evan Chall | Westland, Michigan |
| Charles DeGryse | Chelsea, Michigan (pronounced Dee Grice/long I) |
| Benjamin Moy | Troy, Michigan |
| Joshua Neuenschwander | Dearborn, Michigan (pronounced New in shhwander) |
| Sara Vangieson | Belleville, Michigan (pronounced Van gee son/hard g) |
| Jason Vibbart | Whitmore Lake, Michigan |
| Michael Wozniak | Livonia, Michigan |
| Emily Zehnder | Auburn Hills, Michigan |

ORAL REPORT TO BE MADE BY THE PRESIDENT

EXECUTIVE SUMMARY

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

DATE:

November 27, 2001

EXECUTIVE SUMMARY

SECTION 1 - REPORT: TREASURER'S REPORT

It is recommended that the Treasurer's Report for the month of September 2001 be received and placed on file.

As of September 30, 2001, cash and investments totaled \$60,012,946.49 and were invested at 9.11%.

| | |
|---|---------------------------|
| Short-term Investment Fund Yield | 4.35% |
| Benchmark: 3-month Treasury Bill | 3.34% |
| Intermediate-Term Investment Fund Total Return: | 3.53% (14.12% annualized) |
| Benchmark: Merrill Lynch 1-3 Year Treasury Index: | 3.03% (12.12% annualized) |

The specifics of the University's investment portfolio are listed in Section 1.

Fiscal Implications: Income is expected to meet budget.

SECTION 2 - REPORT: INTERNAL AUDIT

It is recommended that the Board receive and place on file the Internal Audit report for the period October 2001 through November 2001.

The Conflict of Interest audit is in progress.

Enclosed is the Internal Audit schedule for the period ending September 2002.

Fiscal Implications: It is expected that 2001-2002 expended resources will be within approved budget limitations.

SECTION 3 - REPORT: GRANT/CONTRACTS

It is recommended that 61 grants and contracts totaling \$3,438,005 for the period 09/1/01 through 10/31/01 be accepted.

One hundred percent sponsor-funded grants and contracts in the amount of \$1,717,643 were awarded to the University during the period 09/1/01 through 10/31/01. Grants and contracts awarded to the University that required EMU cost-sharing and/or in-kind contributions totaled \$1,720,362.

Fiscal Implications: This action approves allocating University matching funds in the amount of \$8,600 as cash contributions for projects awarded during the period 09/1/01 through 10/31/01 for a fiscal year-to-date total of \$100,272 against a base budget of \$361,652.

SECTION 4 - REPORT: CONSTRUCTION PROJECTS PROGRESS

It is recommended that the Board receive and place on file the Construction Projects Progress Report for the period ending November 8, 2001.

Preparation and planning (with Board approval) for the upcoming parking expansion project is underway. Relocation of the softball fields to West Campus will be an immediate focus.

The program statement for the Modernization of Pray-Harrold is underway.

Design of the University House is 90% complete and the basement has been dug and poured.

Fiscal Implications: Expenditures and contracted obligations entered into to date do not exceed the budgets of the approved projects.

SECTION 5 - REPORT: ACCOUNTS RECEIVABLE

It is recommended that the Student Receivables Ratio Analysis, the Student Accounts receivable Reports, and the Collection Agency Inventory as of October 31, 2001 be received.

The Ratio Analysis reflects a net receivable balance of \$12,758,000 or 21.66% of revenue compared to 21.25 % of revenue as of 10/31/00 which is a .41% decrease.

Fiscal Implications: The receivables are on target to reach the goal of less than one percent of gross student revenue within two years.

SECTION 6 – REPORT: TECHNOLOGY PLAN IMPLEMENTATION

It is recommended that the Report on the progress of ICT Initiatives be accepted.

All initiatives are currently meeting schedule targets and budgets.

Fiscal Implications: The ICT Initiatives are funded through a combination of the \$28 million approved by the Board and the ICT General Fund Budget.

SECTION 7 – DIVISION OF ACADEMIC AFFAIRS ADMINISTRATIVE/PROFESSIONAL APPOINTMENTS

It is recommended that the Board approve one appointment.

Fiscal Implications: Salary will be absorbed in the 2001-02 budget.

SECTION 8 – STAFF APPOINTMENTS

It is recommended that the Board approve 28 staff appointments. 15 (54%) are female, 9 (32%) are African American, and 2 (7%) are Hispanic, and 1 (4%) is American Indian.

Fiscal Implications: The salaries are part of the 2001-02 budget.

SECTION 9 - SEPARATIONS/RETIREMENTS

It is recommended that the Board approve 28 separations and retirements for the dates listed. Of the 28, 15 (54%) are female, 9 (32%) are African American, 2 (7%) are Hispanic, and 1 (4%) is American Indian.

Fiscal Implications: None.

SECTION 10 - EMERITUS STAFF STATUS

It is recommended that the Board grant Emeritus Staff Status to George A. Johnston, executive director of University Planning, Budget and Analysis, who retired August 8, 2001.

Fiscal Implications: None.

SECTION 11- STUDENT AFFAIRS COMMITTEE MONTHLY REPORT AND MINUTES

It is recommended that the Student Affairs Committee Agenda for November 27, 2001 and the Minutes of September 25, 2001, be received and placed on file.

Fiscal Implications: None.

SECTION 12 – EDUCATIONAL POLICIES COMMITTEE MONTHLY REPORT AND MINUTES

It is recommended that the EPC agenda for November 27, 2001, and the minutes of September 25, 2001 be received and placed on file.

Fiscal implications: None.

SECTION 13 – APPOINTMENT OF CHARTER SCHOOLS BOARD MEMBER

It is recommended that the Board appoint Janet (Kniaz) Adelman to a 3 year term on the Board of Directors of the Ann Arbor Learning Community.

Fiscal Implications: None.

SECTION 14 – 2000-2001 CHARTER SCHOOLS ANNUAL REPORT

It is recommended that the 2000-01 Charter Schools Annual Report be received and placed on file.

Fiscal Implications: None.

SECTION 15 – 2000-2001 AFFIRMATIVE ACTION AUDIT

It is recommended that the Board receive the 2000-2001 Affirmative Action Audit.

Fiscal Implications: None.

SECTION 16 – COMMENCEMENT SPEAKER

Section not ready at the time of printing.

Fiscal Implications: None.

SECTION 17 – ENHANCED ACCESS TO PUBLIC RECORDS POLICY (EPC)

It is recommended that the Board amend the Administrative Organization and Authority Michigan Freedom of Information Act Procedures and Guidelines to adopt the policy on enhanced access to public records.

Fiscal Implications: None.

SECTION 18 – FACULTY AFFAIRS COMMITTEE

It is recommended that the Board receive the agenda for November 27, 2001, and the minutes of September 25, 2001.

Fiscal Implications: None.

SECTION 19 - FINANCE COMMITTEE MONTHLY REPORT AND MINUTES

It is recommended that the Working Agenda for November 27, 2001 and the minutes for the September 25, 2001 Finance Committee meeting be received and placed on file.

Fiscal Implications: The fiscal impact of the actions taken are in the appropriate sections and the Board minutes.

SECTION 20 – FY 2003 APPROPRIATION REQUEST STRATEGY

It is recommended that the Board approve the FY 2003 Appropriation Request to the Office of the State Budget.

The projection of the 2002-03 general fund operating expenditures amount to \$192.38 million, an increase of \$13.9 million or 7.8%.

It is recommended that an appropriation of \$92.0 million be requested, an increase of \$4.4 million or 5.0%. If enacted, it is anticipated that resident undergraduate tuition rate increases can be limited to no more than 7.7%.

Fiscal Implications: This establishes the initial resource planning parameters for 2002-03. It does not preempt the Board's approval of the operating budget that is under development.

SECTION 21 – 2000-2001 EMU FOUNDATION ANNUAL REPORT

It is recommended that the Board receive and place on file the Eastern Michigan University Foundation Annual Report for the year ended June 30, 2001.

Fiscal Implications: Net consolidated assets decreased by \$6,476.089 over the June 30, 2000 amount.

SECTION 22 – FY 2003 CAPITAL OUTLAY BUDGET REQUEST

It is recommended that the Board approve the modernization of Pray-Harrold as its number-one capital outlay priority.

Fiscal Implications: The estimated cost to modernize Pray-Harrold is \$37,800,000. The University's share is \$9,450,000. The University will continue to pursue insurance proceeds of \$8.5 million as part of the match required. The remaining match may require bond indebtedness.

SECTION 23 – NEW PARKING STRUCTURE, SURFACE LOTS & RELATED PROJECTS

It is recommended that the Board authorize the administration to proceed with the construction of a new parking structure, two surface lots and related projects.

The recommendation is to build a 260-space parking structure on the south side of Pease Auditorium. The Business and Finance Building would be torn down and staff relocated to a restored Hover Building. In addition a 1,031-space surface lot would be built on the site of the existing intramural softball fields north of Phelps Hall. The softball fields would be relocated to west campus. A smaller 72-space lot would be constructed east of Alexander Hall. The projects would increase parking by 1,363 spaces (25%).

Fiscal Implications: The cost of the projects is \$6,644,000. The source of funds would be bond proceeds. The bond indebtedness will be paid with parking system revenues.

SECTION 24 – BOND AUTHORIZATION RESOLUTION

It is recommended that the Board approve the issuance of general revenue bonds and other matters relating thereto to finance additional parking facilities and related projects.

Fiscal Implications: This action will increase the annual debt service by \$520,000. Debt service funding will be provided for through increased parking rates, new structure access fees and a budget reallocation of the west campus bus service.

**SECTION 25 – AUTHORIZATION TO INCLUDE EMU FOUNDATION AND
EAGLE CREST EMPLOYEES IN EMU’S MEDICAL BENEFITS
PLAN**

It is recommended that the Board approve the inclusion and participation of employees of the EMU Foundation and Eagle Crest Management in EMU’s group medical benefits plan. This is subject to negotiating and finalizing such an agreement.

Fiscal Implications: None.

SECTION 26 – FY 2002 PARKING RATES

It is recommended that the Regents approve the FY2002 Parking Rates. The permits would be increased from \$100 per year to \$130 and premium reserved parking spaces would be sold to faculty, staff and students. The price is expected to range from \$200 to \$800 annually per space.

Fiscal Implications: Permit rates would generate \$350,000 in revenue and reserved spaces would generate \$1000,000.

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|----------------------------|
| SECTION: 1 |
| DATE: November 27, 2001 |

RECOMMENDATION

REPORT: TREASURER'S

ACTION REQUESTED

It is recommended that the Treasurer's Report for the month of September 2001 be received and placed on file.

STAFF SUMMARY

As of September 30, 2001, Cash and Investments totaled \$60,012,946.49 and were invested to return a total annualized return of 9.11%. As summarized below, Eastern's latest investment performance compared favorably to the established benchmarks.

- | | |
|---|---------------------------|
| • Short-Term Investment Fund Yield: | 4.35% |
| • Benchmark: 3-month Treasury Bill: | 3.34% |
| • Intermediate-Term Investment Fund Total Return: | 3.53% (14.12% annualized) |
| • Benchmark: Merrill Lynch 1-3 Year Treasury Index: | 3.03% (12.12% annualized) |

Specifics as to the quality, duration, and other related features of the University's investment portfolio are itemized on page 4 of this report. In general:

- | | |
|---|--|
| • The portfolio has no investments in equities. | • 0% of the portfolio is in variable rate obligations. |
| • The portfolio has no leveraged investments. | • Average weighted credit quality of the portfolio is AA+. |
| • The portfolio has no speculative derivatives. | • Average weighted maturity of the portfolio is approximately 96 days. |
| • 100% of the portfolio is in fixed income obligations. | |

Cash and investments (excluding bond proceeds) as of September 30, 2001 increased by \$13,795,332 when compared to September 2000.

FISCAL IMPLICATIONS

The investment income is expected to meet budget.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

/.

EASTERN MICHIGAN UNIVERSITY
Cash and Investments
September 30, 2001

Cash

| | |
|-------------------|-------------------------|
| | Bank Balance |
| Comerica Bank | \$3,082,569.68 |
| FirStar Bank | \$1,553.71 |
| Total Cash | \$3,084,123.39 |

Eagle Crest Cash

| | |
|---------------------|---------------------|
| Conference Center | 236,602.44 |
| Golf Club | 250,974.34 |
| Maintenance Reserve | 142,583.97 |
| Total Cash | \$630,160.75 |

Investments

| | Date Settled | Date Maturing | Total Return YTD (Annualized) | Principal |
|--|-----------------|------------------|----------------------------------|----------------------|
| Short Term Investment Funds: | | | | |
| Dreyfus Institutional Preferred | Daily | Mutual Fund | 3.290% * | 23,246,309.13 |
| Dimensional Fund Advisors | Monthly | Mutual Fund | 3.430% * | 4,123,339.98 |
| Intermediate Term Investment Funds: | | | | |
| Vanguard Short Term Corporate | Monthly | Mutual Fund | 13.204% | 10,027,527.10 |
| Federated US Government 2-5 Year | Monthly | Mutual Fund | 20.000% | 9,956,109.32 |
| Agencies: | | | | |
| Federal Home Loan Mortgage Corp. | 08/26/99 | 07/14/04 | 6.000% | 3,000,000.00 |
| Federal Home Loan Bank | 09/10/99 | 09/10/04 | 5.750% | 3,000,000.00 |
| Total Investments | | | | 53,353,285.53 |
| Subtotal Cash and Investments | | | | 57,067,569.67 |

General Revenue Bonds Investments

| | | | | |
|---|---------|-------------|--------|---------------------|
| Dimensional Fund Advisors | Monthly | Mutual Fund | 3.430% | 752,086.68 |
| Dimensional Fund Advisors | Monthly | Mutual Fund | 3.430% | 2,193,290.14 |
| Subtotal General Revenue Bonds Investments | | | | 2,945,376.82 |

Grand Total: Cash, Investments

60,012,946.49

| | |
|---|--------|
| Net Annualized Yield - Short Term | 3.311% |
| Total Annualized Return - Total Investments | 9.106% |

* Figure represents net yield.

**Eastern Michigan University
University Investment Portfolio**

September 2001

| | Dreyfus* | DFA | Vanguard | Federated US Govt. 2-5 | Net University Holdings | Total |
|---|-----------------------|----------------------|-----------------------|---------------------------|----------------------------|--------------|
| Total Fund Net Assets | \$8,953,888,448 | \$7,189,300,000 | \$7,229,767,699 | \$680,003,225 | | |
| EMU's Investment % of Total Fund | \$23,246,309 0.26% | \$7,068,717 0.10% | \$10,027,527 0.14% | \$9,956,109 1.46% | \$9,714,284 | \$60,012,946 |
| Fund Inception Date | 06/11/1997 | 07/27/1983 | 10/29/1982 | 09/01/1991 | | |
| Date of Initial EMU Investment | 01/20/2001 | 01/18/1996 | 01/18/1996 | 01/22/1996 | | |
| Average Weighted Maturity | 55 days | 339 days ** | 2.2 years | 3.45 years | | 96 days |
| Book NAV (7/1/00) | 1.00 | 10.15 | 10.46 | 10.39 | | |
| Market NAV (09/30/01) | 1.00 | 10.30 | 10.96 | 11.27 | | |
| Liquidity Option | Same Day | Next Day | Next Day | Next Day | | |
| Morningstar Rating | N/A | 5 stars | 5 stars | 4 stars | | |
| 3 Year Average Annual Total Return | 5.38% | 5.27% | 6.60% | 6.12% | | |
| 3 Year Benchmark | 5.09% | 5.09% | 6.43% | 6.43% | | |
| Portfolio Mix | | | | | | |
| Commercial Paper Notes | 22.0% | | | | | |
| Repos | | | | | | |
| Variables | | | | | | |
| Govt. Agency Mort. Backed Sec. | | | | 35.6% | | |
| Time Deposits | 17.2% | | | | | |
| Direct U.S. Govt. Agencies | | | | | | |
| C.D.'s | 39.5% | | | | | |
| U.S. Treasury's | 21.3% | | | 61.1% | | |
| Other | | | | 3.4% | | |
| Bonds | 99.8% | 99.8% | 99.3% | | | |
| Cash | 0.2% | 0.2% | 0.7% | | | |
| Federal Home Loan Mortgage Corp. | | | | | \$3,000,000 | |
| Federal Home Loan Bank | | | | | \$3,000,000 | |
| Comerica Bank (sweep account) | | | | | \$3,082,570 | |
| FirStar Bank | | | | | \$1,554 | |
| Eagle Crest Cash | | | | | \$630,161 | |
| Average Credit Quality Rating | AAA | AAA | A-1 | AAA | AAA | AA+ |

* Money Market Fund
** Average Duration

2

EASTERN MICHIGAN UNIVERSITY
Summary of Cash/Investments and Bond Investments by Institution
September, 2001

| | <u>Amount of EMU Cash/Investment</u> | <u>% Of Total Investment</u> |
|-------------------------------------|--|----------------------------------|
| A. Book Cash Balance | 3,084,123 | 5.40% |
| B. Eagle Crest Cash Balance | 630,161 | 1.10% |
| C. Dreyfus Institutional Preferred | 23,246,309 | 40.73% |
| D. Dimensional Fund Advisors | 4,123,340 | 7.23% |
| E. Vanguard Short Term Corporate | 10,027,527 | 17.57% |
| F. Federated US Government 2-5 | 9,956,109 | 17.45% |
| G. Federal Home Loan Bank | 3,000,000 | 5.26% |
| H. Federal Home Loan Mortgage Corp. | <u>3,000,000</u> | <u>5.26%</u> |
| | <u>57,067,570</u> | <u>100.00%</u> |

| | <u>Amount of EMU Bond Investment</u> | <u>% Of Total Investment</u> |
|------------------------------|--|----------------------------------|
| I. Dimensional Fund Advisors | 752,086 | 25.53% |
| J. Dimensional Fund Advisors | <u>2,193,290</u> | <u>74.47%</u> |
| | <u>2,945,376</u> | <u>100.00%</u> |

Notes:

- C. The Dreyfus Institutional Preferred Money Market Fund invests in a diversified portfolio of high quality, short-term debt securities. The average maturity of the fund approximates 55 days and EMU has access to its funds on a daily basis.
- D./I./J. The Dimensional Fund Advisors Fund invests in high quality corporate and bank debt obligations. The average weighted maturity of the fund is 339 days.
- E. The Vanguard Short Term Corporate Fund invests in investment grade bonds and other fixed income securities. Not more than 30% of the fund assets may be invested in BBB grade securities. The average weighted maturity of the fund is 2.2 years.
- F. The Federated US Government 2-5 Year Fund invests in US Treasury bills, notes and bonds. The average weighted maturity of the fund is 3.45 years.
- G./H./I. U.S. Agency Obligations.

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|----------------------------|
| SECTION: 2 |
| DATE: November 27, 2001 |

RECOMMENDATION

REPORT: INTERNAL AUDIT

ACTION REQUESTED

It is recommended that the Internal Auditor's activity report for the period October 2001 through November 2001 be received and placed on file.

STAFF SUMMARY

The reports for the Conflict of Interest and Payroll audits are in process and will be presented at the January 2002 board meeting as scheduled.

Enclosed is the internal audit schedule for the period ending September 30, 2002.

In addition, attached is a report by University management on the status of recommendations made from the previous Children's Institute, University Apartments, Tuition and Vending Operations audits completed in July 2001. As noted in the report, management has agreed with the internal Auditor's recommendations and has found that all recommendations were either fully implemented or substantially in the process of being implemented.

FISCAL IMPLICATIONS

It is expected that fiscal year 2001-2002 expended resources will be within approved budget limitations.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board Approval.

University Executive Officer

Date

Eastern Michigan University Internal Audit Schedule

Andrews Hooper & Pavlik

For Period Ending September 30, 2002

| Timing | | Budget | Item |
|------------|---------|--------------|---|
| Work Pfm'd | Report | Hours | |
| Various | Various | 100 | Planning, Risk Analysis & Administrative Planning/Scheduling Audits Board Meetings, Other Meetings, etc. Risk Assessment for following years |
| In Process | Jan-02 | 40 | Conflict of Interest Statements Board of Regents, President & Administrative Professionals 10 & above |
| In Process | Jan-02 | 200 | Payroll |
| In Process | Mar-02 | 160 | Information Systems |
| Dec-01 | Mar-02 | 50 | Football/Basketball Ticket Sales (including special events) Advance Sales At Game Sales |
| Jan-02 | Jun-02 | 170 | University Housing |
| Mar-02 | Jun-02 | 80 | Parking |
| Apr-02 | Jun-02 | 100 | Financial Aid Compliance Reconciliation |
| Jun-02 | Sep-02 | 80 | Student Government |
| Jul-02 | Sep-02 | 80 | Catering and Conferences |
| Jul-02 | Sep-02 | 180 | Cash Receipts |
| Various | Various | 160 | Special Projects |
| Various | Various | 100 | Contingencies |
| | | <u>1,500</u> | |

2.

STATUS OF AUDIT RECOMMENDATION

NOVEMBER 27, 2001

**Children's Institute
University Apartments
Tuition and Fees
Vending Operations**

Prepared by
Vice President for Business and Finance Office

INTERNAL AUDIT RECOMMENDATION STATUS**AUDIT PERFORMED: CHILDREN'S INSTITUTE****Date Completed: July 25, 2001**Recommendation:

1. We recommend that the monthly deposit sheet be compared to the daily deposit slips to ensure that the report used to reconcile to the FRS be accurate. In addition, we recommend that the daily deposits listed on the monthly deposit sheet be compared individually to the amounts on the FRS to ensure that the FRS is accurate.

We recommend that the cash register tape be compared to the daily deposit slip and any differences should be reconciled and documented.

Client Response:

Recommendation has been implemented.

Implementation Status: *Recommendation implemented. Management reported that they now compare the cash register tape to the daily deposit slip and reconcile any discrepancies. A cross-check system has also been implemented for the reconciliations.*

Verification Date: 10/24/01

Recommendation:

2. We recommend that the person who prepares the reconciliation initial and date the reconciliation. In addition, we recommend that a separate person review the reconciliation and initial and date it as evidence of review.

Client Response:

Initialing and dating the daily deposit reconciliation is already incorporated in the process. A separate cross-check will be put in place.

Implementation Status: *Recommendation implemented. See status to Item 1. above. Observed that initials and dates were in place with the reconciliations on recent Cash Receipts Posting documents.*

Verification Date: 10/24/01

Recommendation:

3. We recommend that all payment receipts be validated by the cash register when the transaction takes place. This will help to ensure that all amounts are properly recorded and accounted for.

Client Response:

Payment receipts which involve the use of the cash register are validated. Review of the payment receipt to ensure validation is present at time of transaction will occur.

4.

Implementation Status: *Recommendation implemented. Management reported that payment receipts have always been validated with the cash register, however, this audit finding was the result of a one-time oversight. Management reported that they have reinforced and reviewed proper procedures with all involved staff.*

Verification Date: 10/24/01

Recommendation:

4. We recommend that all payment receipts be initialed and dated by the person posting the transaction to ensure that all amounts are properly recorded and accounted for.

Client Response:

This procedure is in place; however, we will reinforce the importance of this control procedure.

Implementation Status: *Recommendation implemented. Reinforcement of proper procedures has been initiated and a review of procedures by all involved staff has occurred. Observed that the proper initials were placed on recent payment receipts and that staff are following procedures.*

Verification Date: 10/24/01

Recommendation:

5. We recommend that a checklist be kept indicating that all of the documentation needed is on file for all of the children currently enrolled.

Clients Response:

This checklist is in place; however, we will reinforce the importance of properly completing this checklist for internal control purposes.

Implementation Status: *Recommendation implemented. Management reported that they have communicated the need to follow processing procedures to staff members. Observed the internal use of a checklist for enrolled children at the Children's Institute.*

Verification Date: 10/24/01

AUDIT PERFORMED: UNIVERSITY APARTMENTS

Date Completed: July 24, 2001

Recommendation:

1. The University Housing Apartment Office should give tenants a due date for the return of the inventory sheets. If inventory sheets are not returned, the University Housing Apartment Office should follow up on the delinquent sheets. This will avoid conflicts with tenants when they are assessed for damages.

Client's Response:

Agree. The staff follow up with voice mail messages and by stopping at each apartment to request these and will continue to follow up. Inventory due dates will be included and if not received, staff will generate a delinquency list.

Implementation Status: *Recommendation not implemented, but in the process of being implemented. Management reported that a procedures list is being developed for dissemination to new tenants prior to move-in. The list will include a unique due date whereby each tenant must turn in the inventory sheet. A follow-up visit will be conducted on or before 11/23/01 to confirm the successful implementation of this audit finding.*

Verification Date: 10/24/01

Recommendation:

2. When tenants come to the University Housing Apartment Office to sign the Apartment Rental Agreement, an authorized representative of Eastern Michigan University should also sign the agreement. This is a legal document that should be completely filled out by the University Housing Apartment Office to avoid any disputes in the future. The University Housing Apartment Office should also require and ensure that Apartment Applications are received and kept on file for all tenants.

Client's Response:

Agree. An authorized staff member has been designated to sign the lease. Staffing levels have been an issue. This should not be a problem in the future. Our policy is to retain applications for the file. This will be reviewed by the appropriate staff.

Implementation Status: *Recommendation implemented. Management reported that the Director of Housing now reviews all rental agreements for verification of proper signatures.*

Reviewed rental agreement files and noted the Director's review initials on the rental agreements.

Verification Date: 10/30/01

Recommendation:

3. Notices to Quit should be given out to tenants as soon as their rent is 30 days past due. This will allow for the initiation of the eviction process in a timely fashion to remove tenants that are not paying their rent. By not evicting tenants in a timely manner, outstanding balances continue to accumulate.

Client's Response:

Agree. It is our policy to send 30 day Notices To Quit. The shortage of staff in the operation made it difficult to initiate these in a timely fashion. The operation is currently pursuing those accounts that are past due and forwarding outstanding balances of former tenants to the collection agency to reduce receivables. Notices To Quit will be initiated in the recommended time frame by the appropriate staff member.

Implementation Status: *Recommendation implemented. Management reported that they are making steady progress on the implementation of timely Notices to Quit and filling key staff positions to insure this process continues.*

Observed files and noted recent Demand for Possession notices have been served on delinquent tenants.

Verification Date: 10/30/01

6.

AUDIT PERFORMED: TUITION AND FEES

Date Completed: June 29, 2001

There were no recommendations.

AUDIT PERFORMED: VENDING OPERATIONS

Date Completed: July 25, 2001

Recommendation:

1. We recommend that recalculations of commission statements be done to ensure that sales are not understated and that the University is receiving the correct commission percentage.

Client's Response:

Management agrees. We will change our procedures accordingly to accommodate a monthly recalculation of commission statements.

Implementation Status: *Recommendation implemented. Management reported that statements from vendor Canteen are received on a monthly basis and commissions are recalculated to confirm the accurate percentage of commissions on sales. Observed calculation sheets.*

Verification Date: 10/24/01

Recommendation:

2. Monthly vendor commission statements should be compared to the comparable statement for the prior year to identify unexpected variances in a more timely manner than the annual review currently being performed.

Client's Response:

Management agrees. We will change our procedures accordingly to accommodate a monthly comparison to the prior year.

Implementation Status: *Recommendation implemented. Management reported that procedures have been changed so that a monthly comparison is now performed relative to the prior year. Obtained a copy of the current fiscal year's vending commission payment analysis.*

Verification Date: 10/24/01

Audit recommendations verified by:

Robert Brackenbury
Assistant to the Vice President for Business & Finance

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|----------------------------|
| SECTION: 3 |
| DATE: November 27, 2001 |

RECOMMENDATION

REPORT: GRANTS/CONTRACTS

ACTION REQUESTED

It is recommended that 61 grants and contracts totaling \$3,438,005 for the period 09/01/01 through 10/31/01 be accepted.

SUMMARY

One-hundred percent sponsor-funded grants and contracts in the amount of \$1,717,643 were awarded to the University during the period 09/01/01 through 10/31/01. Grants and contracts awarded to the University that required EMU cost-sharing and/or in-kind contributions totaled \$1,720,362.

Summary of Grants and Contracts (pp. 2-6)
Grants & Contracts Progress Report (p. 7)
September 2001 Proposal Activity (pp. 8-13)
October 2001 Proposal Activity (pp. 14-20)

FISCAL IMPLICATIONS

This action approves allocating University matching funds in the amount of \$8,600 as cash contributions for projects awarded during the period 09/01/01 through 10/31/01, for a fiscal year-to-date total of \$100,272 against a base budget of \$361,652.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

**Eastern Michigan University
Summary of Grants and Contracts**

11/27/2001

(Reported for FY 2001)

100% Sponsored

| Title Grantor/Contractor | Director | Administrator | Amount |
|--|-------------------|----------------------|---------------|
| UAW-Ford Ypsilanti Plant 2001-2003 Contract Year UAW-Ford National Programs Center | Melanie Ferren | Melanie Ferren | \$354,506 |
| JacqCAD International Digital Loom Keys Fletcher Applied Sciences | Patricia Williams | Pat Williams | \$330,000 |
| Radio Community Service Grant Corporation for Public Broadcasting | Arthur Timko | Arthur Timko | \$170,198 |
| DEY/RTC: Detroit/Eastern/Yale School Development Regional Training Center, Year 2 +, additional 7 schools Various Sponsors | Alison Harmon | Alison Harmon | \$97,440 |
| Professional Training Program for Serving Students with Autism. Subgrant One: University Training Collaborative (additional funds) Michigan Department of Education | Lynne Rocklage | Lynne Rocklage | \$88,000 |
| Small Business Development Center, 2001 Supplement U.S. Small Business Administration | Earl Potter | Nick Blanchard | \$68,672 |
| UAW-Ford NPC Carlite Plant 2001-2002 Contract Year UAW-Ford National Programs Center | Melanie Ferren | Melanie Ferren | \$61,291 |
| IAV Automotive Engineering Economic Development Job Training Grant Michigan Economic Development Corporation | Melanie Ferren | Kerry Keene | \$60,000 |
| Herman Miller, Inc. Herman Miller Inc. | Barbara Hopkins | Barbara Hopkins | \$51,825 |
| MDCH CAFAS Level of Functioning Project, Year 6 Michigan Department of Community Health | V. Kay Hodges | David Clifford | \$50,000 |
| DEY/RTC: Detroit/Eastern/Yale School Development Regional Training Center, Year 2 +, additional 3 schools (2 in Colorado, 1 in Ohio) Various Sponsors | Alison Harmon | Alison Harmon | \$44,970 |
| Donation of supplies and equipment Domino's Pizza Inc. | Robert Neely | Robert Neely | \$33,718 |
| Midway Products Group, Inc. Midway Products Group, Inc. | Barbara Hopkins | Barbara Hopkins | \$29,950 |
| UAW-GM UAW-GM Center for Human Resources | Pamela Hill | Pamela Hill | \$24,050 |
| IAV Automotive Engineering Economic Development Job Training Grant IAV Automotive Engineering | Melanie Ferren | Kerry Keene | \$20,000 |
| Lightweight Nanocomposites for Missile Defense Applications: Development of a Versatile Fabrication Technique MERS, LLC. | Ted Provder | Ted Provder | \$18,696 |
| Midway Products Group, Inc. Midway Products Group, Inc. | Barbara Hopkins | Barbara Hopkins | \$17,750 |

| Title | Director | Administrator | Amount |
|--|-------------------|----------------------|---------------|
| Grantor/Contractor | | | |
| Digital Title Clearing Tracing System ISD, Inc, Dearborn MI | Yichun Xie | Yichun Xie | \$15,000 |
| In-Time: Preparing Tomorrow's Teachers to Use Technology (PT3), Year 3 University of Northern Iowa | Ellen Hoffman | Ellen Hoffman | \$14,401 |
| Robert Bosch Corporation BOSCH | Barbara Hopkins | Barbara Hopkins | \$14,175 |
| Navistar International Transportation Corp. Navistar International Transportation Corp. | Barbara Hopkins | Barbara Hopkins | \$13,170 |
| Study of acute effects of oral 1-Androstenediol on blood hormone concentrations LPJ Research, Inc. | Stephen McGregor | Stephen McGregor | \$12,700 |
| Shure Communications Shure Communications | Barbara Hopkins | Barbara Hopkins | \$11,700 |
| MDOT Graduate Internship Project Michigan Department of Transportation | Ted Ligibel | Ted Ligibel | \$10,264 |
| International Truck & Engine Corp. International Truck & Engine Corp. | Barbara Hopkins | Barbara Hopkins | \$10,175 |
| Borg-Warner Automotive Borg-Warner Corporation | Barbara Hopkins | Barbara Hopkins | \$8,475 |
| Executive Jet Executive Jet | Barbara Hopkins | Barbara Hopkins | \$8,275 |
| Cultural Beliefs and Breast Cancer Screening University of Michigan | Tsu-Yin Wu | Tsu-Yin Wu | \$8,060 |
| Norcold Inc. Norcold Inc. | Barbara Hopkins | Barbara Hopkins | \$6,600 |
| Ingersoll-Cinetic Automation Corp. Ingersoll-Cinetic Automation Corporation | Barbara Hopkins | Barbara Hopkins | \$6,575 |
| Visteon Automotive Systems Visteon Automotive | Barbara Hopkins | Barbara Hopkins | \$5,775 |
| Training and Assistance for ISD Company ISD Co., Michael Blanchard, Cadillac MI | Julie Becker | Julie Becker | \$5,625 |
| Dearborn Mid-West Conveyor Co. Dearborn Mid-West Conveyor Co. | Barbara Hopkins | Barbara Hopkins | \$5,600 |
| Donnelly Electronics Donnelly Corporation | Barbara Hopkins | Barbara Hopkins | \$5,600 |
| Visteon Automotive Systems Visteon Automotive | Barbara Hopkins | Barbara Hopkins | \$5,225 |
| Visteon Automotive Systems Visteon Automotive | Barbara Hopkins | Barbara Hopkins | \$5,125 |
| ICI Glidden Day ICI Glidden Company | David Nordstrom | David Nordstrom | \$5,000 |
| Federal Mogul Federal Mogul Corporation | Barbara Hopkins | Barbara Hopkins | \$4,375 |
| Upward Bound - 2001/2002, supplement U.S. Department of Education | Amy Prevo-Johnson | Amy Prevo-Johnson | \$3,803 |
| Engineered Plastics Components, Inc. Engineered Plastics Components, Inc. | Barbara Hopkins | Barbara Hopkins | \$2,950 |

| Title | Director | Administrator | Amount |
|--|----------------------------|----------------------|--------------------|
| Grantor/Contractor | | | |
| UAW-Ford Stamping ETAP Class UAW-Ford National Programs Center | Melanie Ferren | Melanie Ferren | \$1,625 |
| The Andersons The Andersons, Inc. | Barbara Hopkins | Barbara Hopkins | \$1,600 |
| Christ Episcopal Church Organizational Development Project, supplement Christ Episcopal Church- Dearborn | David Clifford | David Clifford | \$1,569 |
| MSX International MSX International Inc. | Barbara Hopkins | Barbara Hopkins | \$1,500 |
| Presidents, Politics and Power: American Presidents Who Shaped the 20th Century American Library Association | Julia Nims Lisa Klopfer | Julia Nims | \$1,000 |
| GIS Applications Development and Technical Services - supplement 2 Wayne County, MI | Yichun Xie | Yichun Xie | \$635 |
| 46 Grants and Contracts for a total of: | | | \$1,717,643 |

**Eastern Michigan University
Summary of Grants and Contracts**

11/27/2001

(Reported for FY 2002)

Requiring EMU Matching Funds

| Title Funding Agency | Director | Administrator | EMU In-kind | EMU Cash | Sponsor | Total |
|---|---|----------------------|------------------------|---------------------|----------------|--------------|
| Comer Schools and Families Initiative, Year 8 | Nora Martin | Jerry Robbins | \$953,458 | | \$450,000 | \$1,403,458 |
| Skillman Foundation | | | | | | |
| University Consortium to Advance Academic Service-Learning Through Out Michigan | Dale Rice | David Clifford | \$258,835 | \$4,000 | \$200,000 | \$462,835 |
| Corporation for National Service | | | | | | |
| Competency Based Training for CW Practitioners Working With Youth Transitioning Out of Foster Care: Developed in Partnership With Youths and Practitioners - Year 2 | Mark Ragg Marjorie Ziefert | David Clifford | \$106,487 | \$4,600 | \$200,000 | \$311,087 |
| U. S. Department of Health and Human Services | | | | | | |
| E-MELD: Electronic Metastructure for Endangered Languages Data | Helen Aristar-Dry | Helen Aristar-Dry | \$6,890 | | \$236,076 | \$242,966 |
| Wayne State University | | | | | | |
| The "CATALISE" Project: Consortium for the Application of Technology And Learning Innovations in Schools of Education: Preparing Tomorrow's Teachers to Use Technology (Year 2) | Ellen Hoffman Jerry Robbins | Ellen Hoffman | \$75,560 | | \$97,639 | \$173,199 |
| Western Illinois University | | | | | | |
| Novel Instrumentation for Direct on-line Monitoring of Biological Samples in Real-Time with High-Speed Gas Chromatography - Year Two | Heather Holmes Steven Pernecky | Heather Holmes | \$22,850 | | \$89,922 | \$112,772 |
| National Science Foundation | | | | | | |
| Supporting Beginning Mathematics and Science Teachers [Eisenhower] | Don Staub Yichun Xie Joanne Caniglia | Don Staub | \$27,592 | | \$75,754 | \$103,346 |
| Michigan Department of Education | | | | | | |
| A Post-Crisis Analysis of the Attitudes and value Orientations of the Islamic Publics in Egypt, Iran and Morocco | Mansoor Moaddel | Mansoor Moaddel | \$7,169 | | \$94,995 | \$102,164 |
| National Science Foundation | | | | | | |
| Math in the City: A Professional Development Model | Joanne Caniglia Irene Duranczyk Barbara Leopard | Joanne Caniglia | \$26,578 | | \$74,631 | \$101,209 |
| Michigan Department of Education | Elaine Richards | | | | | |

| Title | | | EMU | EMU | | |
|---|--|------------------------|--------------------|----------------|--------------------|--------------------|
| Funding Agency | Director | Administrator | In-kind | Cash | Sponsor | Total |
| Michigan Middle Start - Comprehensive School Reform Demonstration (CSRD) Program, Year 3 | Patricia Williams-Boyd Kaia Skaggs | Kaia Skaggs | \$29,176 | | \$65,520 | \$94,696 |
| Academy for Educational Development | | | | | | |
| Evaluation Services for the Helping Youth Pursue Excellence (HYPE) Entrepreneurship Academy | Adrian Lottie | Robert Perry | \$26,168 | | \$45,000 | \$71,168 |
| Michigan Institute for Nonviolence Education | | | | | | |
| Southeast Educators' Alliance of Mathematics Linking Emergin Student Scholars (Project SEAMLESS II): A Model for Mentoring across the Continuum of Teacher Deveopment | Irene Duranczyk Joanne Caniglia Barbara Leopard Elaine Richards | Irene Duranczyk | \$29,185 | | \$38,825 | \$68,010 |
| Michigan Department of Education | | | | | | |
| Eisenhower Program: Si, Se Puede - "Yes, it can be done!" After School Clubs: Bringing Adolescent Latinas, Preservice/Inservice Mathematics and Language Arts Teachers Together | Cristina Jose-Kampfner Peggy Daisey | Cristina Jose-Kampfner | \$11,230 | | \$40,000 | \$51,230 |
| Michigan Department of Education | | | | | | |
| Productivity Survey for Construction Industry | Walter Tucker | Walter Tucker | \$14,838 | | \$10,000 | \$24,838 |
| Various Sponsors | | | | | | |
| Building a Dream with a Blueprint for Geometry | Joanne Caniglia | Joanne Caniglia | \$2,343 | | \$2,000 | \$4,343 |
| Michigan Campus Compact | | | | | | |
| 15 | Grants/Contracts for a total of: | | \$1,598,359 | \$8,600 | \$1,720,362 | \$3,327,321 |

EASTERN MICHIGAN UNIVERSITY
OFFICE OF RESEARCH DEVELOPMENT

Report to the Board of Regents: 11/27/2001

Grant/Contract Activity for September 2001

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|--|---|--------------------------------|---------------------|-------------------|
| 20011146 | Domino's Pizza Inc. | Biology | Awarded 9/25/2001 | \$33,718 | \$33,718 |
| 20020209 | ICI Glidden Company | Coatings Research Institute | Awarded 9/25/2001 | \$5,000 | \$5,000 |
| 20020338 | ISD Co., Michael Blanchard, Cadillac MI | Textiles Research & Training Institute | Awarded 9/28/2001 | \$5,625 | \$5,625 |
| 20020342 | ISD, Inc, Dearborn MI | CEITA | Awarded 9/28/2001 | \$15,000 | \$15,000 |
| 20011005 | LPJ Research, Inc. | HPERD | Awarded 9/26/2001 | \$12,700 | \$12,700 |
| 20020139 | Michigan Department of Community Health | Psychology | Awarded 9/25/2001 | \$50,000 | \$50,000 |
| 20020118 | Michigan Department of Education | Special Education | Awarded 9/28/2001 | \$88,000 | \$88,000 |
| 20020301 | National Science Foundation | Chemistry | Awarded 9/28/2001 | \$89,922 | \$89,922 |
| 20020339 | National Science Foundation | Sociology, Anthropology and Criminology | Awarded 9/28/2001 | \$94,995 | \$94,995 |
| 20020205 | U.S. Department of Education | Upward Bound | Awarded 9/25/2001 | \$3,803 | \$3,803 |
| 20011135 | U. S. Department of Health and Human Services | Social Work | Awarded 9/25/2001 | \$200,000 | \$200,000 |
| 20020341 | U.S. Small Business Administration | Office of the Dean of Business | Awarded 9/28/2001 | \$68,672 | \$68,672 |
| 20020335 | UAW-Ford National Programs Center | Center for Management & Leadership: Workforce Ed | Awarded 9/25/2001 | \$1,625 | \$1,625 |
| 20011220 | University of Michigan | Nursing Education | Awarded 9/25/2001 | \$8,060 | \$8,060 |
| 20020340 | Wayne County, MI | CEITA | Awarded 9/28/2001 | \$635 | \$635 |
| 20010209 | Wayne State University | English Language & Literature | Awarded 9/28/2001 | \$236,076 | \$236,076 |
| 20011102 | Western Illinois University | Teacher Education Office of the Dean - Education | Awarded 9/25/2001 | \$97,639 | \$97,639 |
| 20010619 | American Society of Colleges & Universities | Mathematics | Denied 9/19/2001 | \$4,000 | \$0 |
| 20011143 | American Speech-Language-Hearing Association | Special Education | Denied 9/20/2001 | \$7,993 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|-------------------|---|--|--|-----------------------------|---------------------------|
| 20011108 | Michigan Department of Career Development | Center for Management & Leadership | Denied 9/21/2001 | \$135,191 | \$0 |
| 20001215 | National Science Foundation | Mathematics | Denied 9/19/2001 | \$619,035 | \$0 |
| 20000903 | Nuckolls Fund for Lighting Education | HECR | Denied 9/19/2001 | \$19,974 | \$0 |
| 990714 | American Diabetes Association | Chemistry | Pending | \$144,120 | \$0 |
| 20010907 | American Express Foundation | National Institute for Consumer Education | Pending | \$29,664 | \$0 |
| 20020109 | American Heart Association | HECR | Pending | \$130,000 | \$0 |
| 20020121 | American Library Association | Bruce T. Halle Library | Pending | \$1,700 | \$0 |
| 20011007 | Ameritech Foundation | HPERD Teacher Education | Pending | \$99,781 | \$0 |
| 20020137 | Andrew Goodman Foundation | Leadership & Counseling | Pending | \$10,000 | \$0 |
| 20000705 | AOL Foundation | Sociology, Anthropology, and Criminology | Pending | \$6,304 | \$0 |
| 20020134 | Billie Jean King Foundation | Leadership & Counseling | Pending | \$10,000 | \$0 |
| 20010431 | City of Jackson, Michigan | Geography & Geology | Pending | \$3,988 | \$0 |
| 20010601 | City of Phoenix | Interdisciplinary Technology | Pending | \$301,604 | \$0 |
| 20020217 | Coca Cola, USA | Coatings Research Institute | Pending | \$51,480 | \$0 |
| 20000401 | Corner Health Center | ISCFC | Pending | \$4,712 | \$0 |
| 20020135 | David Geffen Foundation | Leadership & Counseling | Pending | \$10,000 | \$0 |
| 20020117 | Dearborn Public Schools | History & Philosophy | Pending | \$199,068 | \$0 |
| 990704 | Detroit Public Schools | Institute for Diversity in Business Services | Pending | \$6,250 | \$0 |
| 990605 | Elf Atochem North America, Inc. | Physics & Astronomy | Pending | \$59,062 | \$0 |
| 20011149 | Environmental Protection Agency | CEITA | Pending | \$10,000 | \$0 |
| 20011151 | Flinn Foundation | Associated Health Professions | Pending | \$97,754 | \$0 |
| 20020136 | Ford Foundation | Leadership & Counseling | Pending | \$50,000 | \$0 |
| 20020133 | Ford Motor Co. Fund | Leadership & Counseling | Pending | \$20,000 | \$0 |
| 20011144 | Harry A. & Margaret D. Towsley Foundation | Alzheimer's Education Program | Pending | \$165,784 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|---|--|--------------------------------|---------------------|-------------------|
| 20010507 | Illinois Soybean Promotion Board | Coatings Research Institute | Pending | \$178,855 | \$0 |
| 20020226 | International Association of Chiefs of Police | Public Safety | Pending | \$5,000 | \$0 |
| 20020114 | Kellogg Foundation, W.K. | Leadership & Counseling Associated Health Professions | Pending | \$53,250 | \$0 |
| 20000961 | Koester Performance Research | Computer Science | Pending | \$85,311 | \$0 |
| 20010949 | MERS, LLC. | Coatings Research Institute | Pending | \$21,795 | \$0 |
| 20011008 | Michigan Campus Compact | Mathematics | Pending | \$2,000 | \$0 |
| 20020304 | Michigan Campus Compact | English Language & Literature | Pending | \$3,000 | \$0 |
| 20011106 | Michigan Department of Career Development | ICARD | Pending | \$24,800 | \$0 |
| 20011250 | Michigan Department of Career Development | Office of the Dean of Education | Pending | \$53,716 | \$0 |
| 20011259 | Michigan Department of Career Development | Holman Learning Center | Pending | \$149,640 | \$0 |
| 20020210 | Michigan Department of Career Development | Business & Technology Education | Pending | \$65,500 | \$0 |
| 20020216 | Michigan Department of Career Development | Business & Technology Education | Pending | \$65,500 | \$0 |
| 20020219 | Michigan Department of Career Development | Business & Technology Education | Pending | \$45,000 | \$0 |
| 20020213 | Michigan Department of Community Health | Alzheimer's Research Program | Pending | \$36,000 | \$0 |
| 20020214 | Michigan Department of Community Health | Alzheimer's Education Program | Pending | \$36,000 | \$0 |
| 990725 | Michigan Department of Education | Business & Technology Education | Pending | \$1,680 | \$0 |
| 20011216 | Michigan Department of Education | Teacher Education | Pending | \$40,000 | \$0 |
| 20011260 | Michigan Department of Education | Communication & Theatre Arts Special Education | Pending | \$20,000 | \$0 |
| 20011261 | Michigan Department of Education | Special Education | Pending | \$74,000 | \$0 |
| 20011280 | Michigan Department of Education | Office of the Dean of Education CEITA | Pending | \$75,753 | \$0 |
| 20020110 | Michigan Department of Education | Chemistry | Pending | \$74,939 | \$0 |
| 20020124 | Michigan Department of Education | Mathematics | Pending | \$74,631 | \$0 |
| 20020125 | Michigan Department of Education | Mathematics | Pending | \$38,825 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|---------------------------------------|--|--------------------------------|---------------------|-------------------|
| 20010606 | Michigan Department of State | Geography & Geology | Pending | \$31,327 | \$0 |
| 20020126 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$139,323 | \$0 |
| 20020127 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$95,067 | \$0 |
| 20020128 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$92,750 | \$0 |
| 20020129 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$16,131 | \$0 |
| 20020130 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$47,930 | \$0 |
| 20020131 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$31,661 | \$0 |
| 990611 | Michigan Space Grant Consortium | Physics & Astronomy | Pending | \$4,659 | \$0 |
| 20010516 | Michigan Space Grant Consortium | Industrial Technology | Pending | \$4,000 | \$0 |
| 20011221 | Michigan State University | Nursing Education | Pending | \$65,767 | \$0 |
| 20010128 | National Endowment for the Humanities | African American Studies | Pending | \$4,000 | \$0 |
| 20020303 | National Endowment for the Humanities | African American Studies | Pending | \$5,000 | \$0 |
| 20000714 | National Institute of Justice | ISCFC | Pending | \$275,000 | \$0 |
| 991106 | National Institutes of Health | Chemistry | Pending | \$125,024 | \$0 |
| 20000353 | National Institutes of Health | Social Work Nursing Education | Pending | \$407,033 | \$0 |
| 20010616 | National Institutes of Health | Physics & Astronomy | Pending | \$58,291 | \$0 |
| 20011145 | National Institutes of Health | Chemistry | Pending | \$124,304 | \$0 |
| 20001214 | National Science Foundation | Chemistry | Pending | \$25,690 | \$0 |
| 20010536 | National Science Foundation | Geography & Geology Physics & Astronomy | Pending | \$229,645 | \$0 |
| 20010618 | National Science Foundation | Biology | Pending | \$266,598 | \$0 |
| 20010726 | National Science Foundation | Chemistry Physics & Astronomy | Pending | \$130,250 | \$0 |
| 20011132 | National Science Foundation | English Language & Literature | Pending | \$6,000 | \$0 |
| 20011213 | National Science Foundation | Interdisciplinary Technology | Pending | \$23,070 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|--|---|--------------------------------|---------------------|-------------------|
| 20011217 | National Science Foundation | Biology | Pending | \$52,620 | \$0 |
| 20020308 | National Science Foundation | CEITA | Pending | \$499,934 | \$0 |
| 20001008 | Oakland County Community Mental Hlth Auth | Associated Health Professions | Pending | \$9,420 | \$0 |
| 20020206 | Ohio State University | Business & Technology Education | Pending | \$399,389 | \$0 |
| 20010426 | PETROTRIN | Center for Organizational Risk Reduction | Pending | \$1,850,000 | \$0 |
| 20010904 | Pine Family Foundation, Inc. | Chemistry | Pending | \$9,513 | \$0 |
| 20000713 | Purdue University | Psychology | Pending | \$46,626 | \$0 |
| 990601 | Research Corporation | Chemistry | Pending | \$42,518 | \$0 |
| 20011136 | Research Corporation | Chemistry | Pending | \$33,148 | \$0 |
| 20001031 | Retirement Research Foundation | Social Work | Pending | \$161,981 | \$0 |
| 20020207 | Skillman Foundation | Office of the Dean of Education | Pending | \$449,764 | \$0 |
| 20010109 | Spencer Foundation | African American Studies | Pending | \$30,615 | \$0 |
| 20020224 | Spring Arbor University | Teacher Education | Pending | \$10,584 | \$0 |
| 20010934 | State of Michigan Office of Drug Control Policy | Foreign Languages & Bilingual Studies | Pending | \$278,106 | \$0 |
| 20010104 | The American Foundation | History & Philosophy | Pending | \$39,105 | \$0 |
| 20010216 | The Aspen Institute | Accounting Associated Health Professions | Pending | \$24,830 | \$0 |
| 20010217 | The Aspen Institute | Social Work Associated Health Professions | Pending | \$25,612 | \$0 |
| 20020132 | The Gill Foundation | Leadership & Counseling | Pending | \$35,000 | \$0 |
| 20010702 | U.S. Department of Education | Foreign Languages & Bilingual Studies | Pending | \$756,980 | \$0 |
| 20010705 | U.S. Department of Education | Foreign Languages & Bilingual Studies | Pending | \$1,204,790 | \$0 |
| 20011139 | U.S. Department of Education | Foreign Languages & Bilingual Studies | Pending | \$444,854 | \$0 |
| 20011003 | U. S. Department of Health and Human Services | Psychology | Pending | \$123,391 | \$0 |
| 20020111 | U.S. Department of Housing and Urban Development | Sociology, Anthropology, and Criminology Social Work | Pending | \$394,556 | \$0 |
| 20011138 | UAW-Ford National Programs Center | Center for Management & Leadership | Pending | \$354,506 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|--|--|--------------------------------|---------------------|-------------------|
| 20020306 | UAW-GM Center for Human Resources | Center for Management & Leadership:Workforce Ed | Pending | \$240,894 | \$0 |
| 20011248 | United Soybean Board | Coatings Research Institute | Pending | \$162,062 | \$0 |
| 20000814 | University of Michigan | ISCFC | Pending | \$14,981 | \$0 |
| 20000826 | University of Michigan | Psychology | Pending | \$473,745 | \$0 |
| 20011219 | University of Michigan | Chemistry | Pending | \$51,870 | \$0 |
| 20020211 | University of Michigan | Teacher Education | Pending | \$9,660 | \$0 |
| 20020103 | Washtenaw County Government | Geography & Geology CEITA | Pending | \$676,241 | \$0 |
| 20010512 | Wayne County Airport | Interdisciplinary Technology | Pending | \$119,040 | \$0 |
| 20010239 | Wayne County, MI | CEITA | Pending | \$77,320 | \$0 |
| 20010411 | Wayne County, MI | CEITA | Pending | \$27,650 | \$0 |
| 20020333 | Western Kentucky University | Teacher Education | Pending | \$173,096 | \$0 |
| 991217 | Ypsilanti Public Housing Commission | ISCFC | Pending | \$203,582 | \$0 |

Quantity of Awards: 17
Sum of Awards: \$1,011,470

Quantity of Pending: 103
Quantity of Denied: 5

EASTERN MICHIGAN UNIVERSITY
OFFICE OF RESEARCH DEVELOPMENT

Report to the Board of Regents: 11/27/2001

Grant/Contract Activity for October 2001

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|--|--|--------------------------------|---------------------|-------------------|
| 20020302 | Academy for Educational Development | Teacher Education | Awarded 10/31/2001 | \$65,520 | \$65,520 |
| 20020121 | American Library Association | Bruce T. Halle Library | Awarded 10/22/2001 | \$1,000 | \$1,000 |
| 20020312 | Borg-Warner Corporation | Center for Quality | Awarded 10/31/2001 | \$8,475 | \$8,475 |
| 20020323 | BOSCH | Center for Quality | Awarded 10/31/2001 | \$14,175 | \$14,175 |
| 20020120 | Christ Episcopal Church-Dearborn | ISCFC | Awarded 10/22/2001 | \$1,569 | \$1,569 |
| 20020225 | Corporation for National Service | Special Education | Awarded 10/22/2001 | \$200,000 | \$200,000 |
| 20020413 | Corporation for Public Broadcasting | WEMU Radio | Awarded 10/31/2001 | \$170,198 | \$170,198 |
| 20020325 | Dearborn Mid-West Conveyor Co. | Center for Quality | Awarded 10/31/2001 | \$5,600 | \$5,600 |
| 20020327 | Donnelly Corporation | Center for Quality | Awarded 10/31/2001 | \$5,600 | \$5,600 |
| 20020316 | Engineered Plastics Components, Inc. | Center for Quality | Awarded 10/31/2001 | \$2,950 | \$2,950 |
| 20020324 | Executive Jet | Center for Quality | Awarded 10/31/2001 | \$8,275 | \$8,275 |
| 20020313 | Federal Mogul Corporation | Center for Quality | Awarded 10/31/2001 | \$4,375 | \$4,375 |
| 20020409 | Fletcher Applied Sciences | Art | Awarded 10/31/2001 | \$330,000 | \$330,000 |
| 20020319 | Herman Miller Inc. | Center for Quality | Awarded 10/31/2001 | \$51,825 | \$51,825 |
| 20020406 | IAV Automotive Engineering | Center for Management & Leadership, Workforce Ed | Awarded 10/31/2001 | \$20,000 | \$20,000 |
| 20020322 | Ingersoll-Cinetic Automation Corporation | Center for Quality | Awarded 10/31/2001 | \$6,575 | \$6,575 |
| 20020311 | International Truck & Engine Corp. | Center for Quality | Awarded 10/31/2001 | \$10,175 | \$10,175 |
| 20010949 | MERS, LLC. | Coatings Research Institute | Awarded 10/31/2001 | \$18,696 | \$18,696 |
| 20011008 | Michigan Campus Compact | Mathematics | Awarded 10/22/2001 | \$2,000 | \$2,000 |
| 20011216 | Michigan Department of Education | Teacher Education | Awarded 10/30/2001 | \$40,000 | \$40,000 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|--|--|--------------------------------|---------------------|-------------------|
| 20011280 | Michigan Department of Education | Office of the Dean of Education CEITA | Awarded 10/22/2001 | \$75,754 | \$75,754 |
| 20020124 | Michigan Department of Education | Mathematics | Awarded 10/22/2001 | \$74,631 | \$74,631 |
| 20020125 | Michigan Department of Education | Mathematics | Awarded 10/30/2001 | \$38,825 | \$38,825 |
| 20020305 | Michigan Department of Transportation | Geography & Geology | Awarded 10/8/2001 | \$10,264 | \$10,264 |
| 20020405 | Michigan Economic Development Corporation | Center for Management & Leadership, Workforce Ed | Awarded 10/31/2001 | \$60,000 | \$60,000 |
| 20020220 | Michigan Institute for Nonviolence Education | Political Science | Awarded 10/8/2001 | \$45,000 | \$45,000 |
| 20020318 | Midway Products Group, Inc. | Center for Quality | Awarded 10/31/2001 | \$29,950 | \$29,950 |
| 20020326 | Midway Products Group, Inc. | Center for Quality | Awarded 10/31/2001 | \$17,750 | \$17,750 |
| 20020320 | MSX International Inc. | Center for Quality | Awarded 10/31/2001 | \$1,500 | \$1,500 |
| 20020330 | Navistar International Transportation Corp. | Center for Quality | Awarded 10/31/2001 | \$13,170 | \$13,170 |
| 20020329 | Norcold Inc. | Center for Quality | Awarded 10/31/2001 | \$6,600 | \$6,600 |
| 20020317 | Shure Communications | Center for Quality | Awarded 10/31/2001 | \$11,700 | \$11,700 |
| 20020207 | Skillman Foundation | Office of the Dean of Education | Awarded 10/30/2001 | \$450,000 | \$450,000 |
| 20020310 | The Andersons, Inc. | Center for Quality | Awarded 10/31/2001 | \$1,600 | \$1,600 |
| 20011138 | UAW-Ford National Programs Center | Center for Management & Leadership | Awarded 10/31/2001 | \$354,506 | \$354,506 |
| 20020417 | UAW-Ford National Programs Center | Center for Management & Leadership, Workforce Ed | Awarded 10/31/2001 | \$61,291 | \$61,291 |
| 20020331 | UAW-GM Center for Human Resources | Center for Organizational Risk Reduction | Awarded 10/31/2001 | \$24,050 | \$24,050 |
| 20020218 | University of Northern Iowa | Teacher Education | Awarded 10/31/2001 | \$14,401 | \$14,401 |
| 20011011 | Various Sponsors | Office of the Dean of Education | Awarded 10/22/2001 | \$44,970 | \$44,970 |
| 20011258 | Various Sponsors | Industrial Technology | Awarded 10/30/2001 | \$10,000 | \$10,000 |
| 20020401 | Various Sponsors | Office of the Dean of Education | Awarded 10/22/2001 | \$97,440 | \$97,440 |
| 20020314 | Visteon Automotive | Center for Quality | Awarded 10/31/2001 | \$5,775 | \$5,775 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|--|---|--------------------------------|---------------------|-------------------|
| 20020321 | Visteon Automotive | Center for Quality | Awarded 10/31/2001 | \$5,125 | \$5,125 |
| 20020328 | Visteon Automotive | Center for Quality | Awarded 10/31/2001 | \$5,225 | \$5,225 |
| 20000705 | AOL Foundation | Sociology, Anthropology, and Criminology | Denied 10/25/2001 | \$6,304 | \$0 |
| 20020201 | DeWitt Wallace-Reader's Digest Fund | Leadership & Counseling | Denied 10/22/2001 | \$49,795 | \$0 |
| 990714 | American Diabetes Association | Chemistry | Pending | \$144,120 | \$0 |
| 20010907 | American Express Foundation | National Institute for Consumer Education | Pending | \$29,664 | \$0 |
| 20020109 | American Heart Association | HECR | Pending | \$130,000 | \$0 |
| 20011007 | Ameritech Foundation | HPERD Teacher Education | Pending | \$99,781 | \$0 |
| 20020137 | Andrew Goodman Foundation | Leadership & Counseling | Pending | \$10,000 | \$0 |
| 20020343 | Arnold & Mabel Beckman Foundation, Irvine CA | Biology | Pending | \$239,303 | \$0 |
| 20000219 | Associated General Contractors of America, Detroit, Inc. | Institute for Diversity in Business Services | Pending 8/31/2000 | \$2,500 | \$0 |
| 20020134 | Billie Jean King Foundation | Leadership & Counseling | Pending | \$10,000 | \$0 |
| 20020344 | Chase Manhattan Foundation | National Institute for Consumer Education | Pending | \$85,354 | \$0 |
| 20010431 | City of Jackson, Michigan | Geography & Geology | Pending | \$3,988 | \$0 |
| 20010601 | City of Phoenix | Interdisciplinary Technology | Pending | \$301,604 | \$0 |
| 20020217 | Coca Cola, USA | Coatings Research Institute | Pending | \$51,480 | \$0 |
| 20000401 | Corner Health Center | ISFC | Pending | \$4,712 | \$0 |
| 20020135 | David Geffen Foundation | Leadership & Counseling | Pending | \$10,000 | \$0 |
| 20020117 | Dearborn Public Schools | History & Philosophy | Pending | \$199,068 | \$0 |
| 990704 | Detroit Public Schools | Institute for Diversity in Business Services | Pending | \$6,250 | \$0 |
| 990605 | Elf Atochem North America, Inc. | Physics & Astronomy | Pending | \$59,062 | \$0 |
| 20011149 | Environmental Protection Agency | CEITA | Pending | \$10,000 | \$0 |
| 20011151 | Flinn Foundation | Associated Health Professions | Pending | \$97,754 | \$0 |
| 20020136 | Ford Foundation | Leadership & Counseling | Pending | \$50,000 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|---|--|--------------------------------|---------------------|-------------------|
| 20020133 | Ford Motor Co. Fund | Leadership & Counseling | Pending | \$20,000 | \$0 |
| 20011144 | Harry A. & Margaret D. Towsley Foundation | Alzheimer's Education Program | Pending | \$165,784 | \$0 |
| 20010507 | Illinois Soybean Promotion Board | Coatings Research Institute | Pending | \$178,855 | \$0 |
| 20020226 | International Association of Chiefs of Police | Public Safety | Pending | \$5,000 | \$0 |
| 20000961 | Koester Performance Research | Computer Science | Pending | \$85,311 | \$0 |
| 20020304 | Michigan Campus Compact | English Language & Literature | Pending | \$3,000 | \$0 |
| 20011106 | Michigan Department of Career Development | ICARD | Pending | \$24,800 | \$0 |
| 20011250 | Michigan Department of Career Development | Office of the Dean of Education | Pending | \$53,716 | \$0 |
| 20011259 | Michigan Department of Career Development | Holman Learning Center | Pending | \$149,640 | \$0 |
| 20020210 | Michigan Department of Career Development | Business & Technology Education | Pending | \$65,500 | \$0 |
| 20020216 | Michigan Department of Career Development | Business & Technology Education | Pending | \$65,500 | \$0 |
| 20020219 | Michigan Department of Career Development | Business & Technology Education | Pending | \$45,000 | \$0 |
| 20020213 | Michigan Department of Community Health | Alzheimer's Research Program | Pending | \$36,000 | \$0 |
| 20020214 | Michigan Department of Community Health | Alzheimer's Education Program | Pending | \$36,000 | \$0 |
| 990725 | Michigan Department of Education | Business & Technology Education | Pending | \$1,680 | \$0 |
| 20011260 | Michigan Department of Education | Communication & Theatre Arts Special Education | Pending | \$20,000 | \$0 |
| 20011261 | Michigan Department of Education | Special Education | Pending | \$74,000 | \$0 |
| 20020408 | Michigan Department of Education | Interdisciplinary Technology Communication & Theatre Arts | Pending | \$84,200 | \$0 |
| 20020411 | Michigan Department of Education | Interdisciplinary Technology Communication & Theatre Arts | Pending | \$21,250 | \$0 |
| 20020412 | Michigan Department of Education | Interdisciplinary Technology Communication & Theatre Arts | Pending | \$21,250 | \$0 |
| 20010606 | Michigan Department of State | Geography & Geology | Pending | \$31,327 | \$0 |
| 20020126 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$139,323 | \$0 |
| 20020127 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$95,067 | \$0 |
| 20020128 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$92,750 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|---------------------------------------|--|--------------------------------|---------------------|-------------------|
| 20020129 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$16,131 | \$0 |
| 20020130 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$47,930 | \$0 |
| 20020131 | Michigan Department of State Police | Interdisciplinary Technology | Pending | \$31,661 | \$0 |
| 990611 | Michigan Space Grant Consortium | Physics & Astronomy | Pending | \$4,659 | \$0 |
| 20010516 | Michigan Space Grant Consortium | Industrial Technology | Pending | \$4,000 | \$0 |
| 20011221 | Michigan State University | Nursing Education | Pending | \$65,767 | \$0 |
| 20020404 | Michigan State University | Psychology | Pending | \$199,501 | \$0 |
| 20010128 | National Endowment for the Humanities | African American Studies | Pending | \$4,000 | \$0 |
| 20020303 | National Endowment for the Humanities | African American Studies | Pending | \$5,000 | \$0 |
| 20000714 | National Institute of Justice | ISCFC | Pending | \$275,000 | \$0 |
| 991106 | National Institutes of Health | Chemistry | Pending | \$125,024 | \$0 |
| 20000353 | National Institutes of Health | Social Work Nursing Education | Pending | \$407,033 | \$0 |
| 20010616 | National Institutes of Health | Physics & Astronomy | Pending | \$58,291 | \$0 |
| 20011145 | National Institutes of Health | Chemistry | Pending | \$124,304 | \$0 |
| 20020334 | National Institutes of Health | Biology | Pending | \$132,250 | \$0 |
| 20001214 | National Science Foundation | Chemistry | Pending | \$25,690 | \$0 |
| 20010536 | National Science Foundation | Geography & Geology Physics & Astronomy | Pending | \$229,645 | \$0 |
| 20010618 | National Science Foundation | Biology | Pending | \$266,598 | \$0 |
| 20010726 | National Science Foundation | Chemistry Physics & Astronomy | Pending | \$130,250 | \$0 |
| 20011132 | National Science Foundation | English Language & Literature | Pending | \$6,000 | \$0 |
| 20011213 | National Science Foundation | Interdisciplinary Technology | Pending | \$23,070 | \$0 |
| 20011217 | National Science Foundation | Biology | Pending | \$52,620 | \$0 |
| 20020308 | National Science Foundation | CEITA | Pending | \$499,934 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|------------|---|--|--------------------------------|---------------------|-------------------|
| 20001008 | Oakland County Community Mental Hlth Auth | Associated Health Professions | Pending | \$9,420 | \$0 |
| 20020206 | Ohio State University | Business & Technology Education | Pending | \$399,389 | \$0 |
| 20010426 | PETROTRIN | Center for Organizational Risk Reduction | Pending | \$1,850,000 | \$0 |
| 20010904 | Pine Family Foundation, Inc. | Chemistry | Pending | \$9,513 | \$0 |
| 20000713 | Purdue University | Psychology | Pending | \$46,626 | \$0 |
| 990601 | Research Corporation | Chemistry | Pending | \$42,518 | \$0 |
| 20011136 | Research Corporation | Chemistry | Pending | \$33,148 | \$0 |
| 20001031 | Retirement Research Foundation | Social Work | Pending | \$161,981 | \$0 |
| 20010109 | Spencer Foundation | African American Studies | Pending | \$30,615 | \$0 |
| 20020224 | Spring Arbor University | Teacher Education | Pending | \$10,584 | \$0 |
| 20010934 | State of Michigan Office of Drug Control Policy | Foreign Languages & Bilingual Studies | Pending | \$278,106 | \$0 |
| 20010104 | The American Foundation | History & Philosophy | Pending | \$39,105 | \$0 |
| 20010216 | The Aspen Institute | Accounting Associated Health Professions | Pending | \$24,830 | \$0 |
| 20010217 | The Aspen Institute | Social Work Associated Health Professions | Pending | \$25,612 | \$0 |
| 20020132 | The Gill Foundation | Leadership & Counseling | Pending | \$35,000 | \$0 |
| 20010702 | U.S. Department of Education | Foreign Languages & Bilingual Studies | Pending | \$756,980 | \$0 |
| 20010705 | U.S. Department of Education | Foreign Languages & Bilingual Studies | Pending | \$1,204,790 | \$0 |
| 20011139 | U.S. Department of Education | Foreign Languages & Bilingual Studies | Pending | \$444,854 | \$0 |
| 20020445 | U.S. Department of Education | Foreign Languages & Bilingual Studies | Pending | \$339,632 | \$0 |
| 20011003 | U. S. Department of Health and Human Services | Psychology | Pending | \$123,391 | \$0 |
| 20020111 | U.S. Department of Housing and Urban Development | Sociology, Anthropology, and Criminology Social Work | Pending | \$394,556 | \$0 |
| 20020306 | UAW-GM Center for Human Resources | Center for Management & Leadership:Workforce Ed | Pending | \$240,894 | \$0 |
| 20011248 | United Soybean Board | Coatings Research Institute | Pending | \$162,062 | \$0 |
| 20000814 | University of Michigan | ISCFC | Pending | \$14,981 | \$0 |
| 20000826 | University of Michigan | Psychology | Pending | \$473,745 | \$0 |

| Proposal # | Funding Agency | EMU Unit | Award Status Date of Action | Amount Requested | Amount Awarded |
|-------------------|--|------------------------------|--|-----------------------------|---------------------------|
| 20011219 | University of Michigan | Chemistry | Pending | \$51,870 | \$0 |
| 20020211 | University of Michigan | Teacher Education | Pending | \$9,660 | \$0 |
| 20020416 | University of Michigan | Nursing Education | Pending | \$3,516 | \$0 |
| 20020103 | Washtenaw County Government | Geography & Geology CEITA | Pending | \$676,241 | \$0 |
| 20010512 | Wayne County Airport | Interdisciplinary Technology | Pending | \$119,040 | \$0 |
| 20010239 | Wayne County, MI | CEITA | Pending | \$77,320 | \$0 |
| 20010411 | Wayne County, MI | CEITA | Pending | \$27,650 | \$0 |
| 20020333 | Western Kentucky University | Teacher Education | Pending | \$173,096 | \$0 |
| 991217 | Ypsilanti Public Housing Commission | ISCFC | Pending | \$203,582 | \$0 |

Quantity of Awards: 44

Sum of Awards: \$2,426,535

Quantity of Pending: 101

Quantity of Denied: 2

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|----------------------------|
| SECTION: 4 |
| DATE: November 27, 2001 |

RECOMMENDATION

REPORT: CONSTRUCTION PROJECTS PROGRESS

ACTION REQUESTED

It is requested that the Board of Regents receive and place on file the Construction Projects Progress Report for the period ending November 8, 2001.

STAFF SUMMARY

Preparation and planning in anticipation of Board approval for the upcoming parking expansion project is underway. Immediate focus will be on relocation of the softball fields to west campus in order to avoid missing a season of intramural sports activities.

The program statement for the Modernization of Pray-Harrold is underway with the goal to present to the Board for approval in March 2002. A request for services to develop a program statement for the expansion of McKenny Union has been released.

The design of the University House is 90 percent complete and the basement has been dug and poured.

FISCAL IMPLICATIONS

Expenditures and contracted obligations to date do not exceed the budgets of the approved projects. No future implications are foreseen at this time which would cause project budgets to be exceeded.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

EASTERN MICHIGAN UNIVERSITY
 CONSTRUCTION PROJECTS PROGRESS REPORT
 NOVEMBER 8, 2001

| I. PROJECTS IN PROGRESS | BUDGET |
|--|------------|
| CREW TRAINING ROOM RENOVATIONS Account No: 7-77835 Source of Funds: Facility Reserves Project Manager: Staff Status: Design documents in progress Scheduled Completion: June 2002 | 93,000 |
| HOUSING FIRE ALARM Account No: 7-77799 Source of Funds: Housing Reserve Design Consultant: Ghafari Associates Project Manager: Staff New fire alarm system for Hill completed and approved. Planning/Design for Wise, Best and Goddard will commence September 2002. Completion Date: September 2002 | 408,000.00 |
| HOYT ELEVATOR MODERNIZATION Account No: 7-77833 Source of Funds: Housing Design Consultant: Staff Project Manager: Staff Status: Project awarded to Detroit Elevator Co. Scheduled Completion: July 2002 | 290,000 |
| HOYT EMPORIUM Account No: 7-77824 Source of Funds: Housing and Dining Reserves Design Consultant: Angelini & Associates Project Manager: Staff Schematic design in progress Scheduled Completion: March 2002 | 600,000 |
| MCKENNY UNION "FRESHEN'S" AIR CONDITIONING Account No: 7-77825 Source of Funds: Housing & Dining Design Consultant: Integrated Design Solutions Project Manager: Staff Status: Project awarded to John Darr, Inc. Scheduled Completion: November 2001 | 84,000 |
| MCKENNY "FRESHENS" Account No: 7-77826 Source of Funds: Housing and Dining Project Manager: Staff Status: Demolition has been completed. New partitions are being constructed, and equipment being ordered. Scheduled Completion: January 2002 | 50,000 |

2.

EASTERN MICHIGAN UNIVERSITY
CONSTRUCTION PROJECTS PROGRESS REPORT
NOVEMBER 8, 2001

| | |
|--|---------|
| MARK JEFFERSON ELEVATOR CONTROL REPAIR | 60,000 |
| Account No: 7-77817 | |
| Source of Funds: Asset Preservation | |
| Project Manager: staf | |
| Status: Project has begun with circuit control repairs estimated to be 25% complete | |
| Scheduled Completion: June 2002 | |
| | |
| 301 OWEN RENOVATAION | 95,000 |
| Account No: 7-77818 | |
| Source of Funds: Department Funded | |
| Project Manager: Staff | |
| Status: Project is substantially complete with technology wiring in progress. | |
| Scheduled Completion: December 2001 | |
| | |
| PARKING STRUCTURE REPAIRS | 375,000 |
| Account No: 7-77389 | |
| Source of Funds: Parking & Paving Reserve | |
| Design Consultant: NTH Consultants | |
| Project Manager: NTH Consultants | |
| Upper level deck repairs completed except for punch list items. | |
| Project is Complete | |
| | |
| PRAY HARROLD MODERNIZATION PROGRAM ASSESSMENT | 56,000 |
| Account No: TBD | |
| Source of Funds: Facility Plan | |
| Project Manager: Staff | |
| Status: Informational meetings have proceeded with use groups . Final program statement in progress. | |
| Scheduled Completion: December 2001 | |
| | |
| ROOSEVELT STAFF & COMMAND | 50,000 |
| Account No: 7-77834 | |
| Source of Funds: Department Funded | |
| Project Manager: Staff | |
| Status: Project is 95% complete and interior finishes in progress. | |
| Scheduled Completion: December 2001 | |
| | |
| SOUTHEAST STAIR TOWER REPAIRS | 65,000 |
| Account No: 7-77832 | |
| Source of Funds: Parking and Paving Reserve | |
| Design Consultant: NTH Consultants | |
| Project Manager: NTH Consultants | |
| Replacement of stair landings, stair section, and steps is complete with finishes in progress on the stair tower of Parking Structure. | |
| Scheduled Completion: December 2001 | |

3.

EASTERN MICHIGAN UNIVERSITY
CONSTRUCTION PROJECTS PROGRESS REPORT
NOVEMBER 8, 2001

SUBSTATION AND LOOP FEEDERS 5,500,000

Account No.: 7-77635

Source of funds: University bond proceeds

Design Consultant: Commonwealth Associates

Project Manager: Staff

Loop 4- installation of neutral on overhead pole line and demolition of ol
4800 volt loop 4 in progress. Loop 3 - complete except section from DC3 to
DC2 - funding required to complete. Coral Sub to Heating Plant tie line
complete. Substation 2nd transformer installed/energized with relay and
control work in progress.

Scheduled Completion: December 2001

UNIVERSITY APARTMENT RENOVATION 275,000

Account No.: 4-42011; 4-42013; 4-42015; 4-43018

Source of funds: Housing and Dining reserves

Design Consultant: Staff

Project Manager: Staff

Ongoing upgrade and modernization of 40-50 apartments per year.

Status: Implementation upon vacancies throughout the year.

Scheduled Completion: Project is on-going

UNIVERSITY HOUSE 3,500,000

Account No: 7-77778

Source of Funds: royalties, gifts, debt refinancing, equity from Forest
Ave. house and Stonebridge temporary residence.

Design Consultant: David Schaff

Project Manager: Walt Menard/Staff

Status: Design is 90% complete. Excavation is complete and footings
and foundation walls have begun. Misc. sitework is in progress.

Scheduled Completion: July 2002

TOTAL PROJECTS IN PROGRESS \$ 7,908,000

PROJECTS ON HOLD \$ 110,000

Jones-Goddard Electrical Upgrades

TOTAL PROJECTS ON HOLD \$ 110,000

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 5
DATE:

November 27, 2001

RECOMMENDATION

REPORT: ACCOUNTS RECEIVABLE

ACTION REQUESTED

It is recommended that the Student Accounts Receivable Ratio Analysis, the Student Accounts Receivable Reports, and the Collection Agency Inventory as of October 31, 2001 be received and placed on file.

STAFF SUMMARY

The Student Accounts Receivable Ratio Analysis reflects that the October 31, 2001 net receivable balance is \$12,758,000 or 21.66 percent of revenue as compared to \$10,924,000 or 21.25 percent of revenue as of October 31, 2000, which is a .41 percent increase. The report shows an increase of 1.12 percent as compared to the five year average of 20.54% percent.

FISCAL IMPLICATIONS

University student receivables for the reporting periods are on target to reach the established goal of reducing uncollected student receivables to less than one percent of gross student revenue within two years.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

Student Accounts Receivable Ratio Analysis

2000-01, 2001-02
(thousands of dollars)

| | 2000-01 | | | 2001-02 | | | 5 Year Average Percent |
|-----------|-----------|-------------------|---------|---------|-------------------|---------|------------------------------|
| | Revenue | Net Receivable | Percent | Revenue | Net Receivable | Percent | |
| July | \$ 34,859 | \$ 29,663 | 85.09% | \$ * | \$ * | * | * |
| August | 49,850 | 23,682 | 47.51% | 55,113 | 31,922 | 57.92% | 49.20% |
| September | 50,210 | 16,598 | 33.06% | 58,088 | 22,627 | 38.95% | 34.77% |
| October | 51,397 | 10,924 | 21.25% | 58,900 | 12,758 | 21.66% | 20.54% |
| November | 54,891 | 9,570 | 17.43% | | | | |
| December | 90,906 | 12,524 | 13.78% | | | | |
| January | 94,724 | 14,592 | 15.40% | | | | |
| February | 95,492 | 9,677 | 10.13% | | | | |
| March | 95,847 | 6,767 | 7.06% | | | | |
| April | 103,982 | 11,701 | 11.25% | | | | |
| May | 104,747 | 7,261 | 6.93% | | | | |
| June | 104,822 | 4,571 | 4.36% | | | | |

* No July bills due to planned delay in Fall assessment, pending final notification of the state appropriation and subsequent tuition and fee increases.

Eastern Michigan University
Student Accounts Receivable Reports
For Month Ended October 31, 2001

Aging Report

| | Current | 60-120 Days | 121-180 Days | 181-360 Days | Total |
|------------------|-------------|-------------|--------------|--------------|--------------|
| Gross Receivable | \$3,881,415 | \$7,714,357 | \$687,827 | \$1,597,227 | \$13,880,825 |
| Allowance | 112,325 | 168,487 | 280,812 | 561,623 | 1,123,246 |
| Net Receivable | \$3,769,091 | \$7,545,870 | \$407,015 | \$1,035,603 | \$12,757,579 |
| 10/31/00 Balance | \$2,348,907 | \$5,129,857 | \$2,154,317 | \$1,291,031 | \$10,924,112 |

Revenue Summary

| | Fiscal Year To Date | Prior Year To Date | Variance |
|-----------------------------|------------------------|-----------------------|----------|
| General Fund Revenue | | | |
| Tuition & Required Fees | \$46,029,063 | \$39,526,105 | 16.45% |
| Other Student Fees | 1,420,136 | 1,256,176 | 13.05% |
| Total | 47,449,199 | 40,782,281 | 16.35% |
| Other Funds Revenue | | | |
| Room & Board | 10,319,956 | 9,572,023 | 7.81% |
| Miscellaneous | 1,130,475 | 1,042,783 | 8.41% |
| Total | 11,450,432 | 10,614,806 | 7.87% |
| Total Revenue | \$58,899,631 | \$51,397,087 | 14.60% |

Eastern Michigan University
 Student Accounts Receivable
 Collection Agency Inventory
 For Month Ended October 31, 2001

| Agency | Cumulative Inventory @ October 2001 | Cumulative Inventory @ October 2000 |
|-----------------------------|---|---|
| AssetCare | \$31,869 | \$96,764 |
| Credit Bureau of Ypsilanti | 1,943,299 | 1,883,249 |
| Enterprise Recovery | 2,302,992 | 2,113,917 |
| General Revenue Corporation | 1,415,823 | 1,118,960 |
| H. W. Ketchum Collection | 1,054,489 | 1,117,584 |
| Immediate Credit Recovery | 3,939 | 349,754 |
| National Enterprise Systems | 535,377 | - |
| World Credit, Inc. | 144,479 | 151,249 |
| TOTALS | \$7,432,267 | \$6,831,477 |
| Five Year Revenue | \$489,125,578 | \$462,047,955 |
| Five Year % of Revenue | 1.52% | 1.48% |

Eastern Michigan University
Collection Agency Comparison

Net Assignments

| Agency | Y-T-D October 2001 | Y-T-D October 2000 |
|-----------------------------|-----------------------|-----------------------|
| AssetCare | - | (79,148) |
| Credit Bureau of Ypsilanti | 22,946 | 123,511 |
| Enterprise Recovery | 36,309 | 20,711 |
| General Revenue Corporation | 282,592 | (72,312) |
| H. W. Ketchum Collection | (57,804) | 1,006 |
| Immediate Credit Recovery | (79,135) | (66,699) |
| National Enterprise Systems | 126,764 | - |
| World Credit, Inc. | - | - |
| TOTALS | \$331,671 | (\$72,930) |

Recoveries

| Agency | Y-T-D October 2001 | Y-T-D October 2000 |
|-----------------------------|-----------------------|-----------------------|
| AssetCare | \$ - | \$ - |
| Credit Bureau of Ypsilanti | 42,905 | 56,526 |
| Enterprise Recovery | 104,704 | 86,207 |
| General Revenue Corporation | 82,404 | 89,194 |
| H. W. Ketchum Collection | 37,967 | 32,346 |
| Immediate Credit Recovery | 4,495 | 20,612 |
| National Enterprise Systems | 60,587 | - |
| World Credit, Inc. | - | - |
| TOTALS | \$333,062 | \$284,884 |

Eastern Michigan University
Collection Agency Comparison

Collection Expense

| Agency | Y-T-D October 2001 | Y-T-D October 2000 |
|-----------------------------|-----------------------|-----------------------|
| AssetCare | \$ - | \$ - |
| Credit Bureau of Ypsilanti | 20,245 | 25,891 |
| Enterprise Recovery | 32,943 | 26,952 |
| General Revenue Corporation | 23,956 | 28,026 |
| H. W. Ketchum Collection | 12,394 | 9,841 |
| Immediate Credit Recovery | 954 | 4,646 |
| National Enterprise Systems | 15,148 | - |
| World Credit, Inc. | - | - |
| TOTALS | \$105,640 | \$95,356 |

Eastern Michigan University
Collection Agency Inventory Rollforward
2001-02

| Agency | Beginning Inventory September 2001 | +October 2001 Assignments | -October 2001 Recoveries | =Ending Inventory October 2001 |
|-----------------------------|---------------------------------------|------------------------------|-----------------------------|-----------------------------------|
| AssetCare | 31,869 | \$ - | \$ - | 31,869 |
| Credit Bureau of Ypsilanti | 1,935,482 | 17,269 | \$9,451 | 1,943,300 |
| Enterprise Recovery | 2,298,413 | 21,711 | 17,132 | 2,302,991 |
| General Revenue Corporation | 1,427,299 | 6,646 | 18,123 | 1,415,822 |
| H. W. Ketchum Collection | 1,125,559 | (\$56,618) | 14,450 | 1,054,490 |
| Immediate Credit Recovery | 81,606 | (76,551) | \$1,116 | 3,939 |
| National Enterprise Systems | 529,766 | 19,898 | 14,285 | 535,378 |
| World Credit, Inc. | 144,479 | - | - | 144,479 |
| TOTALS | \$7,574,473 | (\$67,646) | \$74,558 | \$7,432,267 |

2000-01 (Prior Year)

| Agency | Beginning Inventory September 2000 | +October 2000 Assignments | -October 2000 Recoveries | =Ending Inventory October 2000 |
|-----------------------------|---------------------------------------|------------------------------|-----------------------------|-----------------------------------|
| AssetCare | \$155,003 | (\$58,239) | \$ - | \$96,764 |
| Credit Bureau of Ypsilanti | 1,824,455 | 64,177 | \$5,382 | 1,883,249 |
| Enterprise Recovery | 2,186,559 | (55,961) | 16,681 | 2,113,917 |
| General Revenue Corporation | 1,132,309 | 1,738 | 15,086 | 1,118,962 |
| H. W. Ketchum Collection | 1,125,106 | \$261 | 7,783 | 1,117,584 |
| Immediate Credit Recovery | 360,960 | (8,469) | 2,738 | 349,754 |
| World Credit, Inc. | 151,249 | - | - | 151,249 |
| TOTALS | \$6,935,640 | (\$56,493) | \$47,670 | \$6,831,477 |

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|----------------------------|
| SECTION: 6 |
| DATE: November 27, 2001 |

RECOMMENDATION

REPORT: Information and Communications Technology Initiatives

ACTION REQUESTED

It is recommended that the Report on the progress of ICT Initiatives be accepted and placed on file.

STAFF SUMMARY

The attached Executive Overview provides a progress report for each of the six ICT Strategic Initiatives currently underway.

All initiatives are currently meeting schedule targets and budgets.

FISCAL IMPLICATIONS

The ICT initiatives are funded through a combination of the \$28 million approved by the Board and the ICT General Fund budget.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

/

ICT STRATEGIC INITIATIVES PROGRESS REPORT

September 25, 2001 through November 9, 2001

ICT REORGANIZATION

- Thirty-eight campus positions outside ICT division identified as having some ICT responsibility.
 - Interviews of ICT and outside positions completed by human resources consulting firm, Suzanne Forsyth Associates.
 - Report in preparation.

ENTERPRISE NETWORKING INFRASTRUCTURE

- Project Scope for FY 2002 Defined. Changes still occurring to plan as we re-do plans to accommodate cost savings from other projects.
- SCT Network Analysis completed and presented to EMU
 - Reviewing current plans in light of SCT review.
- Enterprise Backup System Selected and in process of acquisition and implementation.
- Enterprise storage system expanded to accommodate core projects (Banner, Campus Pipeline, Network OS Replacement)
- Computer Room modifications under way to accommodate Banner, Campus Pipeline, Network Operating System Changeout.
- CAT 3 wiring replacement assessed. RFP in early stage of development.
- Network electronics quoted for COB. Currently reviewing options for other buildings in light of the SCT Network Analysis.
- Firewall installed in test environment, soon to be moved to production environment.
- Bandwidth shaper installed and fully functional. Bandwidth usage in line with expectations and significantly lower than this time last year.
- Banyan Printers being replaced with new print servers. We have the hardware and are slowing installing the print servers around campus.
- Ordered Infrastructure "basics" such as UPS hardware and media converters, needed prior to beginning of other projects.

FACULTY, STAFF AND STUDENT LAB PC REFRESHMENT

- Faculty planning team identified. First meeting scheduled week of 11/26/01.

APPLICATIONS LAYER REPLACEMENT/UPGRADE; PROCESS REINVENTION; and PORTAL, E-MAIL AND CALENDARING PLATFORM SCT Business Process Review Events

- Finance
 - Finance Process Report II – Briefing held 10/17.
 - Developing Finance prototype data base.

- New Chart of Accounts presented for discussion.
- Student Module
 - Business Process Review I interviews held 9/17.
 - Business Process Review II interviews held 10/29.
- Human Resource Module
 - Business Process Review I interviews held 11/5.

SCT Training Events

- Technical Training – Introduction to Oracle.
- Technical Training – Banner General and Security.
- Technical Training – Banner Finance Technical.
- Campus Pipeline – Administration.

Hardware/Software Events

- Oracle Data Base installed 10/4.
- Banner Application Software installed 10/4.
- MicroFocus Cobol / Forte C Compiler installed 10/4.
- Network Assessment Study reviewed 11/7.

E-mail, Calendaring, and Portal Implementation

- New release of Campus Pipeline installed 11/13.

ASSESSMENT, TRAINING, AND PROFESSIONAL DEVELOPMENT IN ICT SKILLS AND USE

- Profile surveys for faculty, staff, and students completed, online and in progress.

EXTENSION OF STUDENT COMPUTER LAB ACCESS HOURS

- Halle computer labs opened 24 hours, week of mid-term exams. Average utilization between 2:00 a.m. and 7:00 a.m., 2 patrons.
- Meetings with Student Government scheduled for updates and brainstorming for ways to use resources to benefit more students.

| |
|----------------------------|
| SECTION: 7 |
| DATE: November 27, 2001 |

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

REPORT:

ACADEMIC AFFAIRS ADMINISTRATIVE/PROFESSIONAL APPOINTMENTS

ACTION REQUESTED

It is recommended that the Board of Regents approve one (1) Administrative/Professional appointment at the rank, salary, and effective date shown on the attached listings.

FISCAL IMPLICATIONS

The salary will be absorbed in the 2001-2002 personnel budget.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
Provost and Vice President for Academic Affairs

Date

ADMINISTRATIVE/PROFESSIONAL HIRING REPORT

| <u>Last Name</u> | <u>First Name</u> | <u>Race/Sex</u> | <u>Rank</u> | <u>Salary</u> | <u>Department</u> |
|------------------|-------------------|-----------------|-------------|---------------|----------------------|
| Press | Steven | W/M | AP10 | \$54,600 | College of Education |

NEW ADMINISTRATIVE/PROFESSIONAL APPOINTMENTS

| <u>Name</u> | <u>Race</u> | <u>Gender</u> |
|---------------------|-------------|---------------|
| <u>Steven Press</u> | W | M |

Director of the College of Education Clinics effective, November 16, 2001 at an annual base salary of \$54,600.

Education

| | |
|--------|------------------------------|
| M.A. | University of Michigan, 1985 |
| M.S.W. | University of Michigan, 1974 |
| B.A. | Columbia University, 1968 |

Experience

| | |
|--------------|--|
| 1992-present | Huron Valley Consultation Center |
| 1999-1999 | All Movie Guide |
| 1989-1992 | Family Service and Children's Aid |
| 1987-1989 | Northwestern Guidance Clinic |
| 1984-1987 | Family Awareness Center |
| 1978-1982 | University of Michigan |
| 1974-1984 | Children's Psychiatric Hospital |
| 1974-1981 | Siena Heights College |
| 1973-1973 | Huron Valley Child Guidance Clinic |
| 1971-1972 | Arturo Toscanini Junior High School |
| 1970-1971 | Vera Institute of Justice/Bronx Criminal Court |
| 1968-1970 | Department of Social Services-Bronx, NY |

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 8

DATE:

Nov. 27, 2001

RECOMMENDATION

STAFF APPOINTMENTS

ACTION REQUESTED

It is recommended that the Board of Regents approve 28 staff appointments for the reporting period that includes September 4, 2001 through November 26, 2001.

STAFF SUMMARY

Of the 28 appointments, 15 (54 percent) are female, nine (32 percent) are African American, two (7 percent) are Hispanic, and one (4 percent) is American Indian. There are no other minorities.

FISCAL IMPLICATIONS

The salaries are part of the University's 2001-2002 budget as approved by the Board of Regents.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

DATE: November 27, 2001
 BOARD REPORT FOR: 11/27/01
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 STAFF APPOINTMENTS

PAGE 1
 APPOINTMENTS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|--------------------------|--|-------------------|---|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Pollock, E. Jill | Executive Director of Human Resources | AP-14 | Executive Director Human Resources | 11/26/01 | \$107,000 | 100 | W | F | New Hire |
| Harris, Whitney | Office of Diversity | AP-12 | Director of Diversity/Affirmative Action | 09/17/01 | \$77,000 | 100 | B | M | New Hire |
| Bogle, Margaret | Payroll | AP-10 | Payroll Manager | 11/16/01 | \$55,000 | 100 | W | F | New Hire |
| Michalak, Connie | Information & Communication Technologies | AP-09 | Information & Communications Technology (ICT) Human Resources Analyst | 09/17/01 | \$50,000 | 100 | W | F | New Hire |
| Joseph, Michael | Intercollegiate Athletics | AC-11 | Assistant Coach Strength & Conditioning | 09/03/01 | \$27,000 | 100 | W | M | New Hire |
| Davis-Cahimba, Elizabeth | Health Service Health Education | PT-08 | Coordinator Health Education | 10/01/01 | \$32,200 | 92 | B | F | New Hire |
| Clark-Johnson, Ruth | Foreign Student Affairs | PT-07 | Foreign Student Advisor | 10/29/01 | \$35,500 | 100 | W | F | New Hire |
| Overton, Tamalon | Comer Schools | PT-07 | Administrative Associate I | 11/05/01 | \$31,150 | 100 | B | F | New Hire |
| Richardson, Tina | Financial Aid | PT-07 | Financial Aid Advisor | 10/01/01 | \$30,244 | 100 | B | F | New Hire |
| Sheehan, Michael | CEITA Geography & Geology | PT-07 | Conservator | 09/10/01 | \$32,500 | 100 | W | M | New Hire |

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DATE: November 27, 2001
 BOARD REPORT FOR: 11/27/01
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 STAFF APPOINTMENTS

PAGE 2
 APPOINTMENTS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|---------------------|--|-------------------|------------------------------------|-----------------------|--------------------|---------------|-------------|------------|---------------|
| Samoriski, Kathleen | Public Information | PT-06 | Writer I | 09/19/01 | \$15,358 | 50 | W | F | New Hire |
| VanHoose, Lewis | Intercollegiate Athletics | PT-07 | Supervisor, Athletic Equipment | 09/21/01 | \$36,000 | 100 | W | M | New Hire |
| Holmes, Andrew | Continuing Education | PT-05 | Media Tech Services Assistant | 09/24/01 | \$26,000 | 100 | W | M | New Hire |
| Jennings, Jonathan | Information & Communication Technologies | PT-05 | Operations Specialist I | 10/15/01 | \$23,331 | 100 | W | M | New Hire |
| Burhans, Deborah | Student Accounting | CS-05 | Collection Specialist | 11/05/01 | \$25,113 | 100 | W | F | New Hire |
| Delagarza, Julia | Financial Aid Office | CS-05 | Financial Aid Processor | 10/02/01 | \$25,113 | 100 | H | F | New Hire |
| Harris, Marie | Small Business Development | CS-05 | Senior Secretary | 10/29/01 | \$25,113 | 100 | B | F | New Hire |
| Henry, Patricia | Womens Studies | CS-05 | Senior Secretary | 10/08/01 | \$25,113 | 100 | W | F | New Hire |
| Vandenburg, Karen | Continuing Education | CS-05 | Customer Service Representative II | 10/17/01 | \$25,113 | 100 | W | F | New Hire |
| Graham, Nicholas | Physical Plant | FM-21 | Carpenter | 10/10/01 | \$42,016 | 100 | I | M | New Hire |

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DATE: November 27, 2001
 BOARD REPORT FOR: 11/27/01
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 STAFF APPOINTMENTS

PAGE 3
 APPOINTMENTS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>EFFECTIVE DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|-----------------------|---|-----------------------|------------------|---------------------------|------------------------|---------------|-------------|------------|---------------|
| Nareski, Matthew | Intercollegiate Athletics- Equipment Maintenance | FM-10 | Laundry Operator | 10/29/01 | \$18,450 | 100 | W | M | New Hire |
| Weisbrodt, Michael | Dining Commons #1 | FM-06 | Cook | 11/01/01 | \$28,558 | 100 | W | M | New Hire |
| Burgens, Ian | Eastern Eateries | FM-95 | Fast Food Worker | 09/12/01 | \$10,275 | 62.5 | B | M | New Hire |
| Fletcher, Jeffery | Eastern Eateries | FM-95 | Fast Food Worker | 09/09/01 | \$10,275 | 62.5 | W | M | New Hire |
| Lion, Jesus | Eastern Eateries | FM-95 | Fast Food Worker | 09/17/01 | \$10,275 | 62.5 | H | M | New Hire |
| Patterson, Byron | Eastern Eateries | FM-95 | Fast Food Worker | 09/04/01 | \$10,275 | 62.5 | B | M | New Hire |
| Patterson, Shondella | Eastern Eateries | FM-95 | Fast Food Worker | 10/10/01 | \$10,275 | 62.5 | B | F | New Hire |
| Richardson, Charlotte | Eastern Eateries | FM-95 | Fast Food Worker | 09/27/01 | \$10,275 | 62.5 | B | F | New Hire |

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BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| | |
|----------|---------------|
| SECTION: | 9 |
| DATE: | Nov. 27, 2001 |

RECOMMENDATION

SEPARATIONS/RETIREMENTS

ACTION REQUESTED

It is recommended that the Board of Regents approve 25 separations and retirements for the reporting period that includes July 26, 2001 through December 3, 2001.

STAFF SUMMARY

Of the 25 separations and retirements, 19 (76 percent) are female, six (24 percent) are African American, and one (4 percent) is Multiracial. There are no other minorities.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

DATE: November 27, 2001
 BOARD REPORT FOR: 11/27/01
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 SEPARATIONS/RETIREMENTS

AGE 1
 RETIREMENTS/
 SEPARATIONS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|-------------------------|---|-----------------------|--|----------------------|----------------------------|------------------------|-------------------|-------------|------------|------------------------------|
| Dahl, Carolyn | Cont Education Administration | AP-14A | Academic Dean-Continuing Education | 08/01/98 | 10/11/01 | \$98,129 | 100 | W | F | Other Job |
| Williams, Regina | Nursing | AP-13A | Academic Department Head | 08/20/90 | 09/16/01 | \$95,365 | 100 | B | F | Retired |
| Smart, Kevin | Employee Relations | AP-12 | Director Employee Relations | 03/15/91 | 10/20/01 | \$88,339 | 100 | W | M | Other Job |
| Schultz, William | Alumni Relations Office | AP-08 | Assistant Director Alumni Relations | 11/15/99 | 10/04/01 | \$39,140 | 100 | W | M | Leaving Area |
| Archbold, David | Foreign Student Services | PT-08 | Student Services Associate | 11/13/96 | 10/27/01 | \$36,218 | 100 | W | M | Other Job |
| Raymond, Judy | UAW-GM Cadillac Hamtramck | PT-08 | Workplace Education Specialist | 07/31/00 | 09/20/01 | \$38,000 | 100 | W | F | Did Not Return From Leave |
| Reuter, Grace | UAW-GM Cadillac Skis | PT-08 | Workplace Education Specialist | 08/28/01 | 10/06/01 | \$40,560 | 100 | W | F | Other Job |
| Hill, Beth | COMER Schools & Families Init. | PT-07 | Administrative Associate I | 07/02/01 | 09/20/01 | \$36,565 | 100 | B | F | Discharged |
| Perry, Barbara | Center for Organizational Risk Reduction | PT-07 | Program Assistant II | 12/03/91 | 10/26/01 | \$32,086 | 100 | B | F | Discharged |
| Rutherford, Christopher | Upward Bound 99-00 | PT-07 | Associate Director Project Upward Bound | 05/15/00 | 09/22/01 | \$36,634 | 100 | B | M | Other Job |
| Caudill, Patricia | VP Enrollment Services | CS-07 | Executive Secretary | 08/25/80 | 11/01/01 | \$32,930 | 100 | W | F | Retired |

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DATE: November 27, 2001
 BOARD REPORT FOR: 11/27/01
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 SEPARATIONS/ RETIREMENTS

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|-------------------|------------------------------------|-----------------------|---------------------------------|----------------------|----------------------------|------------------------|-------------------|-------------|------------|---------------------------|
| Clark, Dawn | Arts & Sciences-Office of the Dean | CS-06 | Administrative Secretary | 10/11/70 | 11/02/01 | \$36,789 | 100 | W | F | Retired |
| Arbogast, Kathryn | Contract Services | CS-05 | Account Specialist | 12/08/75 | 09/29/01 | \$31,149 | 100 | W | F | Retired |
| Henes, Tina | Accounting | CS-05 | Account Specialist | 09/06/00 | 08/10/01 | \$24,147 | 100 | W | F | Did Not Return From Leave |
| LeDuc, Carol | Graduate School-Office of the Dean | CS-05 | Senior Secretary | 07/31/00 | 10/31/01 | \$25,113 | 100 | W | F | Did Not Return From Leave |
| Walls, Candace | Parking | CS-05 | Police Dispatcher | 08/12/01 | 12/03/01 | \$25,113 | 100 | W | F | Personal |
| Wiley, Valdina | Upward Bound 99-00 | CS-05 | Senior Secretary | 10/13/76 | 09/28/01 | \$27,762 | 100 | B | F | Retired |
| Anderson, Cory | Parking | CS-04 | Customer Service Representative | 07/23/01 | 10/09/01 | \$22,224 | 100 | B | M | Personal |
| Daley, Amy | Office of the Registrar | CS-04 | Senior Clerk | 07/25/00 | 07/26/01 | \$22,224 | 100 | W | F | Leaving Area |
| Holley, Sandra | Nursing | CS-04 | Secretary II | 05/01/01 | 09/26/01 | \$22,224 | 100 | M | F | Discharged |
| Wells, Diane | Payroll | CS-04 | Data Entry Clerk II | 07/30/01 | 09/14/01 | \$22,224 | 100 | W | F | Discharged |
| McGowan, Geoffrey | Heating Plant | FM-23 | Stationary Engineer | 01/05/99 | 11/02/01 | \$46,155 | 100 | W | M | Other Job |

2

| <u>NAME</u> | <u>DEPARTMENT</u> | <u>CLASS RANK</u> | <u>JOB TITLE</u> | <u>HIRE DATE</u> | <u>SEPARATION DATE</u> | <u>BASE SALARY</u> | <u>% APPT</u> | <u>RACE</u> | <u>SEX</u> | <u>REASON</u> |
|----------------|--------------------|-----------------------|------------------|----------------------|----------------------------|------------------------|-------------------|-------------|------------|---------------|
| Becker, Jean | Dining Commons #1 | FM-06 | Cook | 09/22/92 | 10/02/01 | \$28,558 | 100 | W | F | Retired |
| Cannon, Sharie | Dining Commons #1 | FM-06 | Cook | 11/20/00 | 10/02/01 | \$28,558 | 100 | W | F | Retired |
| Runyon, Nadine | Custodial Services | FM-06 | Custodian | 12/11/00 | 09/12/01 | \$21,133 | 100 | W | F | Personal |

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|-------------------------------|
| SECTION: 10 |
| DATE: November 27, 2001 |

RECOMMENDATION

EMERITUS STAFF STATUS - GEORGE A. JOHNSTON

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to George A. Johnston, executive director of University Planning, Budgeting and Analysis, who retired August 8, 2001.

STAFF SUMMARY

According to University policy, retiring University Administrative/Professional staff members (AP-10 and above) who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based upon the recommendation of the president and approval by the Board of Regents.

Mr. Johnston served the University with great integrity and dedication for 29 years. His contributions to the University have been significant and deserve recognition by the Board of Regents.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

**EASTERN MICHIGAN UNIVERSITY
EMERITUS STAFF STATUS RECOMMENDATION**

THE DEPARTMENT/OFFICE OF University Relations RECOMMENDS THE
AWARDING OF **EMERITUS STAFF STATUS** TO THE FOLLOWING RETIRING STAFF MEMBER:

NAME OF STAFF MEMBER: George A. Johnston

POSITION/CLASSIFICATION: Executive Director, University Planning, Budgeting and
Analysis

DATE OF HIRE AT EMU: July 1972 RETIREMENT DATE: August 8, 2001

NUMBER OF YEARS AT EMU: 29

PLEASE COMPLETE THE FOLLOWING INFORMATION ON THE RETIRING STAFF MEMBER FOR WHOM
YOU ARE SUBMITTING THIS RECOMMENDATION. THIS INFORMATION IS NEEDED FOR INCLUSION IN
THE EMU FACULTY/STAFF/STUDENT DIRECTORY.

HOME ADDRESS: _____

HOME TELEPHONE NUMBER: _____

E-MAIL ADDRESS: _____

DEGREE(S)/COLLEGE(S): Northwestern University B.S. 1954

University of Michigan M.B.A. 1967

PLEASE ATTACH A BRIEF STATEMENT OF SUPPORT.

UPON BOARD OF REGENTS' APPROVAL OF EMERITUS STATUS, PLEASE FORWARD THIS COMPLETED
FORM TO:

HUMAN RESOURCES DEPARTMENT
202 BOWEN FIELD HOUSE

Juanita M. Reid 11/06/01
RECOMMENDED BY (PLEASE PRINT)

~~VICE PRESIDENT~~

DATE

PRESIDENT

DATE

DATE SUBMITTED TO BOARD OF REGENTS

George A. Johnston

George Johnston was synonymous with Eastern Michigan University's budget process for 29 years.

A native of the Bronx in New York, Johnston earned a bachelor of science degree in electrical engineering from Northwestern University in 1954, attended graduate school at the University of Delaware while in the U.S. Army Signal Corps, and earned a master's degree in business administration from the University of Michigan in 1967.

While in the Army Signal Corps, he was assigned to the Ordnance School in Aberdeen, Maryland, where he taught radar fire control systems.

After he completed his Army service, he went to work for National Cash Register in Dayton, Ohio, and then Bendix Aerospace Systems in Ann Arbor. At Bendix, he worked on the lunar vehicle data communications to earth and the early baggage inspection systems for airports.

After 16 years at Bendix, when the government began to cut the space program funding in the 1970s, Johnston joined Eastern Michigan University's Academic Budget Office. Johnston set up a formal budget process for the University and established a formal planning function. Institutional Research and Information Systems were added to the Budget Office under Johnston's supervision.

When Johnston began working at EMU, the General Fund Operating Budget was \$20 million. This year the General Fund budget is nearly \$780 million. Johnston noted upon his retirement that the economy has worked cyclically during his nearly 30 years at Eastern Michigan University—down in the early part of a decade, recovering during the middle and prosperity at the end of a decade.

Johnston served with distinction under four presidents of Eastern Michigan University: James H. Brickley, John W. Porter, William E. Shelton and Samuel A. Kirkpatrick.

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

SECTION: 11

DATE:

Nov. 27, 2001

RECOMMENDATION

MONTHLY REPORT
STUDENT AFFAIRS COMMITTEE

ACTION REQUESTED

It is recommended that the Student Affairs Committee Agenda for November 27, 2001 and the Minutes of September 25, 2001 be received and placed on file.

STAFF SUMMARY

The September 25, 2001 meeting included the annual Fall Start-Up Report; a review of Division of Student Affairs Work Plan Priorities; and updates on the VISION Program, the LeaderShape Conference, Students with Disabilities and the McKenny Union Expansion Needs Statement.

The November 27, 2001 agenda includes Position Papers on Student Media Funding and University Health Center Funding, reports of Core AOD Survey Results and Increased Utilization of Counseling Services and Updates on Academic Advising and Conditions of University Sidewalks.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

November 12, 2001

Date

EASTERN MICHIGAN UNIVERSITY
Board of Regents
Student Affairs Committee

Tuesday, November 27, 2001
8:00 a.m.

Agenda

Room 205
Welch Hall

- | | |
|--|--------------------------------|
| 1. Approval of September 25, 2001 Meeting Minutes | Regent Griffin |
| 2. Introduction of New Members | Jim Vick |
| 3. Student Media Funding Position Paper | Neil Ripley |
| 4. Core AOD Survey Results | Mary Jo Desprez |
| 5. Increased Utilization of Counseling Services | Ellen Gold |
| 6. University Health Center Funding Position Paper | Denise Beauvais |
| 7. Academic Advising | Allison Treppa/ Adam Nekula |
| 8. Condition of Campus Sidewalks | Ron Honse |
| 9. Other | |

EASTERN MICHIGAN UNIVERSITY
Board of Regents
STUDENT AFFAIRS COMMITTEE
Minutes of September 25, 2001

MEMBERS PRESENT

- Regents: Dr. Rosalind E. Griffin
- Administration: Glenna Frank Miller, Greg Peoples, Jim Vick
- Students: Denise Beauvais, Gloria Gallegos, Ron Honse, Holly Justice, Adam Nekula, Neil Ripley, Dave Shong, Allison Treppa

GUESTS

- Regents: Steven Gordon
- Administration: Vickie Bagherzadeh, Jerome Barnes, Polly Buchanan, Matt Calfin, Stacey Canary, Tom Cochran, Carlos Costa, Deb deLaski-Smith, Kevin Devine, Paula Dykstra, Mike Erwin, Rebecca Figura, Thomas Fleming, Melissa Ginotti, John Gunther, Cindy Hall, Peggy Harless, Jesús Hernandez, Samuel Kirkpatrick, Bernice Lindke, Jim Locke, Matt Lucas, Thom Madden, Courtney McAnuff, John McAuliffe, Sarah Kersey Otto, Ron Podell, Lee Reed, Juanita Reid, Erika Roberts, Kathleen Russell, Jennifer Sansbury, Abe Sargent, Jeremiah Shinn, Karen Simpkins, Heidi Sisson, Michael Stark, Edward Stinson, Cheryl Swanson, Bob Teehan, Jennifer Tremewan, Robert Trotter, Cynthia Van Pelt, Paul Dean Webb, Pat Williams, Sandra Williams, Jason Wyckoff, Pam Young
- Students: Amy Burns, Todd Heft, Kelly Sandor, Maurice Stovall, Christine Verbit, Charles Williams
- Press (Echo): Joe Novak, Kristina Smith

Regent Griffin convened the meeting at 8:00 a.m. and asked for a moment of silence in which to ask for courage, wisdom and peace in these trying times.

The minutes of the June 19, 2001 meeting were approved as presented.

DSA Work Plan Priorities

Vice President Vick provided a brief summary of the Division of Student Affairs' Strategic Initiatives and work plan priorities, which will shape the DSA's work throughout

the coming year. Work plan objectives incorporate many Student Leader Group priorities.

Fall Start-Up Report

Jesus Hernandez, program coordinator for student transitions and student development, presented the annual fall start-up report showcasing the rich array of activities and programs that included freshman Orientation, Move-in Madness, opening of "The Village," the University's newest residence hall, the first annual Meijer Madness in which over 1300 students participated and administration of the national survey developed by the Cooperative Institutional Research Program which was completed by over half the freshman class.

Student Media Funding Position Paper

This item was postponed to the November 27, 2001 meeting.

Update: VISION Program

Allison Treppa, student VISION coordinator and Christine Verbit, who serves as student coordinator of Kid Konnection, presented an update on the VISION Program in which students become involved in community service and service-learning on local and national levels. A diverse group of 800 students participated in VISION activities this past year.

Update: LeaderShape Conference

Glenna Frank Miller, director of McKenny Union and Campus Life, and Gloria Gallegos, student leadership coordinator, provided an in-depth report on the 2001 LeaderShape Institute in which 60 EMU students participated. The LeaderShape Institute is a six-day, intensive, off-site leadership development camp experience.

Update: Students with Disabilities

The committee heard an update on Students with Disabilities presented by Dean of Students Greg Peoples, Bob Teehan, coordinator of Access Services and Ron Honse, the Students with Disabilities representative on the Student Affairs Committee. The report outlined how students with disabilities, the fastest growing population on college campuses, qualify for accommodations, the most common types of disabilities, the types of accommodations provided and the cost of doing so. Ron also provided information on IDEA: the Institute for Education and Advocacy which houses material available to students, staff and the community from one-time-only funds granted by Student Government.

Update: McKenny Union Expansion Needs Statement

Glenna Frank Miller, director of McKenny Union and Campus Life, provided an update on the McKenny Union Expansion Needs Statement that outlines the project's guiding principles and primary need areas. McKenny Union Expansion Awareness Day was held September 21 at McKenny with consultants from Bowling Green State University and Akron University, both of whom are in the midst of student union projects. Student think tanks have been and will continue to be conducted to seek student input on the project. The next step, to be initiated by the Physical Plant, is to send out bids for architects.

Regent Griffin adjourned the meeting at 8:55 a.m.

Respectfully submitted,

Teri L. Papp

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

MONTHLY REPORT
EDUCATIONAL POLICIES COMMITTEE

ACTION REQUESTED

It is requested that the Educational Policies Committee Agenda for November 27, 2001, and the Minutes of the September 25, 2001, meeting be received and placed on file.

SUMMARY

The primary items for the November 27, 2001, Educational Policies Committee meeting included: (1) Academic Affairs Administrative/Professional Appointments, (2) Staff Appointments, (3) Separations/Retirements, (4) Emeritus Staff Status, (5) Appointment of Charter Schools Board Members, (6) 2000-2001 Charter Schools Annual Report, (7) 2000-2001 Affirmative Action Report, (8) Commencement Speaker, (9) Enhanced Access to Public Records Policy, and (10) A status report was presented on Work Force Analysis.

FISCAL IMPLICATIONS

The fiscal impact of the actions taken is listed in the appropriate sections and in the Board minutes.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
Provost and Vice President for Academic Affairs

Date

EASTERN MICHIGAN UNIVERSITY
Board of Regents
Educational Policies Committee

November 27, 2001
9:00 – 10:30 a.m.
205 Welch Hall

AGENDA

Consent Agenda

- Section 7 Academic Affairs Administrative/Professional
 Appointments (David Tammany/Paul Schollaert)
- Section 8 Staff Appointments (Susan Patalan/Jill Pollock)
- Section 9 Separations/Retirements (Susan Patalan/Jill Pollock)
- Section 10 Emeritus Staff Status (Juanita Reid)

Regular Agenda

- Section 12 Monthly Report and Minutes (Regent Antonini)
- Section 13 Appointment of Charter Schools Board Members (Joe Pollack)
- Section 14 2000-2001 Charter Schools Annual Report (Joe Pollack)
- Section 15 2000-2001 Affirmative Action Report (Whitney Harris)
- Section 16 Commencement Speaker (Rita Abent)
- Section 17 Enhanced Access to Public Records Policy (Brian Anderson)

Status Reports

- Work Force Analysis (Susan Patalan/Jill Pollock)

EASTERN MICHIGAN UNIVERSITY
BOARD OF REGENTS

EDUCATIONAL POLICIES COMMITTEE MINUTES

September 25, 2001
205 Welch Hall

Attendees (seated at tables): Regent Antonini (Chair), Regent Brandon, Regent Gordon, Regent Griffin, D. Tammany, Susan Patalan, Provost Schollaert, and Regent Valvo

Guests: (per sign in roster) R. Abent, D. Beagen, R. Beckermeyer, A. Chan, T. Cianciolo, D. deLaski-Smith, J. Dugger, C. Finch, L. Findley, T. Fleming, R. Fowler, R. Hanna, H. Höft, C. Huston, E. King, G. Liepa, D. Loppnow, S. McCracken, G. McQuere, P. Melia, R. Neely, G. Nelson, M. O'Connell, J. Pollack, J. Rankin, C. Reidsma, L. Ristau, L. Rocklage, K. Rusiniak, S. Shipley, A. Starko, M. Tack, K. Tinney, W. Tornquist, E. Tratras Contis, T. Venner, B. Warren, P. Williamson, R. Woods, and P. Young

Regent Antonini convened the meeting at 9:01 a.m. in 205 Welch Hall.

Regent Antonini welcomed Provost and Vice President for Academic Affairs, *Paul Schollaert* to the meeting. He then requested a few moments of silence to remember the victims of both the New York City and Washington D.C. bombing of September 11, 2001.

Faculty Appointments (Section 7)

Provost Paul Schollaert recommended that the Board approve one (1) new tenure-track faculty appointment, Dr. William Shelton of the Teacher Education Department. Of the one (1) appointment, zero (0) are female (0%); one (1) male (100%), and zero (0) minorities (0%).

Regent Antonini accepted the report.

Staff Appointments (Section 8)

Director of Employment and Recruiting, *Susan Patalan* recommended that the Board approve 83 staff appointments. Of the 83 appointments, 58 (70%) are female and 12 (14%) are African American. *Susan Patalan* then introduced Interim Assistant Vice President for Academic Affairs, *David Tammany* who announced the status of academic administrators. Of note are Dr. Paul T. Schollaert, Provost and Vice President for Academic Affairs; Dr. Margareta O'Connell, Director of the World College and Dr. John Gunther, Head of the Department of Social Work

Regent Antonini accepted the report.

Separations/Retirements (Section 9)

Susan Patalan recommended that the Board approve 94 separations and retirements. Of the 94 separations and retirements, 53 (56%) are female and 25 (27%) are African American, five (5%) are Hispanic, and three (3) (3%) are Asian.

Regent Antonini accepted the report.

Emeritus Faculty Status (Section 10)

Provost Paul Schollaert recommended that the Board accept the report to grant Emeritus Faculty Status to eight former faculty members:

- **Marcia A. Dalbey** (English Language & Literature 1988-1999) (11 years)
- **Thomas Hennings** (English Language & Literature 1966-2001) (32 years)
- **Ronald Hutchins** (Finance & Computer Information Systems 1977-2001) (23 years)
- **Paul McGlynn** (English Language & Literature 1964-2001) (37 years)
- **George Perkins** (English Language & Literature 1967-2001) (34 years)
- **Raymond Earl Schaub** (Foreign Language & Bilingual Studies 1969-2000) (31 years)
- **Bruce Warren** (Sociology, Anthropology & Criminology 1970-2001) (31 years)
- **Ira Wasserman** (Sociology, Anthropology & Criminology 1969-2001) (32 years)

Regent Antonini accepted the report.

Monthly Report and Minutes (Section 13)

Regent Antonini recommended approval of the Educational Policies Committee Agenda for September 25, 2001, and the Minutes of the June 19, 2001, meeting be received and placed on file.

The recommendation was accepted.

Appointment of Charter School Board Members (Section 14)

Joseph Pollack, University Relations - Charter Schools, opened his report by stating that this is the sixth year that Eastern Michigan University has been issuing charters. The State of Michigan has legislated a limitation on the number of charters we can issue. We are currently trying to raise this limitation.

The Charter School Review Committee is Dean J. Robbins, Dr. T. Fleming, Dr. S. Kattelus and Mr. J. Beaghan. This panel meets six times annually and reviews both applications and the status of these schools. The next meeting will concern the renewal of two charters that are pending expiration of their five-year limit.

He then recommended appointment of Ronald LaCasse Jr. to a three-year term on the Board of Directors of the Academy of Business and Technology; Robert Carl Joy to a three-year term on the Board of Directors of Gaudior Academy; and Sylvia Muldrow to three year terms on the Board of Directors of Edison Oakland Academy. It is also recommended that the Board of Regents reappoint Leatrice Eagleson, Phyllis Meadows and Alice Thompson to three-year terms on the Board of Directors of Hope Academy.

Regent Antonini asked how would the limitations affect us?

Joseph Pollack stated that charters can only be issued by local and intermediate school districts and local community colleges. The legislature has currently not seen much progress in improving the limitations.

The recommendation was accepted.

Status Report: Faculty Recruitment for 2001-2002

Provost Paul Schollaert reported an outstanding year in recruiting new faculty at Eastern Michigan University. In late August 2001 we provided a New Faculty Orientation to new faculty trained from the best schools in the country. Originally 59 faculty positions were slated to be filled. 44 of these positions have been filled. Of the 44 employees, 24 (55%) are female, 4 (9%) are African-American, and 5 (12%) are Asian and 1 (2%) of these are Native-American for a total of 23% minority hires.

Regent Antonini accepted the report.

Regent Antonini adjourned the meeting at 9:16 a.m.

Respectfully submitted,

— *John Longshore*, Senior Secretary
Academic Affairs

(E:/Ristau/BoardReg/Minutes/EPC_0901)

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|-------------------------------|
| SECTION: 13 |
| DATE: November 27, 2001 |

RECOMMENDATION

APPOINTMENT OF CHARTER SCHOOL BOARD MEMBER

ACTION REQUESTED

It is recommended that the Board of Regents appoint Kellie Childs to a three-year term on the Board of Directors of the Ann Arbor Learning Community.

STAFF SUMMARY

According to the resolutions which establish these public school academies (charter schools), vacancies on the Board of Directors shall be filled by the Eastern Michigan University Board of Regents.

Kellie Childs is a parent of an Ann Arbor Learning Community student. She has several years of experience in community and health advocacy including her past employment at the Corner Health Center and the SOS Crisis Center in Ypsilanti. She is currently employed at Maximus, Inc., where she provides assistance to community-based organizations. Childs has a bachelor of arts in Women's Studies from the University of Michigan.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer _____

Date _____

KELLIE R. K. CHILDS
2565 Platt Road
Ann Arbor, MI 48104
(734) 971-2074
kelliechilds@earthlink.net

WORK EXPERIENCE

| | |
|-----------------------------|--|
| August 1997 to present | MAXIMUS, Inc. Regional Coordinator |
| August 1996 - August 1997 | The Corner Health Center Medicaid Managed Care Coordinator |
| December 1995 – August 1996 | SOS Crisis Center/Prospect Place Supportive Housing Coordinator |
| April 1994 – December 1995 | Prospect Place Shelter Shelter Director |
| August 1993 – April 1994 | Planned Parenthood Clinic Coordinator |
| August 1992 – August 1993 | Planned Parenthood Surgical Coordinator |

EDUCATION

- Bachelor of Arts in Women's Studies, University of Michigan, 1992

AFFILIATIONS

- Elected to Adara, the senior women's honorary leadership society
- Woman of Color Representative to the Women's Studies Executive Committee, 1990-91

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

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|-------------------------------|
| SECTION: 14 |
| DATE: November 27, 2001 |

RECOMMENDATION

CHARTER SCHOOLS 2000-01 ANNUAL REPORT

ACTION REQUESTED

It is recommended that the Charter Schools 2000-01 Annual Report be received and placed on file.

STAFF SUMMARY

During the 2000-01 school year, eight charter schools operated under the authorization of Eastern Michigan University with a total enrollment of 3,375 students. The current 2001-02 school year enrollment has increased to approximately 3,500 students or more than 6 percent of the total number of students enrolled in Michigan charter schools.

The annual report provides descriptions of the eight charter schools, the academic programs and student assessment results, as measured by the Michigan Educational Assessment Program (MEAP) and the Terra Nova California Achievement Test. Assessment results indicate good progress in student achievement. A financial report for fiscal years 1999-00 and 2000-01 is also included.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|-------------------|
| SECTION: 13 |
| DATE: |
| November 27, 2001 |

RECOMMENDATION

REPORT: 2000 – 2001 AFFIRMATIVE ACTION REPORT

ACTION REQUESTED

It is recommended that the Board of Regents receive and place on file the 2000 – 2001 Affirmative Action Audit.

STAFF SUMMARY

The 2000 – 2001 Affirmative Action Audit is attached for your review.

This report is the first step in preparing the Affirmative Action Program¹ for 2001 – 2002. The 2000 – 2001 Affirmative Action Audit compares the percentage of female and minority administrators, staff, and faculty at Eastern Michigan University (EMU), with the availability pool of appropriate labor markets in Michigan and the United States. Included in the audit are the workforce changes at EMU from 1993 to 2001 and a description of current workforce by job group and division. In addition, the report reviews 2000 – 2001 progress towards Affirmative Action employment goals and presents a description of over 300 diversity initiatives instituted by EMU.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

¹ The Affirmative Action program was formerly called the Affirmative Action Plan.

Information for this section is not ready at the time of printing.

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

POLICY: ENHANCED ACCESS TO PUBLIC RECORDS POLICY

ACTION REQUESTED

It is recommended that the Board of Regents amend the Administrative Organization and Authority Michigan Freedom of Information Act Procedures and Guidelines to adopt the attached policy on enhanced access to public records. The policy allows the University to offer enhanced access to certain types of records related to geographical information systems.

POLICY SUMMARY

The recommended policy is a result of the Center for Environmental Information Technologies and Applications (CEITA) using a certain type of data for teaching and research known as "GIS," meaning geographical information systems. Specifically, this is data processed through a system to produce customized maps or other digital representations of geographical data.

CEITA is particularly interested in sharing GIS data with Wayne County. Wayne County requires, in addition to an agreement, that the University adopt an enhanced access policy in order to begin data sharing. The authority for the adoption of such a policy comes from The Enhanced Access to Public Records Act, M.C.L.A. 15.441 et seq. "Enhanced access" means essentially that an individual can ask to look at information on-site and duplicate it, as opposed to making a formal request through the Freedom of Information Act and waiting the prescribed number of days to receive it.

CEITA envisions numerous benefits to the ability to receive GIS data from Wayne County, including extensive opportunities for research and the ability to teach students how to use GIS programs, which is considered a growing employment area. It is likely that the adoption of the attached enhanced access policy will impact primarily CEITA as opposed to the University as a whole. In any case, the policy as drafted leaves the decision of whether to offer enhanced access to data in the hands of the appropriate Center director or other employee.

The policy is based on the Act and allows the University to charge a fee for enhanced access to GIS records. It does not require that the University provide enhanced access to any specific record.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

Brian D. Anderson
3224 Bluett Drive
Ann Arbor, MI 48105
Phone: (734) 761-4106
Email: brian.anderson@emich.edu

Professional Resume

Education

| | | |
|-----------------------------|------|---------------------|
| Eastern Michigan University | 1990 | M.B.A. |
| Eastern Michigan University | 1981 | B.B.A. (Accounting) |

Professional Experience

Eastern Michigan University (1994-present)

- Director, Office of Research Development (1997-present)
- Associate Director, Office of Research Development (1994-1996)


University of Michigan (1981-1994)

- Financial Operations (1981-1991) Accountant/Sr. Accountant/Supervisor, Corporate Reporting, Accounts Payable, Federal Sponsored Programs
- Space Physics Research Laboratory (1991-1994) Administrator, Grants & Contracts

Professional Affiliations

Society of Research Administrators (since 1991)

Michigan Chapter – Society of Research Administrators (since 1994) Founding member, President-elect (2002).

| | | | | |
|-----------------------|--|-------------------------|-------------|--|
| Effective Date | | Date of Revision | |  Policies, Rules and Regulations |
| | | | | |
| Chapter Name | | Chapter No. | Page | |
| | | | | |
| | | | | Issue |
| | | | | |

UNIVERSITY POLICY STATEMENT:

WHEREAS Public Act 462 of 1996, as amended, the Enhanced Access to Public Records Act, allows public bodies to provide enhanced access for the inspection, purchase, or copying of a public record that is not confidential or otherwise exempt from disclosure; and

WHEREAS the legislation further requires that a public body, who wishes to provide such enhanced access, must produce a policy, approved by the governing body, in compliance with P.A. 462.

NOW THEREFORE BE IT RESOLVED that Eastern Michigan University (“the University”) wishes to be in compliance with the aforementioned act and to participate in data sharing with regard to geographical information systems or output from a geographical information system (“GIS”), which is defined as an informational unit or network capable of producing customized maps based on a digital representation of geographical data; and

UNIVERSITY PRACTICE:

BE IT FURTHER RESOLVED that, with regard to any GIS or output from a GIS:

1. The University may provide enhanced access, which is defined as immediate availability for public inspection, purchase or copying, to a GIS or to public records, which contain output from a GIS that are not confidential or otherwise exempt, by law from disclosure.
2. In accordance with P.A. 462, the University may establish reasonable fees for providing enhanced access to a GIS or output from a GIS to recover only those operating expenses related to the provision of enhanced access.
3. University officials, employees or agents who are responsible for the creation, preparation, custody, control, maintenance, preservation, retention, possession or use of a GIS or a public record containing output from GIS shall select the information to be made available through enhanced access, with due regard for intellectual property ownership and confidentiality considerations.

| Effective Date | Date of Revision |
|----------------|------------------|
| | |
| Chapter Name | Chapter No. |
| | |



Policies, Rules and Regulations

| Issue |
|-------|
| |

- Recipients of enhanced access pursuant to this policy receive all information at their own risk and without warranties of any kind or nature.
- This policy shall not be construed to require Eastern Michigan University to provide enhanced access to any specific public record.

RESPONSIBILITY FOR IMPLEMENTATION:

The President of Eastern Michigan University is responsible for the overall implementation of this policy.

SCOPE OF POLICY COVERAGE:

This policy applies to all appeals of final determinations by the University's Freedom of Information Officer in regard to requests made under the Michigan Freedom of Information Act.

| Authority for Creation or Revision |
|------------------------------------|
| |

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

MONTHLY REPORT
FACULTY AFFAIRS COMMITTEE

ACTION REQUESTED

It is requested that the Faculty Affairs Committee Agenda for November 27, 2001, and the Minutes of the September 25, 2001, meeting be received and placed on file.

STAFF SUMMARY

The primary item for the November 27, 2001, Faculty Affairs Committee meeting was a presentation on "Faculty Sponsored Student Research" by Paul T. Schollaert, Provost and Vice President for Academic Affairs, Michael Harris, Associate Provost, David D. Reid, Associate Professor, Department of Physics and Astronomy, Jason Alfonso Ruiz, Undergraduate Student, Department of Physics and Astronomy, Barry Pyle, Assistant Professor, Department of Political Science, Kaitlin Amara-Lindfeldt Clark, Undergraduate Student, Department of Political Science, Kenneth W. Rusiniak, Department Head, Department of Psychology, and Wanda Heinz, Graduate Student, Department of Psychology,

FISCAL IMPLICATIONS

There is no fiscal impact.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
Provost and Vice President for Academic Affairs

Date

EASTERN MICHIGAN UNIVERSITY
BOARD OF REGENTS

FACULTY AFFAIRS COMMITTEE MINUTES

September 25, 2001
8 a.m., 201 Welch Hall

Attendees (seated at tables): Regent Brandon (Chair), Regent Valvo, Provost Schollaert, M. Lintner, D. Loppnow, S. McCracken, S. Moeller, and D. Tammany

Guests: (as signed in) R. Abent, D. Bennion, P. Buchanan, A. Chan, T. Cianciolo, D. Clifford, J. Dugger, C. Finch, J. Gunther, H. Höft, R. Holkeboer, H. Justice, E. King, S. Kirkpatrick, G. Liepa, D. Loppnow, G. Nelson, G. McQuere, P. Melia, M. O'Connell, J. Pignatano, E. Potter, J. Reid, L. Ristau, J. Robbins, L. Rocklage, A. Starko, S. Sullivan, M. Tack, L. Tilton, E. Tratras-Contis, J. Todd, T. Venner, B. Warren, E. White, and R. Woods

The meeting was convened at 8:03 a.m.

Regent Brandon requested a moment of silence to remember the victims of the September 11, 2001, New York City and Washington D.C. bombing.

Monthly Report and Minutes (Section 12)

Regent Brandon recommended approval of the Faculty Affairs Committee Agenda for the September 25, 2001, and the Minutes of the April 13, 2001 be accepted and placed on file. The recommendation was accepted.

Status Report: Maintaining Academic Quality: Academic Program Evaluation at EMU

Dr. Paul T. Schollaert, Provost and Vice President for Academic Affairs, stated that maintaining academic excellence at Eastern Michigan University was a continuing process of program review, assessment and accreditation. Academic Affairs has and maintains a very aggressive internal system for program review. *Paul Schollaert* then introduced *Dr. Donald Bennion, Faculty Coordinator for Assessment*.

Dr. Bennion began by explaining that Accreditation is actually scheduled by the Deans, Department Heads and Program Coordinators. The office of the Vice President for Academic Affairs closely monitors these schedules and requests for uniformity and accuracy of reporting. In addition it monitors compliance with the ten year North Central Association cycle. Currently we track and maintain 39 different accreditations scheduled out through school year 2008-2009. Student Outcomes Assessment is defined at Eastern Michigan University by a number of ways and methods of determining if the key skills and concepts of a program have been mastered.

The current emphasis on Academic Assessment began under the guidance of former Provost Ronald Collins in 1985, five years prior to mandatory mandates. The current program is in direct response to the creation of the Director of Academic Assessment and the position of Special Assistant to the Provost for Assessment in 1994. This strong foundation of consistent leadership has formulated a superlative program.

Eastern Michigan University's student outcome assessment program: focuses on assessment of the key skills and concepts in each discipline and in general education; is tailored to the uniqueness of each program; gives faculty both the authority and responsibility for assessment; uses ETS's Tasks in Critical Thinking to assess general education; allows for a wide-range of methods for assessment of academic majors; requires programs to use multiple methods. Receives excellent administrative support from the University; and is flexible and has allowed for several changes since its inception in 1993.

The university has 19 frequently used methods of academic assessment for 187 programs, 835 different methods, and 4 per department 4 per program in line with NCA directives.

Ten Most Used Assessment Methods at Eastern Michigan University; Accreditation Review, Field Experiences, Thesis/Final Project, Student Portfolio, Alumni Survey, Performance/ Presentation Advisory Committee Review, Comprehensive Exam (objective), Exit Interview, Comprehensive Exam (Essay).

How Communication Assessment is Communicated Across Campus – Questions & Answers Brochure, Assessment Information Papers, Student Assessment Options, *Assessment Matters* Newsletter, and FCIE Workshops on Assessment Topics, The Assessment Expo.

A summary of the success of Eastern Michigan University's self-evaluation of student outcomes assessment can be summarized in four points. We exhibit all eleven assessment "best practices." We have received both regional and national recognition from presentations at national and regional assessment organizations, articles published in national assessment journals and requests for EMU assessment materials from over 200 universities. We have received NCA full approval until 2010-2011 with no focused visits or reports required. The University strives to bring every program to the level of using results of assessment to improve programs and concomitant learning.

Regent Brandon asked what some of the successes of assessment were?

Donald Bennion replied that two of the biggest successes are the Concept Mapping in the Biology Department and the recent Annual Assessment Report.

Donald Bennion then turned the presentation over to *Provost Paul Schollaert* to outline the importance of Program Review. He stated this is where we learn what is working and not working and make changes accordingly. In 1996 Program Review was suspended. A

collaborative effort in 2000 reinstated it with the publishing of department manuals and schedules.

Provost Schollaert further stated the Purpose of Program Review is reflected in the Universities Mission Statement, "The University's principle responsibility is to provide academic programs in a learning environment that promotes academic and personal excellence." This mandates a review system that enhances continuous quality improvement, strengthens academic programs, supports performance based budgeting, and promotes constructive change and links to strategic planning priorities. The traditional timeline begins each September with determining a list of programs, distribution of data, report compilation workshops, program analysis, evaluations and feedback, open discussion and finally culminates in June with an annual report. Open discussions are held and encouraged as an opportunity to present key issues to the Provost. Deans, Department Heads, Program Coordinators, and Faculty are welcomed and invited to participate. Report findings are invaluable recommendations that reflect each programs viability, value, effectiveness, and resourcefulness in the utilization of funding, tools and facilities. Outcomes reflect continuation, continuation with specific changes, probation or phase out. Recommendations other than continuation require a post-review improvement plan.

Regent Brandon asked how many programs were reviewed per year?

Provost Schollaert replied twenty percent; the program is based on a five-year cycle.

Provost Schollaert continued explaining that the final report on academic programming summarizes all program review activities. It considers the issues of quality, productivity, satisfaction, efficiency and resource value. It also illustrates areas where an increase of faculty, staff, and other resources are needed. Finally it outlines upcoming program review processes and activities. A successful program review system presents standards and criteria that are creditable and fair, encourages a culture of peer collaboration and review, and drives the strategic planning themes of academic programming.

Provost Schollaert concluded his presentation by summarizing that the returns are many and invaluable including the integration of program review and assessment activities. It establishes a culture of academic quality and institutional accountability. It highlights accomplishment and successes. It presents challenges and proposes solutions. It provides the opportunity to shape the future of Academic Programming at EMU, and contributes to cohesive strategic initiatives within the college, division and university. In the words of Peter Drucker, "The best way to predict the future is to create it"

Regent Brandon asked what healthy tensions work to keep this together?

Provost Schollaert replied that tension is inserted into all things, the continuity of this process continually keeps all faculty serious about the standards and constantly thinking about improvement, the 5 year interval between evaluations allows for more measured improvement.

Regent Brandon asked if there is a performance-based budget?

Provost Schollaert replied that this is a work in progress.

Respectfully submitted,

John Longshore, Senior Secretary
Academic Affairs

(E:/Ristau/BoardReg/Minutes/FAC_0901)

David D. Reid

Education

| | | | |
|-------|------------------------------------|-----------------------------|------|
| Ph.D. | Physics (Atomic Scattering Theory) | Wayne State University | 1995 |
| M.S. | Physics Research | Eastern Michigan University | 1988 |
| B.A. | Physics | Cornell University | 1985 |

Professional Experience

Eastern Michigan University

- Associate Professor (1998 – present)
- Assistant Professor (1994 – 1998)
- Instructor (1988 – 1994)

Professional Credentials

Grants and Awards (Selected)

- National Science Foundation (2001 – 03): *The Dimension of Causal Sets* (\$78,000)
- Michigan Space Grant Consortium (1999): *The Colonization of Mars* (\$5000)
- Michigan Space Grant Consortium (1998 – 99): *Quantum Gravity and Astrophysical Observations* (\$8037)
- Who's Who Among America's Teachers (1999)

New Courses Developed

- Extraterrestrial Life
- Relativity and Cosmology
- Life's a Risk!...and then you die
- Reaching for the Red Planet (under development)

Memberships

- American Physical Society
- Sigma Pi Sigma (Physics Honors Society)

Publications and Presentations (Selected)

- *Discrete quantum gravity and causal sets*, Canadian Journal of Physics, vol. 79, p. 1 (2001).
- *Student study guide for Physics: An Introduction*, Prentice Hall (Boston, 2001).
- *Scattering of intermediate-energy positrons by C, N, O atoms and the corresponding diatomic molecules: Elastic and total cross sections*, (with J. M. Wadehra), Chemical Physics Letters, vol. 311, p. 385 (1999).
- *Rolling as a frictional equilibration of translation and rotation*, (with Natthi L. Sharma), European Journal of Physics, vol. 20, p. 129 (1999).
- *Scattering of intermediate- to high-energy positrons by alkali-metal atoms*, (with J. M. Wadehra), Physical Review A, vol. 57, p. 2583 (1998).
- *Does electrostatic shielding work both ways?*, (with N. Sharma), Physics Education, vol. 33, p. 319 (1998).
- *A quasifree model for the absorption effects in positron scattering by atoms*, (with J. M. Wadehra), Journal of Physics B, vol. 29, p. L127 (1996).
- *Low energy differential scattering of electrons and positrons from noble gases*, (with J. M. Wadehra), Physical Review A, vol. 50, p. 4859 (1994).
- *Differential cross section surfaces for low energy scattering of electrons and positrons from rare gas atoms*, (with J. M. Wadehra), Hyperfine Interactions, vol. 89, p. 435 (1994).
- *Toward causal set kinematics*, presented at the April meeting of the American Physical Society, Washington, D.C., April 28 - May 1, 2001.
- *Introduction to causal sets*, presented at the Fifth Annual Michigan Space Grant Consortium Conference, Ann Arbor, MI, September 30, 2000.
- *Evidence of manifold behavior in percolated causal sets*, presented at the 1999 Centennial meeting of the American Physical Society, Atlanta, GA, March 20 – 26, 1999.

Jason Alfonso Ruiz

Dept. of Physics and Astronomy
303 Strong Hall
Ypsilanti, MI 48198
Email: jruiz730@yahoo.com

Curriculum Vitae

Education

B.A. Engineering Physics (Graduation in April) Eastern Michigan University 2001

Professional Experience

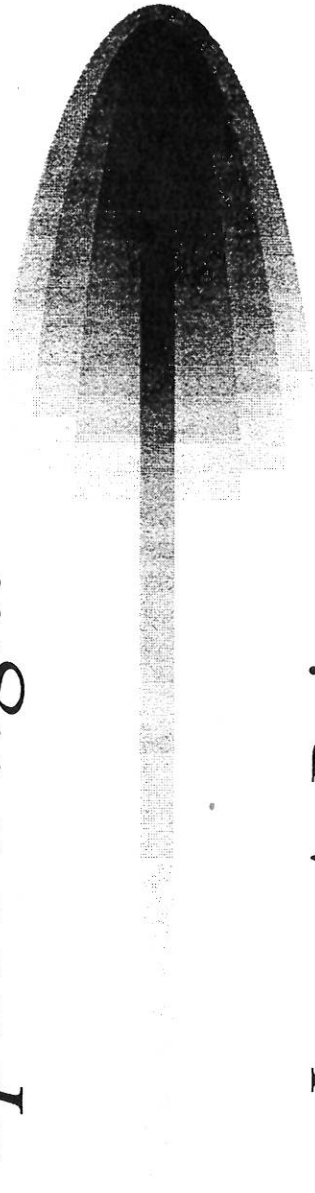
Eastern Michigan University

- September, 2001 – Present. Physics Lab Instructor for the Department of Physics & Astronomy at Eastern Michigan University.
- May – August, 2001. Research Assistant, Department of Physics & Astronomy, Eastern Michigan University.
- September, 2000 – December 2000. Physics Lab Instructor for the Department of Physics & Astronomy at Eastern Michigan University.
- October, 1999 – February, 2000. Media Technician for Eastern Affiliated Eaglecrest Conference Center

Professional Presentations (Selected)

- “The Feasibility of Interstellar Travel.” Presentation made at the 6th Annual Conference of the Michigan Space Grant Consortium, October, 2001, Ann Arbor, MI.
- “The Feasibility of Interstellar Travel.” Presentation made at the 21st Undergraduate Symposium on Eastern Michigan Campus, April, 2001, Ypsilanti, MI.

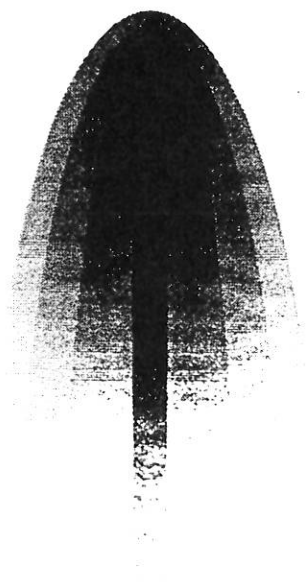
*The Feasibility of Interstellar
Space Flight*



Jason A. Ruiz

David D. Reid

Purpose



To investigate the feasibility of an interstellar space flight to the nearest star system using a combination of rocket propulsion systems.

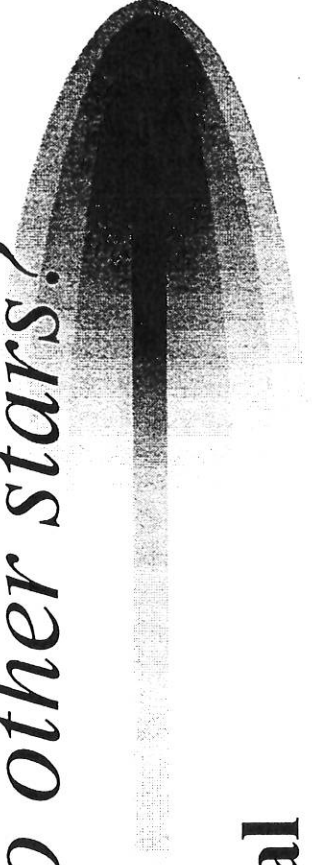
Why travel to other stars?.....



I. Scientific Curiosity

- study interstellar medium
- investigate other stars
- a new perspective of our own solar system
- explore other planets
- possible contact with other life

Why travel to other stars?

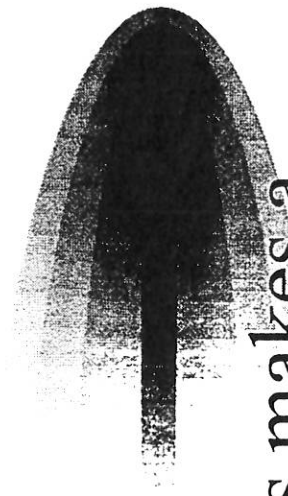


II. Long-term Survival

- limited resources in the solar system
- limited life of the sun
- many processes could disrupt our ability to live in this solar system

It's a hard problem \Rightarrow start now

Rationale



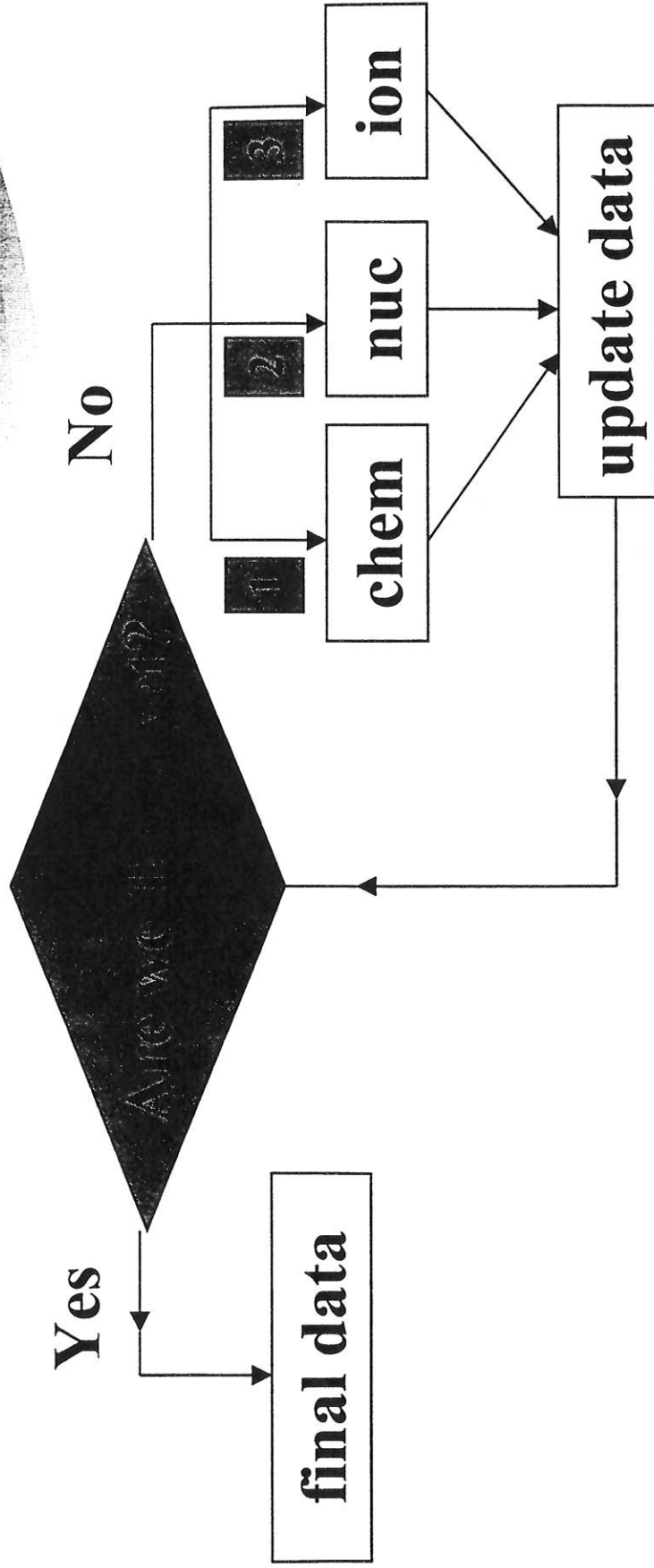
- The vast distances between stars makes a single propulsion system impractical
- Voyager 2 @ 37,000 mph \Rightarrow 80,000 yrs.
- Maybe a combination of propulsion system will do better

Candidate Propulsion Systems

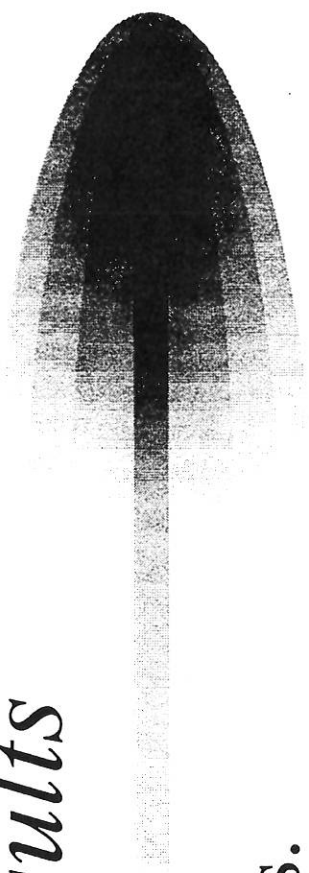


- Chemical
- Nuclear fusion
- Ion jet
- Solar sail
- many other possibilities to investigate

Computer Simulation



Results



- First runs: 60,000 yrs.
- Now: 500 yrs.
- much more work to do

Acknowledgments

- Michigan Space Grant Consortium
- Dr. James P. Sheerin

Barry W. Pyle

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Department of Political Science
601s Pray-Harrold
Eastern Michigan University
Telephone: 734-4873160
E-mail: barry.pyle@emich.edu

Curriculum Vitae

Education:

| | | |
|-------|-----------------------------|--|
| Ph.D. | Political Science | University of Missouri-Saint Louis, 2000 |
| M.A. | Political Science | University of Missouri-Saint Louis, 1995 |
| B.A. | Political Science & History | Indiana University, 1988 |

Professional Experience:

Eastern Michigan University

| | | |
|-------------------|---------------------|---------------------------------|
| Fall 1997-present | Assistant Professor | Department of Political Science |
|-------------------|---------------------|---------------------------------|

University of Missouri-Saint Louis

| | | |
|-----------|-------------------------------|---------------------------------|
| 1995-1997 | Instructor/Research Assistant | Department of Political Science |
|-----------|-------------------------------|---------------------------------|

Professional Activities (Selected):

- Member, Dean's College Advisory Council (Arts Subcommittee) 2000-Present
- Chair, Department's Instructional and Curriculum Committee 2000-Present
- Member, Martin Luther King Day Planning Committee 1999-Present
- Chair, Martin Luther King Day Curriculum Subcommittee 2000-Present
- Chair, Department's Computing Equipment Committee 1999-Present
- Member, Planning Committee for the Undergraduate Research Symposium 2000-Present
- Member, Department's Instructional and Curriculum Committee 1999-2000

Professional Publications, Presentations (Selected)

- Martin, Elaine and Barry Pyle . 2000. "Gender, Race and Partisanship on the Michigan Supreme Court." *Albany Law Review* 63:1205-1236.
- Martin, Elaine and Pyle, Barry. 2001. "Gender and Racial Diversification of State Supreme Courts." *Women and Politics* (Forthcoming).
- Pyle, Barry and Richard Pacelle. 2001 "The Dynamic Evolution of Supreme Court Policy Making." Paper Presented at the Annual Meeting of the Southern Political Science Association.
- Pyle, Barry. 2001 "Voting Fluidity and Strategic Choice in Federal Courts of Appeal: The Decision-making Behavior of Judges who Hear a Case as a Panel Member and Rehear it *En Banc*" Paper Presented at the Annual Meeting of the American Political Science Association
- Pyle, Barry. 2000. "Strategic Behavior, Acceptance as Appropriate and Compliance by Courts of Appeals and Special District Courts." Paper presented at the 2000 Meeting of the American Political Science Association.
- Martin, Elaine and Barry Pyle (2000) "Women Judges as Representatives: Acting as Women or Acting for Women?" Paper Presented at the Annual Meeting of the Midwest Political Science Association
- Pyle, Barry. 1999. "US Courts of Appeals and En Banc Panels: Partisan Conflict, Strategic Choices and Policy Impact." Paper presented at the Annual Meeting of the American Political Science Association
- Martin, Elaine and Barry Pyle. 1999. "Glick and Emmert Revisited: Gender and Racial Diversification of State Supreme Courts." Paper Presented at the Annual Meeting of the Midwest Political Science Association.

Kaitlin Amara-Lindfeldt Clark

Eastern Michigan University

Education

- Eastern Michigan University Student since 2000 Winter Semester
- University of Michigan Fall Semester 1999
- Ypsilanti High School 1998-1999
- Holland Hall College Preparatory School 1995-1998

Honors and Awards

- EMU Honors Program Student and Winner of Honors Undergraduate Assistantship Scholarship
- Admitted to the honorable *Pi Sigma Alpha* National Political Science Honor Society in April 2001
- Participant in 2001 EMU Undergraduate Symposium
- EMU Deans List Winter 2000 through Spring 2001
- Honored as an Outstanding Tutor for the Holman Learning Center April 2001
- Presented the Woman's Study Club Scholarship in 1999
- Presented the Theater and Dance Book Award May 19, 1998 by Holland Hall College Preparatory School
- Elected permanent member of the National High School Slavic Honor Society May 12, 1998
- Gold Medal Winner in Oklahoma's Intermediate Russian Essay Contest in April 1998
- Awarded and Honorable Mention in December 1996 and a Second Place in October 1998 by Oklahoma's Interscholastic Press Association for editorial published in "Hallway"
- Recognized at the English Speaking Union's Shakespeare Monologue contest for Exemplary Performance on February 21, 1998

Leadership Positions

- Vice President of Holland Hall School's Student Body during 1997-1998 school year
- Co-Editor of Holland Hall School Newspaper
- Representative for the All-School Visioning Task Force
- Member of the Student Honor Code Committee
- President of the Holland Hall Writer's Club
- Representative for the Sonia Kovalevsky High School Mathematics Day
- Speaker for the Regional Aids Interfaith Network (RAIN) in 1996 during the production of HIV awareness play, The Yellow Boat
- Honored in August 1997 with membership to the selected "Holland Hall Players" representing Oklahoma in the American High School Theater Festival in Edinburgh Scotland

Academic Organizations

- EMU Honors Program Student since February 2001
- *Pi Sigma Alpha*, National Political Science Honor Society Member
- Tutor for EMU's Holman Learning Center
- Member of The Stoic Society since September 2000

Job Experience and Service Activities

- Undergraduate Assistant to Dr. Pyle during Fall 2001
- Volunteer at Rainbow Rehab Celebration Day June 20, 2001
- Employee Trainer and Restaurant Server for *Paesano's* and *Cottage Inn* since spring 1999
- Volunteer for S.O.S. Community Services during 1998 Christmas Toy Drive
- Quarterly volunteer at Tulsa's Day Center for the Homeless from 1996 to 1998
- Worked with children through the Make-A-Wish Foundation during 1997 Christmas Season

Electoral College: To Abolish or Not to Abolish

By Kaitlin Amara-Lindfeldt Clark

- I. Introduction
- II. Electoral College: Some Basic Facts and History
 - a. The Great Compromise
 - b. Constitutional Foundations
 - c. Size and Makeup
 - d. The Electors
- III. Five Historical Changes
 1. Dissolution of “Free Votes”
 2. Emergence of Political Parties
 3. Political Elections vs. Congressional Elections
 4. Winner-Takes-All System
 5. 12th Amendment
- IV. Four Election Outcome Possibilities
- V. Arguments against the Electoral College
 - a. Contradictory election results threatens legitimacy
 - b. Small states are ignored for large states and ‘swing states’
 - c. Solution is a Direct-Voting System
- VI. Arguments for the Electoral College
 - a. Prevents tedious ballot recounting
 - b. Effective Governing is independent election mode
 - c. State Representation
 - d. Nature of a Constitutional Republic vs. Democracy
- VII. Changes in the Electoral College
 - a. Proposals for Change
 - b. Requirements for Amending the Constitution
 - c. System allows for slow, evolving change
- VIII. Conclusion

Kenneth W. Rusiniak
Department of Psychology
Eastern Michigan University
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E-mail: ken.rusiniak@emich.edu

Curriculum Vitae

Education

| | | | |
|-------|--------------------------|--------------------------------------|------|
| Ph.D. | Physiological Psychology | University of California Los Angeles | 1976 |
| M.A. | Physiological Psychology | University of California Los Angeles | 1974 |
| B.S. | Biology/Chemistry | Northern Illinois University | 1971 |

Professional Experience

Eastern Michigan University

- 1989-99, 2000-present, Professor and Head, Department of Psychology
- 1999-2000, Interim Associate Vice President of Academic Affairs
- 1981-1989, Assistant /Associate Professor of Psychology

University of California Los Angeles

- 1976-1981, Postdoctoral Fellow/Assistant Research Psychologist

Recent Research Consultant/Adjunct Professor

- 1999, Zoo Atlanta/World Wildlife Federation/South Africa National Parks
- 1998, Warner Lambert-Parke Davis Company
- 1986-88, Michigan State University (Ph. D. Dissertation Supervision)

Professional Honors/Awards

- Phi Kappa Phi
- Graduate Teaching/Research Fellow, UCLA, University of Utah, SUNY Stony Brook
- Illinois State Scholarship

Professional Activity (selected)

- American Psychological Association, American Psychological Society, Midwestern Psychological Association, Council of Graduate Departments of Psychology/Council of Applied Masters Programs of Psychology
- Editorial Consultant, Neuroscience Research Methods, MIT Press, Behavioral Neuroscience

Professional Publications and Presentations (selected)

- Rusiniak, K.W. (1999). Baboon Predation Control at Cape Point National Park, Behavior Analysis Association of Michigan, Ypsilanti, MI.
- Lipinski, W.J., Rusiniak, K.W., Hilliard, M. & Davis, R.E. (1995). Nerve growth factor facilitates conditioned taste aversion learning in normal rats. *Brain Research*, 692, 143-153.
- Rusiniak, K.W. (1992). Seven principles derived from the Cast Iron IQ (CIIQ) Test. Paper in Symposium entitled "Las Lecciones del Investigador John Garcia," Gustavson, C.R. (chair), Western Psychological Association, Portland, OR.
- Steigerwald, E.L., Rusiniak, K.W., Eckel, D.L. & O'Regan, M.H. (1988). Aversive conditioning properties of caffeine in rats, *Pharmacology, Biochemistry and Behavior*, 31, 579-584.
- Palmerino, C.C., Rusiniak, K.W. & Garcia, J. (1980). Flavor-illness aversions: The peculiar roles of odor and taste in memory for poison. *Science*, 208, 753-755.
- Rusiniak, K.W., Hankins, W.G., Garcia, J., & Brett, L.P. (1979). Flavor-illness aversions: Potentiation of odor by taste. *Behavioral and Neural Biology*, 25, 1-17.
- Rusiniak, K.W., Gustavson, C.R., Hankins, W.G., & Garcia, J. (1976). Prey-lithium aversions. II. Rats and ferrets. *Behavioral Biology*, 73-85
- Garcia, J., Hankins, W.G., & Rusiniak, K.W. (1974). Behavioral regulation of the milieu interne in man and rat. *Science*, 185, 824-831.

Wanda M. Heinz

Curriculum Vitae

Education

| | | |
|--|-----------------------------|--------------|
| Graduate Student (Clinical Psychology) | Eastern Michigan University | 2000-present |
| B.S. Psychology | Eastern Michigan University | 1999 |
| A.A. General Studies | Washtenaw Community College | 1997 |

Professional Experience

Eastern Michigan University

- Fall 2001-present, Graduate Assistantship
- 2000-2001, Graduate Assistantship
- 1999-2000, Volunteer Research Assistant
- Winter 1999, Honors Undergraduate Assistantship
- Fall 1998, Volunteer Research Assistant

Professional Honors/Awards

- Graduate Fellowship (2001-2002)
- Graduate Fellowship (2000-2001)
- Phi Kappa Phi Academic Merit Scholarship (1999)
- Regents Scholarship (1998)
- Community College Scholarship (1997)

Professional Activity (selected)

- Member, Midwestern Psychological Association (2000-present)
- Student Affiliate, American Psychological Association (1999-present)
- Member, Phi Kappa Phi (1999-present)
- Member, Psi Chi National Honor Society (1999-present)
- Elected Official, Clinton Community Schools Board of Education (1997-present)
- President, Psychology Club (1998-1999)
- Member, Psychology Club (1997-1998)

Professional Presentations

- "Coping with Severe Marital Stressors." Presented at the 2001 Graduate Research Fair, Eastern Michigan University, Ypsilanti, MI, March 2001. (with Annmarie Cano).
- "Machiavellianism, Sexual Attitudes and Sexual Aggression." Presented at the 2000 Midwestern Psychological Association Conference, Chicago, IL. (with John McHoskey)
- "Machiavellianism and Dimensional Measures of Personality Disorders." Presented at the 1999 Midwestern Psychological Association Conference, Chicago, IL. (with John McHoskey)
- "Long Term Care and the Elderly: A Focus on Finance." Presented at the 1999 Undergraduate Symposium, Eastern Michigan University, Ypsilanti, MI.

Coping with Severe Marital Stressors

Wanda M. Heinz
and
Annmarie Cano, Ph.D.
Eastern Michigan University

Previous Research

- Cano and O'Leary (2000) examined the effects of a humiliating event (HME: husband's infidelity, threats of marital dissolution) on women to determine whether an HME precipitates depression beyond the effects of marital discord.
- Their study controlled for marital discord, familial and lifetime histories of depression.
- Results showed that the HME group experienced significantly more major depressive episodes and more nonspecific symptoms of depression than the control group.

Problem

- Women who experience an HME also experience more major depressive episodes and more nonspecific depressive symptoms.
- Little research has been done to examine the coping strategies used by women who have experienced an HME and the effectiveness of these strategies.

Coping

Moos (1993) has identified four categories to classify coping:

- **Cognitive Approach**-providing logical analysis, thinking differently about the problem.
- **Behavioral Approach**-actively seeking guidance and support; taking problem solving action.
- **Cognitive Avoidance**-resigned acceptance; losing hope.
- **Behavioral Avoidance**-seeking alternative reward through involvement in new activities; emotional discharge.

Goals of the Study

- Examine the most common coping strategies used by women who have experienced an HME.
- Explore whether depression is related to the type of strategy used.

METHOD

Participants-recruited through community newspapers and direct mail fliers.

HME GROUP

- 25 maritally discordant women who experienced a humiliating marital event within 2 months of the initial phone contact.

CONTROL GROUP

- 25 maritally discordant women who did NOT experience a humiliating marital event within two months of the initial phone contact.

Measures

Time 1 - Initial Assessment

- The Dyadic Adjustment Scale (DAS; Spanier, 1976) measures marital satisfaction.
- Mood & Anxiety Symptoms Questionnaire (MASQ; Watson & Clark, 1995) specifies depressive symptoms; nonspecific (general distress) or anhedonic (loss of pleasure).
- Coping with Negative Marital Events scale (adapted from Stone & Neale, 1984) assesses coping strategies.

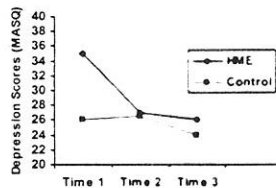
Time 2 & 3 Follow-up

Time 2: One month following initial contact.

Time 3: Two months following initial contact.

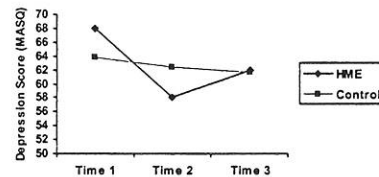
- Previous questionnaires were re-administered via mail, in addition to a survey with open ended questions to assess coping: 1)What has happened since we last spoke? 2)What have you been doing to make yourself feel better?
- Coping strategies were rated based on the work of Moos (1993).
- Interrater agreement was 96%.

Figure 1. Nonspecific depression over time



- HME and Control moderately depressed at Time 1.
- HME experienced more nonspecific depression.
- Symptoms reduced over time for both groups.

Figure 2. Anhedonic depression over time



- Both groups had higher scores for anhedonic depression.
- HME scores were slightly higher than those of the controls.
- HME experienced a significant decline from Time 1 to Time 2.
- Control experienced only a slight decline over time.

Table 1. Mean coping strategies used at Time 1

| Coping Strategies | HME | | Control | |
|-------------------|------|-----|---------|-----|
| | Mean | SD | Mean | SD |
| Approach | 3.5 | .88 | 3.3 | .94 |
| Avoidance | 3.2 | .93 | 3.0 | .98 |

- Approach and Avoidance strategies were used equally by both groups.

Table 2. Correlations between Time 1 variables

| | HME | | Control | |
|------------------------|----------|-----------|----------|-----------|
| | Approach | Avoidance | Approach | Avoidance |
| Nonspecific Depression | -.24 | -.19 | -.19 | -.51** |
| Anhedonic Depression | -.50* | -.32 | -.17 | -.16 |
| Marital Satisfaction | .08 | .18 | -.23 | .01 |

* $p < .05$ ** $p < .01$

- HME women who used Approach coping strategies experienced fewer anhedonic symptoms of depression.
- Control group women who used Avoidance coping strategies experienced fewer nonspecific symptoms of depression.

Conclusions

- Approach and Avoidance coping strategies were used by both groups.
- The HME group experienced significantly more depressive symptoms at Time 1.
- Correlations between Time 1 coping and initial depressive symptoms revealed a significant relationship between Approach and anhedonic depression for the HME group, and for Avoidance and nonspecific depression for the Control group.

Discussion

- Our findings show that women who experienced a severe marital stressor are just as likely to use Approach coping as they are to use Avoidance coping.
- Further, Approach was a significant coping strategy for women who experienced anhedonic depression (the more severe type of depression). Women who used Approach coping experienced a significant decline in anhedonic symptoms in a short period of time.
- This is an important finding because previous research (Clements & Sawhney, 2000) has shown that women who experience severe non-marital stress are more likely to use Avoidance coping.

- The correlation between Approach coping and the reduction of anhedonic depression may be event specific. That is, the correlation between the coping strategy and depressive symptoms may be due to the nature or trauma of an humiliating marital event.
- Women who experience an HME would best benefit from therapeutic intervention immediately following the event.

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

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|----------------------------|
| SECTION: 19 |
| DATE: November 27, 2001 |

RECOMMENDATION

MONTHLY REPORT - FINANCE COMMITTEE

ACTION REQUESTED

It is recommended that the Working Agenda for November 27, 2001 and the minutes for the September 25, 2001 Finance Committee meeting be received and placed on file.

STAFF SUMMARY

The primary items discussed at the September 25, 2001 Finance Committee were: Monthly Report, Treasurer's Report, Internal Audit Report, Grants/Contracts Report, Construction Projects Progress Report, Accounts Receivable Report, and Technology Plan Implementation Report; Consolidated Financial Statements and Supplementary Information as of June 30, 2001 and 2000; OMB Circular A-133 Supplementary Financial Reports for the year Ended June 30, 2001; 2000-2001 General Fund Budget Management Report; 2000-2001 General Fee Report; 2000-2001 Auxiliary Fund Budget Management Report; Acceptance of Real Property – Estate of Jean Noble Parsons; Collective Bargaining Agreement Between Eastern Michigan University and the Eastern Michigan University Sergeant's Chapter of the Police Officers Labor Council; and 2001-02 Doctoral Stipend Adjustment.

FISCAL IMPLICATIONS

The fiscal impact of the actions taken are listed in the appropriate sections and are included in the Board minutes.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board Approval.

University Executive Officer

Date

**EASTERN MICHIGAN UNIVERSITY
BOARD OF REGENTS
FINANCE COMMITTEE MEETING**

**November 27, 2001
10:30 a.m.
201 Welch Hall**

REGULAR AGENDA

- Section 19: Finance Committee Monthly Report**
Patrick J. Doyle, V.P. for Business and Finance and Treasurer to the Board of Regents
- Section 20: FY 2002-03 Appropriation Request**
Patrick J. Doyle, V.P. for Business and Finance and Treasurer to the Board of Regents
- Section 21: 2000-01 Eastern Michigan University Foundation Annual Report**
John Shorrock, Vice President for Advancement
- Section 22: FY 2003 Capital Outlay Budget Request**
Patrick J. Doyle, V.P. for Business and Finance and Treasurer to the Board of Regents
- Section 23: New Parking Structure, Surface Lots and Related Projects**
Patrick J. Doyle, V.P. for Business and Finance and Treasurer to the Board of Regents
- Section 24: Bond Authorization Resolution – New Parking Facility and Related Projects**
Patrick J. Doyle, V.P. for Business and Finance and Treasurer to the Board of Regents
- Section 25: Authorization to Include Eastern Michigan University Foundation and Eagle Crest Employees in Eastern Michigan University's Medical Benefits Plan**
Patrick J. Doyle, V.P. for Business and Finance and Treasurer to the Board of Regents
- Section 26: FY 2003 Parking Rates**
Patrick J. Doyle, V.P. for Business and Finance and Treasurer to the Board of Regents

CONSENT AGENDA

- Section 1: REPORT: Treasurer's**
Patrick J. Doyle, V.P. for Business and Finance and Treasurer to the Board of Regents
- Section 2: REPORT: Internal Audit**
Jeff Fineis of Andrews, Hooper and Pavlik P.L.C.
- Section 3: REPORT: Grants/Contracts**
Brian Anderson, Director, Office of Research Development
- Section 4: REPORT: Construction Projects Progress**
Anthony Catner, Executive Director, Physical Plant
- Section 5: REPORT: Accounts Receivable**
John Beaghan, University Controller
- Section 6: REPORT: Technology Plan Implementation**
Margaret Cline, Chief Information Officer and Executive Director of Information and Communications Technology

EASTERN MICHIGAN UNIVERSITY

**Board of Regents
FINANCE COMMITTEE**

MINUTES OF MEETING

September 25, 2001

Present: Regents Antonini, Gordon, Brandon, Morris, Griffin, Valvo, Incarnati and Vice President Doyle. Regent DeMattia was absent. Regent Morris presided over the Finance Committee meeting.

MONTHLY REPORT

Patrick Doyle, Vice President for Business and Finance, recommended that the working agenda for the September 25, 2001 Finance Committee and the minutes for the June 19, 2001 Finance Committee meeting be received and placed on file. There were no questions.

CONSOLIDATED FINANCIAL STATEMENTS AND SUPPLEMENTARY

INFORMATION AS OF JUNE 30, 2001 AND 2000

Darrell Burks and Scott Hamilton of PricewaterhouseCoopers presented the consolidated financial statements and accompanying report to the Finance Committee. Burks reported that the audit was performed in accordance with Generally Accepted Accounting Standards ("GAAS"), and the internal control environment and overall attitude towards controls at the University continue to be strong. They also reported that there were no disagreements between management and the auditors on the conduct of the audit, and management's accounting judgments and estimates are reasonable. Burks reported that there were no findings classified as management recommendations. Burks also informed the Board on the major accounting changes, specifically the adoption of Governmental Accounting Standard Board (GASB) 35. GASB 35 now requires the University to consolidate their financial statements rather than report on an individual fund basis. It also requires that state appropriations be reflected as non-operating revenue that will result in the appearance of an operating loss. This change also presents a "fund balance" to the more familiar net assets description.

Regent Antonini also asked if the new presentation affected the University's debt ratio. Burks answered that it did not. Doyle added that funds set aside for debt payments are designated by the Board for that purpose but would be reflected as unrestricted in the financial statements.

Regent Antonini asked if the two-to-one ratio of current assets to current liabilities is consistent with past experiences. Doyle answered that it was consistent. There were no other questions.

**OMB CIRCULAR A-133 SUPPLEMENTARY FINANCIAL REPORTS FOR THE YEAR
ENDED JUNE 30, 2001**

Darrel Burks of PricewaterhouseCoopers recommended that the Board receive and place on file the OMB Circular A-133 Supplementary Financial Reports for the Year Ended June 30, 2001. The report included the auditors' report on compliance with requirements applicable to the University's Federal awards programs. The report states that the University complied, in all material respects, with the requirements governing its major Federal Awards Programs for the year ended June 30, 2001. Total Federal expenditures amounted to \$60,797,372. Burks reported that there were no findings reported in the Schedule of Findings and Questioned Costs.

2000-01 GENERAL FUND BUDGET MANAGEMENT REPORT

Al Levett recommended that the 2000-2001 General Fund Budget Management Report be accepted and placed on file and that funding authorization for \$5,387,673 be approved for outstanding obligations, commitments, encumbrances and provisions. Levett reported that the highlights of the 2000-2001 budget management report include general fund revenues exceeding expenditures and transfers by \$133,000, which increased the fund balance to \$8.7 million. Of the fund balance \$5.4 million are either encumbered or allocated for provisions and commitments leaving an unallocated, unencumbered balance of \$3.3 million, which was an increase of \$70,000 over the prior year. General fund revenues less uncollectable tuition and fees fell short of budget by about \$407,000. The fiscal year 2001 state appropriation totaled \$86.3 million. In addition, the fiscal year 2000 supplemental of \$2.5 million was received during the year and approved for technology enhancements. Student credit hour enrollments of 541,500 exceeded the year 2000 enrollments by 4,700 student credit hours, or approximately one-half of one percent. Levett reported that this fell short of the plan by 4,100 student credit hours. Tuition and fees for both on-campus and Continuing Education fell short of the planned revenues by \$890,000 reflecting a shortfall in credit hours and to a lesser extent, the enrollment mix. Investment income exceeded budget by \$153,000. Levett stated that the University's indirect cost recoveries exceeded the plan receipts by \$285,000 and the expenditures and transfers were \$5.1 million less than the total spending authorization. Total expenditures and transfers of \$166.5 million increased 5.2 percent over the prior year. Personal services amounted to \$88.2 million while faculty and staff benefit costs totaled \$27.8 million. This was approximately \$1.2 million less than the budget. Levett reported that benefit savings resulted from health care initiatives and position vacancies. Levett stated that in summary, revenues from investment income and indirect cost recovery coupled with savings in faculty and staff benefits offset the shortfall in tuition revenues. The year ended with revenues slightly exceeding expenditures resulting in a \$130,000 increase in the University's fund balance. Regent Antonini said that the University has a challenge in keeping fund surpluses. Regent Morris said that cost-control and financial discipline will be a real advantage for the University and agreed that the 2001-02 fiscal year will be a challenge.

2000-01 GENERAL FEE REPORT

Al Levett recommended that the report on the 2000-01 General Fee be placed on file. Levett

stated that the Board first approved the recommendation for the General Fee in April 1994, assigning revenues realized to specified commitments. The General Fee was revised in November 1996 in support of a funding plan for the Convocation Center and the Health and Human Services Building. Effective with Fall 2000 the General Fee was increased to \$20 per student credit hour. Levett reported that based upon planned enrollments of 545,600 student credit hours the planned gross revenue amounted to \$10.8 million. Actual gross revenues earned amounted to \$10.7 million, falling short of the plan by \$110,000 on recorded enrollments of 539,400 student credit hours. The planned net revenues to be distributed amounted to \$10.2 million and actual net revenues distributed amounted to \$9.4 million including the carryover balances from the prior year. Levett reported that the undistributed balance of earned revenues amounted to \$820,000 that will be carried over. Regent Morris asked why the number representing planned enrollment hours used to determine the general fee is different from the enrollment hours used for tuition. Levett responded that discounts are calculated for anticipated refunds and scholarships.

2000-01 AUXILIARY FUND BUDGET MANAGEMENT REPORT

Jim Vick recommended that the 2000-01 Auxiliary Fund Budget Management Report be accepted and placed on file. Vick reported that auxiliary operations earned revenue of \$33.7 million, which is \$1.1 million in excess of the budget plan. Vick stated that the excess revenue is attributed primarily to Dining Services, Catering and Conference operations, University Publications and Parking. The net of operations amounts to \$6.78 million, which is about \$1.78 million in excess of the budget plan. Obligated payments from the net of operations include \$1.19 million to the general fund for administrative support; \$1.1 million for debt service; \$325,000 for the facility plan; \$70,000 to the general fund for support to the heating plant operations; \$93,000 to the designated fund to match department of Justice COPS grant. Vick stated that the total transfers from the net of operations are \$2.8 million, leaving an operating balance of \$3.98 million. A total of \$3.59 million was transferred to the plant fund, \$1.99 million for maintenance and \$1.6 million for reserves thus exceeding the plan by \$1.2 million. The net change to the operating balance is \$387,000. Vick reported that the auxiliary fund operating account balances increased by \$387,000 and the accumulated balance as of June 30, 2001 is \$2.59 million. Reserve in capital accounts in the plant fund increased by \$1.6 million, leaving an accumulated balance as of June 30, 2001 of \$9.22 million. Vick stated that the residence halls are at capacity again this year and dining services contracts are in excess of the plan. Vick reported that students in the new residence hall contracted more meal plans than what was planned. Regent Antonini asked about the food preparation relative to health issues. Vick responded that the ratings from the health department have consistently been the highest in the county and the University has had no citations.

**ACCEPTANCE OF REAL PROPERTY – LAND IN THE CITY OF LAKE ANN,
BENZIE COUNTY, MICHIGAN**

Paul Schollaert, John Shorrocks and Robert Brackenbury recommended that the Board accept the donation of 86.4 acres of land located at 5833 Bellows Lake Road in the city of Lake Ann, Benzie County, Michigan, near Interlochen, which is south of Traverse City, Michigan. Schollaert reported that a competitive proposal process between Eastern Michigan University and several other educational institutions resulted in EMU being selected as the recipient of the Jean Noble Parsons Trust. The trust is currently valued at \$2.3 million, which includes cash and over 86 acres of land, including a residential structure. Schollaert reported that the site will be named the Jean Noble Parsons Center for the Advanced Study of Art and Science. Schollaert described Ms. Parsons as an exceptional individual and a very talented artist with a genuine passion and tremendous sense of vision. Schollaert reported that the Department of Art, the Department of Biology, and the Department of Psychology each worked collaboratively to create the proposal that was ultimately accepted by the estate; and all three departments will play a role in the programming that is intended for the site. Schollaert stated that Ms. Parsons' wanted to see a university use the land to combine the artistic with the biological, particularly with notions of environmental responsibility and environmental sensitivity, and also psychology and the interaction between art and the environment in creating a healthy sense of well-being. Schollaert reported that the property includes a small home, pottery kiln, and a five-acre lake – making for an excellent field station for the University's biology program, and an expanded art program to possibly include an artist-in-residence. John Shorrocks stated that the gift gives strong witness to the health of philanthropy in this country. Robert Brackenbury reported that the trust specifically stated that Ms. Parsons' wishes regarding the estate needed to be met in perpetuity. In specific, the trustee wanted a deed to be issued specific restrictions permanently encumbering the deed to the land. Brackenbury said that the University of Michigan and Michigan State University were sought out directly by the trustee to receive the estate; however, they eventually declined the offer because of the perpetuity clause. Brackenbury reported that he consulted with the trustee and they eventually agreed upon a conservation easement to ensure that the land would not be developed in the future, but allowing the University the option to dispose of the property in the future in the event the University cannot maintain the asset. Brackenbury reported that environmental studies were conducted which revealed no findings for environmental contamination. The Physical Plant is currently conducting a site analysis to determine infrastructure needs. Brackenbury then identified the individuals that were key contributors in the proposal process: Tom Venner, head of the art department; Ken Rusiniak, head of the psychology department; Bob Neely, head of the biology department; and Barry Fish, former dean of college of arts and sciences. Regent Incarnati asked if the University is restricted concerning investment of the proceeds. Brackenbury stated that a probationary period extends to eight years from the death of the donor, during which time the University demonstrates its ability to meet the elements of the proposal. At the end of the probationary period, the deed will be transferred to the University with the entire cash principle of the trust. In the interim, the trustee manages the assets and the University receives the annual income from the trust. Brackenbury stated that with

the conservation easement and the deed clear of any restrictions, there will be no restrictions on the use of the cash assets. Regent Morris stated that the Board needs to receive a periodic status report to ensure that the University is fulfilling the probationary period.

**COLLECTIVE BARGAINING AGREEMENT BETWEEN EASTERN MICHIGAN
UNIVERSITY AND THE EASTERN MICHIGAN UNIVERSITY SERGEANTS'
CHAPTER OF THE POLICE OFFICERS' LABOR COUNCIL**

Kevin Smart recommended that the Board approve the Collective Bargaining Agreement between Eastern Michigan University and the Eastern Michigan University Sergeants' Chapter of the Police Officers' Labor Council and that the President and the University's Bargaining Committee be authorized to execute the Agreement on behalf of the Board of Regents. Smart stated that the proposed agreement covers five bargaining unit positions in the department of public safety and is a four-year contract expiring June 30, 2005. Smart reported that there are proposed, minor changes intended to improve the grievance and arbitration process. The estimated increase in total compensation cost for the first year of the proposed agreement is approximately \$15,709. There were no questions.

DOCTORAL FELLOWSHIP STIPEND ADJUSTMENTS FOR 2001-02

Patrick Melia recommended that the Board approve a four percent increase in doctoral fellowship stipends beginning with the fall 2001 semester. Melia reported that this request is consistent with previous requests and with the increase in graduate assistantship stipends, which the Board approved at the June 2001 meeting. An increase of \$7,560 for 2001-02 is required to increase the present 14 doctoral fellowships by the four percent proposed increase. Melia reported that this amount has been included in the 2001-02 General Fund budget recommendation. There were no questions.

TREASURER'S REPORT

Patrick Doyle reported that as of August 31, 2001 University cash and investments totaled \$64.6 million and were invested to return a total annualized yield of 8.33 percent. Doyle reported that University investments are still benefiting from declining interest rates, particularly with the intermediate term fund fixed investments. Cash and investments, excluding bond proceeds, as of August 31, 2001 increased by \$11,208,256 when compared to August 2000. There were no questions.

INTERNAL AUDIT REPORT

Jeff Fineis and Amy Brown of Andrews, Hooper and Pavlik recommended that the Internal Auditor's activity report for the period June 2001 through August 2001 be received and placed on file. Fineis reported that the audit report for the Children's Institute, the University Apartments, and Tuition and Vending Operations have all been issued. The reports include some findings and corresponding recommendations to improve controls. Those recommendations

have all been discussed with the appropriate personnel and University management agrees with the recommendations, which is also noted in our report. Fineis stated that Andrews, Hooper and Pavlik is satisfied that the University's responses to those recommendations will satisfy the intent of the recommendations. Also included was the University's recommendation implementation status report from the audits completed in April 2001. Regent Morris asked, regarding the Notice to Quit issue arising in the University Apartments audit, if there are a large number of people who are delinquent in their rental payments. Morris suggested that program awareness be developed for the apartments regarding the payment and collection process. Doyle stated that accounts receivable for the apartments has improved significantly over the last year, and agreed that an awareness program would be beneficial. There were no further questions.

GRANTS AND CONTRACTS REPORT

Brian Anderson recommended that 102 grants and contracts totaling \$4,026,366 for the period June 1 through August 31, 2001 be accepted. Of those awards, 100 percent sponsored funded grants and contracts in the amount of \$2,742,747 were awarded. Grants and contracts awarded to the University that require EMU cost sharing and/or in-kind contributions totaled \$1,283,619. The cash contributions for those awards were \$136,335. Of the total cash contributions for the period, \$44,663 is allocated to FY 2001 for a fiscal year-to-date total of \$295,127 against a base budget of \$261,378. Cash contributions of \$91,672 are allocated to fiscal year 2002 for a fiscal year-to-date total of \$91,672 against a base budget of \$361,652. Anderson presented the fiscal year 2001 progress report. Anderson reported that 458 proposals were processed which was up one from the plan; awards received were 364, which is plus seven from the plan. The dollar value of awards received was \$16,456,151, which is, plus \$1,356,151 from the plan. Matching funds allocated was \$295,127, which is, plus \$33,749 from the plan. Anderson reported that in comparing fiscal year 2001 to fiscal year 2000 totals, the University processed eleven fewer proposals; received 28 fewer awards, however the dollar value for awards received was plus \$1,889,336 (which is an all-time record). Matching funds committed was \$133,304 above the previous year. Anderson reported that the current fiscal year to date plan includes 480 proposals, 351 awards and a projected \$16.5 million in award values with matching funds projected at \$361,652. To date, 64 proposals and 49 awards have been processed. The dollar value received is \$2,266,293. Matching funds committed is \$91,672. Comparing the current fiscal year to date to last year to date, six more proposals have been processed and 15 additional awards have been received. The dollar value of awards is up \$128,336 and an additional \$53,904 has been committed in matching funds. There were no questions.

CONSTRUCTION PROJECTS PROGRESS REPORT

Anthony Catner and Aaron Preston requested that the Board of Regents receive and place on file the Construction Projects Progress Report for the period ending September 7, 2001. Preston reported that the new student housing project is complete with full occupancy. All other expenditures and contractual obligations to date are also within budget at this time. Re-striping of miscellaneous parking areas is complete and landscaping is in progress. There were no questions.

ACCOUNTS RECEIVABLE

John Beaghan recommended that the Student Accounts Receivable Ratio Analysis, the Student Accounts Receivable Reports, and the Collection Agency Inventory as of August 31, 2001 be received and placed on file. Beaghan reported that August 31, 2001 net receivable balance is \$31,922,000 or 57.92 percent of revenue as compared to \$23,682,000 or 47.51 percent of revenue as of August 31, 2000. This is a 10.41 percent increase. The report shows an increase of 8.72 percent as compared to the five-year average of 49.20 percent. Beaghan stated that the unusually high accounts receivable balance for August is directly related to the planned delay in assessment and billing of Fall 2001 charges, pending the final notification of the State of Michigan appropriation and the University's subsequent tuition and fee increases. Two secondary influences contributed to the increased balance: (1) there was a change in timing of Merit Scholarship payments from the State of Michigan which were provided in August last year but not until September this year, and (2) a programming error in the vendor-provided financial aid system resulted in a delay in the release of some loan payments until the first week of September. The vendor has provided the needed patches to correct the program. Accounts receivable balances are expected to revert to historic levels in the next couple of months. There were no questions.

INFORMATION AND COMMUNICATIONS TECHNOLOGY INITIATIVES

Margaret Cline recommended that the report on the progress of the ICT initiatives be received and placed on file. Don Norris, president of Strategic Initiatives, presented an overview of his findings and recommendations. Norris reported that the University's current infrastructure is inadequate, brittle and incomplete and is not utilized by the students, faculty and staff. Norris stated that a more complete and robust infrastructure with adequate connections for network would dramatically increase the use of the network infrastructure as a utility on which students, faculty, staff and other stakeholders could depend. Norris reported that the applications infrastructure is fragmented and unintegrated resulting in several deleterious effects and inefficiencies to students, faculty and staff. In addition, management information is inadequate and difficult to obtain, affecting the University's ability to serve and measure the level of service to students, faculty/staff and other customers. Norris stated that implementation of the application package (ERP) and creation of a robust portal capability will enable information to flow freely. Norris reported that the University's current website capabilities are rudimentary and the portal is nonexistent. Norris stated that an improved website and portal will provide a gateway where others can access and interface with the University, its resources and its people in a personalized way, increasing web traffic and effectiveness. Norris reported that training resources at the University are currently fragmented and inadequate. One of the initiatives will be to create a robust training utility that will enable everyone to be trained with the opportunity to refresh their skills on all the ICT basic skills and on the advanced skills for professional development. Norris reported that the University currently invests in PC refreshment as a capital expenditure. The initiative to create a comprehensive, consistent refreshment program will provide faculty and staff and student labs with a consistent program whereby personal computers

are refreshed and rotated, with the cost to the University reflected as an operating expense. Norris also reported on the University's competitive ICT posture and campus processes. He stated that the University currently is not well positioned competitively in terms of the effectiveness of the network, the applications layer, the portal, the website, and the availability of technology on campus compared to many of the sister institutions within the state of Michigan and nationally. Norris stated that the ICT initiatives put forward by the University president will enable the University to compete effectively with these institutions on the technology platform. Cline reported that in order to implement the recommendations Dr. Norris has made, six interconnected ICT initiatives were proposed and introduced to the Board at the June 2001 meeting and that progress has been made on each of the initiatives. Cline reported that this year's budget for the enterprise networking infrastructure initiative is \$1.665 million, and that \$48,000 has been expended to date for the purchase of preliminary pieces of software. For the applications layer replacement, which includes the portal and email system, \$5.885 million has been budgeted for this year. \$5.344 million has been expended through the purchase of the ERP software, portal and hardware. Cline reported that the University has purchased SCT Banner software and Campus Pipeline, which provides the portal capability. SCT Banner implementation has begun and the SCT project manager has been working with the University's project managers since the middle of July. Cline reported that the new email system should be partially implemented by December 2001. Regent Morris stated concerns that the users should be consulted about what it is that they need in some of the design concepts. Morris said there are possibly some very creative website designers within the University community that should be utilized in an effort to contain costs related to the design of the University's website. Cline responded that students are participating in the SCT project. Due to time constraints, the presentation was not finished.

Regent Morris adjourned the Finance Committee meeting at 11:30 a.m..

Respectfully submitted,
S. Brazin

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

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| SECTION: 20 |
| DATE: November 27, 2001 |

RECOMMENDATION

FY 2003 APPROPRIATION REQUEST

ACTION REQUESTED

It is recommended that the Board of Regents approve the FY 2003 Appropriation Request to the Office of the State Budget.

STAFF SUMMARY

The Office of the State Budget has requested that the FY 2003 fiscal requirements of the University be identified for the budget development by November 9, 2001. Accordingly, the accompanying document has been submitted to the Office of the State Budget, conditional upon final approval of the Board of Regents.

Based upon the planning assumptions of the budget strategy, the projection of the 2002-03 general fund operating expenditures amount to \$192.38 million, an increase of \$13.9 million or 7.8 percent over the current year budget as approved on June 21, 2000.

It is recommended that an appropriation of \$92.0 million be requested, an increase of \$4.4 million or 5.0 percent over the FY 2002 appropriation. If enacted, it is anticipated that resident undergraduate tuition rate increases can be limited to no more than 7.7 percent.

In addition to known fixed costs and enrollment growth costs, the budget plan includes certain high-priority program enhancements including student financial aid, instructional instrumentation, student access and success, graduate program development, public engagement and outreach, and continuous improvement. The request also includes the Ph.D. in technology program.

Due to lower than projected state revenues, no supplemental appropriation was requested.

FISCAL IMPLICATIONS

This establishes the initial resource planning parameters for 2002-03. It is to be used to identify the fiscal needs of the University for the Office of the State Budget. It does not preempt the Board of Regents' approval of the operating budget that is under development.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive ~~Officer~~

Date

1.

**EASTERN MICHIGAN UNIVERSITY
FY 2003 APPROPRIATION REQUEST
EXECUTIVE SUMMARY**

Introduction

Eastern Michigan University is a public, comprehensive metropolitan university serving suburban and urban growth areas with programs in the arts, sciences and professions through traditional classroom settings, on-site continuing education and online courses. EMU offers undergraduate, graduate, specialist, doctoral and certificate programs in its colleges of Arts and Sciences, Business, Education, Health and Human Services and Technology. Eastern continues to grow and is the fifth largest university in Michigan with more than 24,000 students. These include 4,500 residential students, 7,000 who live near campus and 12,500 who travel to EMU from throughout southeast Michigan. Additionally, EMU serves more than 12,000 corporate learners through extended education training and online learning programs.

Known for its historic commitment to the education of quality school leaders and as the largest producer of educational personnel in the nation, EMU now serves an increasingly diverse student body. In fact, the top ten majors include such fields as business administration, computer science and information systems, psychology, criminal justice, management, marketing and art. Fifteen institutes and centers conduct research, service and training activities that benefit business, industry, education, health and human services agencies and non-profit organizations. The University is widely known for innovative educational delivery systems that employ sophisticated communications, internet technologies and convenient formats; its commitment to student access and diversity; partnerships with industry and the schools; interdisciplinary programs; commitment to learner-centered activities and holistic student development; and for academic programs tailored to the world of work and the needs of an information economy workforce.

A state investment in EMU is an investment in Michigan's future. EMU is positioned to respond to metropolitan area growth, a changing population of diverse learners and the demands of schools, businesses and public agencies. Therefore, Eastern Michigan University is poised to have a measurable impact on the citizens of Michigan and the Michigan economy.

This year, FY2002, state support for Eastern Michigan University fell, for the first time ever, to less than 50 percent of its General Fund Operating Budget. State appropriation accounts for only 38 percent of the University's total operating funds. Eastern Michigan University ranks in the lower third (11 of 15) among public four-year institutions in state appropriations and is 6th lowest in tuition and fee costs, making its students among the lowest funded in the state and its growing programs comparatively more affordable.

Appropriation Request

Eastern Michigan University is cognizant of the current state of the economy and the need for constraint in the FY2003 budget. The University has initiated and implemented numerous cost containment and cost savings programs during the past several years. One major strength of EMU during the past ten years has been its on-going commitment to contain costs, reallocate funds on a regular basis and to review programs and services to ensure appropriate spending levels. Every attempt has been made to hold down costs where possible with minimal disruption to programs and services. This attention to cost containment and cost savings has been critical for the University, particularly during the last three to five years when fixed costs have grown more rapidly.

The following budgetary request builds on the University's strengths and the economic development needs of the State of Michigan and is a request for support for fixed costs, program improvements and one new program initiative.

Fixed costs:

- Increases in personal services due to employment contracts and the cost of employee benefits;
- Increases in utility expense and energy conservation initiatives;
- Increases that occur as a result of enrollment growth;
- Student financial aid and scholarships;
- Investment in replacing instructional instrumentation; and
- General cost increase of basic operations.

Improvements in current programs of direct benefit to students and the state:

- Activities to enhance student access and success;
- Continued phased implementation of the doctoral program in clinical psychology;
- Expansion of the programs in information systems to meet the demand in the workplace;
- Programs in public engagement to advance the University, extend academic and community service and reach out to those citizens it serves;
- Infusion of global and multicultural competence and understanding across the curriculum; and
- Assessment, continuous improvement, efficiency and cost savings programs.

New program initiative:

- A new Ph.D. program in advanced technology education to support the information age and economic development in Michigan.

Fixed Costs

Faculty and Staff Compensation

\$6.8 million

The compensation of faculty and staff represents approximately 75 percent of the University's operating budget. With the exception of senior administrators, executive officers and athletic coaches, all other employees (88 percent of total) are represented by one of seven labor unions with several contracts negotiated for the next several years.

Benchmarking of faculty salaries revealed that EMU professors are significantly underpaid compared to peer institutions. Attracting and retaining outstanding faculty who deliver the academic programs to our students is essential. Although there are other components to faculty recruitment and retention, competitive salaries rank at the top.

Eastern Michigan's graduate student population is one of the largest in the United States. While EMU's graduate students generally do not replace faculty in the classroom, they provide critical academic support to faculty and students in areas such as assistance in classrooms and supervision in labs, tutorial programs and research support. They also serve as interns as part of their learning experiences. Given the importance of this cohort of student employees to the academic mission of the University, EMU has not provided competitive stipends comparable to peer institutions.

The cost of employee benefits continues to grow despite successful initiatives to avoid increased health care costs by restructuring health care plans offered to employees. Increases are due, in large part, to both the cost of health care insurance and the cost and demand for prescription drugs, which continue to accelerate. Recent reports predict health care costs to increase again by approximately 10 percent in 2002.

Contributing to increased benefit costs are retiree health care benefits provided by the Michigan Public School Employee Retirement System (MPSERS), over which the University has no control and little input. The cost of this unfunded state mandate has increased more than \$1.5 million since 1998--an increase of more than 95 percent. An additional increase of approximately \$300,000 is expected again next year.

The estimated cost of the compensation increases for FY2002-03 amounts to \$6.8 million, including salaries, wages, student stipends and benefits.

Energy Costs and Conservation Initiatives

\$578,000

Eastern Michigan University, like many others, has experienced nearly a 100 percent increase in the cost of natural gas. Next year will be the first full year under the higher rates, which went into effect in the fall of 2001. The University also continues to feel the impact that technology has on utility costs. The need to provide controlled building

environments to accommodate sophisticated information and communication technologies and scientific equipment have placed unprecedented demands on energy.

Energy conservation initiatives, including lighting retrofits with energy-efficient lamps, have helped to control costs. However, they have not been able to offset costs associated with greater utilization of buildings due to increased enrollments, and the cooling and power required to accommodate today's technologies.

Enrollment Growth \$2.6 million

Although the economy is slowing, Eastern Michigan University continues to increase its enrollment. Accompanying a growth in enrollment of approximately 3 percent in 2002 are increased demands on faculty, support staff and facilities. Almost every aspect of the University needs more resources to provide the appropriate level of service that students require and deserve. The University is requesting funding of \$4,727 per new FYES--the level of funding per FYES that was provided in the FY2002 House Bill 4258.

Student Financial Aid \$527,000

The University has a proud history of student access and acknowledges that low tuition in and of itself will not achieve access. Recognizing this, the University provides more than \$9 million in student financial aid which represents more than 5 percent of the operating budget. During the past five years, student financial aid has been the fastest growing component of the budget. Next year will be no exception, as the University continues its commitment to access by providing an additional \$527,000 in aid for current students.

Instructional Instrumentation \$800,000

The University offers more than 700 programs in the arts, sciences, technology, business and education across the undergraduate, graduate, specialist and doctoral levels. Support of these programs requires investment in both specialized and functional instructional instrumentation and equipment. Currently, the University invests only 0.6 percent of its operating budget for this purpose--insufficient to replace equipment and to service sophisticated programs, specialized faculty and deserving students. There exists a real need to invest strategically in such instrumentation annually as a recognized fixed cost of delivering these demanding programs. It is the University's plan to allocate, on an ongoing basis, 1 percent of the operating budget to instructional instrumentation.

Operating Expense Increases \$370,000

A provision is included in the budget that addresses fixed cost increases in supplies, telecommunications and services. This amounts to \$370,000 and is based upon a

departmental operating expense of approximately \$12 million and a Consumer Price Index (CPI) increase of 3 percent.

Program Enhancements

The continuous improvement of existing programs is a high priority for EMU. The following program enhancements address the University's core mission to serve students, improve learning, and contribute to Michigan's economic and cultural development.

Student Access and Success Programs \$910,000

Eastern Michigan University has a strong history of commitment to high student access to quality programs. It is even more vital today to keep the doors of opportunity open to all of Michigan's citizens. The University plans to attract more aggressively students of opportunity—both traditional college-age youth and non-traditional student populations. Traditional college-age students benefit significantly from EMU's rich on-campus life and commitment to holistic student development. Non-traditional student populations require advanced degrees, programs tailored to employment needs and distributed online courses which are so essential for the information-age economy.

Freshman Program \$498,000

Eastern Michigan University is as committed to student success as it is to student access. Much of student attrition in higher education occurs during the freshman year. The University desires to improve current programs that help freshmen acclimate to their new learning and living environment. One area requiring immediate attention is academic advising for freshmen. In addition, the student-focused mentorship program will meet the needs of a larger freshman class by using orientation leaders who have been specially trained to engage freshmen students from their orientation groups in ongoing relationships.

Based on a national model, upperclass students provide tutoring and course review to freshmen students. The grade point averages and retention rates are significantly higher for freshmen who participate in this program compared to freshmen who do not. This program will be expanded to cover a wider array of introductory courses.

Another highly successful program is the Summer Incentive Program. It enables underrepresented students to facilitate the transition to college life by enrolling during the summer after their senior year of high school. An expansion of this program will impact first generation college students and contribute to the diversity of the student body.

6.

Transfer and Nontraditional Student Programs

\$341,000

Eastern Michigan plans to redesign its articulation development process with community colleges in order to create clear and secure transfer pathways for students that are parallel to the pathways followed by EMU students. This will enable students to maximize their community college experience, incorporate community college credits and degrees efficiently into EMU graduation requirements and complete majors with the minimum number of hours. Articulation agreements will be expanded to include military and business/industry supported education, transfer course equivalency guides will be placed online and a community college student data tracking system will be developed.

By the year 2008, 50 percent of all college students are expected to attend a community college for their first and sometimes second year of post-secondary education. In fall 2001, 33 percent of Eastern Michigan's undergraduate students were transfer students. A full-service transfer center will provide students with information on transfer equivalency, admission procedures and advising for general education and major/minor requirements. This will simplify the process of transferring from another institution to EMU.

The limited space now allocated in McKenny Union for commuter and non-traditional student services will be expanded. Issues such as multiple office locations that provide needed services for commuter, weekend and evening students, orientation, web page and information access will be addressed. The need to have multiple offices open and staffed during evening and weekend hours for this growing student population will be eliminated, thereby reducing operating costs.

Undergraduate Research

\$71,000

The successful Undergraduate Symposium, which encourages undergraduate research conducted under the sponsorship of a selected faculty member, will be enhanced by providing undergraduate research stipends to participants and support for an expanded honors program. The Symposium provides opportunities for undergraduate students to explore knowledge through the processes of inquiry and problem-solving and to pursue undergraduate research. It is a showcase for student academic excellence and scholarly and creative projects. Enhancement of this program is invaluable for facilitating the experience of intellectual inquiry at the undergraduate level and encouraging more undergraduate research. In addition, it will expand undergraduate opportunities, enhance the undergraduate experience, encourage participation in the Honors Program and provide preparation for research at the graduate level.

Graduate Program Development

\$700,000

Eastern Michigan University graduate programs focus on a blending of advanced theory and practical application that meets the state's needs for a well-trained workforce and economic development.

The doctoral program in clinical psychology admitted its first class of students in fall 2001. This program responds to the state's high demand for mental health care workers and the emergence of new delivery systems supervised and managed by doctoral clinicians. The program creates a new scientist-practitioner-health care systems specialist with interdisciplinary skills and a community focus. Funding is requested for Phase II of implementation, which includes augmentation of library holdings.

The Computer Information Systems (CIS) and Master's in Information Systems (MIS) programs have been identified as a center of excellence in the College of Business. These programs have a stronger technical foundation than most other programs accredited by the American Association of Collegiate Schools of Business (AACSB). The uniqueness of these programs is exemplified in the high market demand for graduates and their relevance to the new Michigan economy. More than 650 new students were admitted in the first half of 2001. With this increased demand comes the need for additional resources. Course offerings in this discipline will be broadened and moved towards strategic information technology management. The current program meets only half the demand for instruction in this discipline.

Public Engagement and Outreach

\$158,000

Eastern Michigan University can be a model as one of the nation's comprehensive metropolitan universities, serving both urban and suburban growth areas in southeast Michigan. The University can meet the needs of this region by providing outreach, community service and applied research; engaging students to assist communities; enhancing the civic education of students so essential for our democracy; and collaborating with public schools to achieve reform and better prepare students for post-secondary education in more seamless ways. For example, EMU is one of only two Michigan universities to offer the American Humanics Program which prepares students to work in nonprofit organizations. The program focuses on developing leadership skills that are specific to working in a human service agency. To further advance the institution, EMU will invest in outreach and enhance programs to meet critical community needs in Michigan.

Two existing centers at the University, the Center for Community Building and Management and the Center for Academic-Service Learning, will be combined into a new Institute for Community Building and Civic Engagement that would include a broad interdisciplinary team of faculty and students working directly to link University research and service with community needs. The Center will focus on community partnerships, applied research, dissemination of knowledge and preparation of faculty to engage in academic service-learning and community-based research.

Several of the University's academic programs are prepared to engage faculty and staff with the community in new ways. The Biology Department proposes to formalize programmatic relationships with well-established, off-campus science-oriented organizations such as pharmaceutical and biotechnological companies, environmental

consulting firms and government agencies. These partnerships will lead to meaningful practical experiences for students, expanded research opportunities, collaborations for students and faculty, expansion of faculty expertise and expanded certificate programs.

The Political Science Department proposes to implement a high school outreach program that will bring high school students to campus for a one-day policy-making simulation exercise. The exercise would be linked to ongoing classroom activities at the high schools.

The Department of English Language and Literature proposes to expand its outreach through a program designed to develop student literacy through engagement with community-based work inside and outside the classroom. The three components of the project include: Celebration of Student Writing, a presentation by students of community-focused writing research each semester; Classwork to Classroom, bringing together English faculty from EMU and middle and secondary schools for a series of collaborative projects; and Classroom to Community, which focuses on establishing connections between EMU English classes and the community.

Continuous Improvement

\$197,000

Eastern Michigan University is committed to continuous improvement across the institution. Assessment and continuous improvement are essential components to containing costs and realizing cost savings while maintaining quality programs and services.

Wise and effective investment in people is paramount for the higher education enterprise where people are critical to its success. Human capital investments and strategies at EMU are central to attaining and maintaining a competitive advantage. The enhancement and streamlining of human resource development programs and reengineering of hiring, evaluation and compensation processes improve institutional effectiveness. Continuous improvement also provides for collaboration with human resources experts, training, cross-training and development of staff, all of which support quality management and staff recruitment and retention. An expanded training and professional development program is essential to meet the human resource needs of the institution.

There is a growing need to build global and multicultural competence and understanding into the higher education experience and to infuse international course components across the University curricula. Faculty and staff skills will be improved to more effectively infuse international components into courses and implement cross-disciplinary and interdisciplinary courses that highlight international perspectives and cultural content.

A campus wellness program and assessment of health care benefits are two additional components of continuous improvement. This will ensure quality health care coverage and realize reduced costs resulting from a healthier workforce. Wellness programs

have been proven to increase workforce productivity, reduce down time, control and in some instances reduce the rate of increase in health care costs. Internal expertise among faculty and staff, collaboration with local area hospitals and health care organizations, and existing educational programming in wellness and general health such as nutrition, exercise physiology and dietetics are areas to be expanded and offered to faculty and staff across the institution.

Highest Priority New Program Initiative

Ph.D. in Technology

\$267,000

Eastern Michigan University is uniquely positioned to address the growing technology education needs of Michigan and the nation. The University has an established base on which to build doctoral-level programming in technology in its successful interdisciplinary College of Technology. Qualified faculty who have both academic and industry experience provide a wide range of undergraduate and master's-level programs. This interdisciplinary structure offers a national model for academic programming that builds on a variety of disciplines to address the new demands of a more complex information-age economy and the technology-assisted revitalization of Michigan's post-industrial economy. EMU is known as an innovator in technology education, delivery systems and collaboration with industry, professional organizations and government agencies. No other Michigan university offers a doctoral degree in the field. The proposed Ph.D. will be unique nationally, rivaled by only a handful of programs across the nation.

The need for innovative advanced technology education is clear. Knowledge and technology-based jobs are driving the new economy and are vital to Michigan. Technological innovation is responsible for more than two-thirds of per capita economic growth in the United States. This new economy is inextricably linked to the educational quality of the workforce and technological innovations that flow from instruction and basic and applied research at universities. Aggressive states have realized that growth of state economies is linked to advanced technology education, appropriately targeting support for university-based programs. Michigan and the Michigan Economic Development Corporation are committed to building the state's training capacity to support growth of technology-related jobs. This commitment ensures that Michigan is perceived as a high-tech center for both traditional and emerging industries, enhances the state's attractiveness as a location for highly-skilled workers, and improves business and development in such areas as advanced manufacturing, information technology and the life sciences. A public investment focusing on excellence in technology education and advanced applied research is necessary for this ambitious state economic agenda.

The demand for a doctoral program in technology is high. Technology is the most rapid employment growth sector. Managers and technicians express the need for doctoral-level work to prepare them to perform better, provide leadership to increase the growth

of technology in their industries, and develop solutions to complex problems in such areas as information technology and manufacturing. Solutions to these challenges are dependent upon cross-cutting, interdisciplinary knowledge. With changes in the economy, there is a crisis-level demand for doctoral-trained faculty to teach and perform research throughout American higher education.

Advanced competency in areas of EMU's strengths, such as interdisciplinary technology, industrial technology and business and education technology, is in high demand in the public and private sectors and in industry and higher education

Supplemental Appropriations

The University recognizes that the state economy does not, at this time, have the strength to generate sufficient revenues to provide non-base funding for technology, equipment and infrastructure needs. We wish to recognize the value that this funding has provided in the past and hope that funding will resume in future years.

Appropriation Request Summary

The Board of Regents and the Administration of Eastern Michigan University request an FY 2003 state appropriation of \$92,019,060 in support of base programs and services, an increase of \$4,381,860 or 5 percent over the FY 2002 appropriation. This request is based upon a planned expenditure of \$192,381,486, an increase of \$13,907,000 or 7.79 percent over the FY 2002 operating budget authorization as approved by the Board of Regents on June 19, 2001. An outline of the planned expenditures is shown in the 2002-03 Budget Plan.

Tuition Policy

The Board of Regents and the administration of Eastern Michigan University fully recognize the need to minimize the cost to students and their families in the interest of access and affordability and the knowledge of the current economic climate. The balance between state appropriations and student tuition and fees must be considered given increases in fixed costs, enrollment growth and necessary student program enhancements.

The 2002-03 appropriation request for a 5 percent increase assumes a tuition increase of 7.7 percent in order to continue the budget as proposed.

**EASTERN MICHIGAN UNIVERSITY
2002-03 Budget Plan**

| | |
|---|---------------|
| 2001-02 Budget Authorization | \$178,474,486 |
| Faculty and Staff Compensation | \$6,800,000 |
| Energy Costs and Conservation Initiatives | \$578,000 |
| Enrollment Growth | \$2,600,000 |
| Student Financial Aid | \$527,000 |
| Instructional Instrumentation | \$800,000 |
| Operating Expense Increases | \$370,000 |
| Student Access and Success | \$910,000 |
| Graduate Program Development | \$700,000 |
| Public Engagement and Outreach | \$158,000 |
| Continuous Improvement | \$197,000 |
| Ph.D. in Technology | \$267,000 |
| Total | \$13,907,000 |

PROGRAM OUTCOMES FOR UNIVERSITIES

Institution: EASTERN MICHIGAN UNIVERSITY

| Outcome Goals | FY00 Actual | FY01 Actual | FY02 Estimate | FY03 Goal |
|--|----------------|-----------------------------------|------------------|----------------|
| 1. End fiscal year with unreserved fund balance: a) General Fund balance (amount in thousands) b) Balance as a percent of General Fund expenditures c) Current Fund balance (amount in thousands) d) Balance as a percent of Current Fund expenditures | 8,593 | 8,727 | 8,745 | 9,350 |
| | 5.5% | 5.4% | 4.9% | 5.0% |
| | 22,078 | 25,237 | 26,055 | 26,500 |
| | 10.0% | 10.8% | 10.6% | 10.8% |
| 2. Maintain or improve percentage of graduates who find jobs (one year placement rate for students using institution's placement services) | 97.4 | 95.4 | 96.4 | 93.0 |
| | 1993-94 Cohort | 1994-95 Cohort | 1995-96 Cohort | 1996-97 Cohort |
| 3. Maintain or improve baccalaureate graduation rates: a) Four-year graduation rate - actual b) Five-year graduation rate - actual/estimated c) Six-year graduation rate - actual/estimated | 8.0 | 8.0 | 9.6 | 9.7 |
| | 23.8 | 24.0 | 25.9 | 27.0 |
| | 33.1 | 33.8 | 34.4 | 36.0 |
| Contact: <u>Patrick J. Doyle, VP Business & Finance</u> | | Phone Number: <u>734-487-2031</u> | | |

12.

EASTERN MICHIGAN UNIVERSITY APPROPRIATION REQUEST FY 2003

COST CONTAINMENT/AVOIDANCE & PROCESS EFFICIENCIES

1. Two additional building lighting retrofits are planned for this year in Sill Hall and Roosevelt Hall with additional projected energy and operating savings of \$98,255 and \$66,166, respectively.
2. The University negotiated an additional 10% savings on all office supplies from our prime vendor with projected annual savings, based on past purchase volume, of \$80,000.
3. The University has invested in a new fully integrated student services and administrative information system. In addition to improved services and extensive process savings, it is estimated that over \$100,000 in annual postage, printing and paper cost savings will be realized.
4. The University has initiated several cooperative purchasing and equipment sharing partnerships with the City of Ypsilanti that provide mutual cost savings estimated at \$15,000 per year.
5. The University has instituted an academic program review process with a standardized cycle of introspection and assessment to ensure the allocation of academic funding is focused on the most cost effective priorities in meeting the evolving needs of our student body, the Southeastern Michigan metropolitan area and the state. The academic program review process is tied directly to the resource allocation process within the University.
6. The University has expanded (Phase II) its Workers' Compensation Light Duty Early Return to Work Program with estimated savings of \$15,000.
7. New gas transportation agreements from "City Gate" for cogen and duct burner gas have been renegotiated. Savings range from 13 cents per mcf in year-one to two cents in year-four (below tariff rates) with projected cost avoidance of \$120,378.
8. Health Care Plan restructuring continues with efforts to move the five remaining union groups to new Community Blue PPO with a \$10.00 - \$20.00 prescription drug card. If successful, cost avoidance of approximately \$600,000 can be realized.
9. Consolidation of the Children's Institute into one location resulted in reduced overhead and approximate annual savings of \$17,500.
10. Conversion to digital photography in the campus newspaper realized estimated annual savings of \$4,000 - \$5,000.
11. Creation of a wellness program on campus with many intangible long-range health benefits and productivity enhancements has begun.

12. New software in Career Services facilitates e-mail communication with job candidates (rather than phone or mail). Annual cost savings of \$1,200 to \$1,500.
13. Implementation of electronic document imaging in the Office of Admissions, Records and Registration, and Academic Advising has saved an estimated \$16,000 in clerical and professional/technical overtime costs which were previously required to manage paper flow. It has also saved approximately \$800 per year in copying costs.
14. By placing class schedule books on the web, the Office of Records and Registration will save 20 percent of its \$90,000 printing costs by reducing the volume of hard-copy booklets.
15. The Office of Financial Aid has saved approximately \$10,000 in printing costs by having lender banks print financial aid informational material.
16. The opportunity loan (underwritten by Sallie Mae) recently instituted in Financial Aid has recovered past due balances from 171 students whose overdue accounts would have been sent to collection. The average balance paid was \$1,864 for a recovery of \$318,783.
17. The Office of Financial Aid negotiated a contract for phone answering services which retail for \$180,000 down to \$33,000 based on the strength of our student loan volume with Sallie Mae servicing corporation. In addition to a significant improvement to customer service and staff productivity, the University avoided \$147,000 in costs.
18. The University is implementing a comprehensive Continuous Improvement program with the following elements:
 - Strategic planning, benchmarking and peer comparisons
 - Assessment: student learning and programs
 - Performance measures
 - Audits and compliance, fiscal and non-fiscal
 - Business process re-engineering for efficiency and cost savings/cost avoidance
 - Human resources development
 - Problem-solving and conflict resolution

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

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|----------------------------|
| SECTION: <u>B1</u> |
| DATE: November 27, 2001 |

RECOMMENDATION

REPORT: THE 2000-01 EASTERN MICHIGAN UNIVERSITY FOUNDATION ANNUAL REPORT

ACTION REQUESTED

It is requested that the Eastern Michigan University Board of Regents receive and place on file the Eastern Michigan University Foundation Annual Report for the year ended June 30, 2001.

STAFF SUMMARY

The Eastern Michigan University Foundation respectfully submits to the Board of Regents of Eastern Michigan University its annual report for the year ended June 30, 2001. The annual financial audit of the Foundation and its subsidiary, Eagle Crest Management Corporation, was performed by Plante & Moran, LLP and they have reviewed and approved the content of the report presented, and provided an unqualified financial opinion.

Total net consolidated assets reported at year-end were \$35,789,318. This represents a 15.3 percent decrease from the value at fiscal year-end 2000. Contributions during 2000-01 were \$12,044,350 of which \$3,138,701 was cash and \$8,905,649 was gifts-in-kind received by the University. In addition, funding provided from endowed scholarships and other endowments totaled \$750,490 which is a 28 percent increase over the previous year.

FISCAL IMPLICATIONS

Net consolidated assets decreased by \$6,476,089 over the June 30, 2000 amount.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

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|----------------------------|
| SECTION: 22 |
| DATE: November 27, 2001 |

RECOMMENDATION

FY 2003 CAPITAL OUTLAY BUDGET REQUEST

ACTION REQUESTED

It is recommended that the Board of Regents approve the Modernization of Pray-Harrold as its number-one capital outlay priority.

STAFF SUMMARY

Attached is a letter to Lisa Shoemaker, Capital Outlay Coordinator, describing the urgency of this project. Also included, is an Executive Summary and project description of the proposed \$37.8 million modernization of Pray-Harrold classroom building. A complete copy of the FY 2003 Capital Outlay Request is also provided.

FISCAL IMPLICATIONS

The estimated cost to modernize Pray-Harrold is \$37,800,000. The University's cost share is \$9,450,000. The University will continue to pursue using insurance proceeds in the range of \$8.5 million as part of the matching requirement. The remaining match, or to the extent insurance proceeds are not allowed, may required bond indebtedness.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date



EASTERN MICHIGAN UNIVERSITY

Ypsilanti, Michigan 48197

November 12, 2001

Lisa Shoemaker, Capital Outlay Coordinator
Office of Education and Infrastructure
Office of the State Budget
111 S. Capitol
P.O. Box 30026
Lansing, MI 48909

Dear Ms. Shoemaker:

Eastern Michigan University respectfully submits its FY 2003 Capital Outlay Project Request. After long and substantive discussion and evaluation, the University has identified the modernization of the Pray-Harrold classroom building as its number-one capital priority. Although Eastern has many capital needs, especially for science and technology, it was concluded that an investment by the State to modernize the Pray-Harrold classroom building will positively affect more students than any other capital project.

Opened in 1967, Pray-Harrold is a 237,000 sq. ft. building containing 63 classrooms that service over 10,000 students each day. Built before the advent of technology, its electrical and mechanical systems cannot adequately support the building environments required by today's sophisticated technologies – technologies that students need, deserve, and must be equipped with to advance and contribute in today's world.

The building interior looks almost identical to its original design – functional in 1967 but inadequate to provide a quality instructional environment using today's methodologies. Most of the building systems, main and secondary, are also original and near or at the end of their useful life. Although structurally sound, the building is ill-equipped to meet its intended purpose.

Pray-Harrold still remains the most highly utilized building on campus. In its prime, it served students well. That time is past. It is critical that an immediate investment to renew this building be made. Although costly to modernize, it is estimated to be \$14 million less than the cost to replace it. This project is not only a good economic investment, but one that will have direct benefit to thousands of students for many years.

Sincerely,

Patrick J. Doyle
Vice President for Business and Finance

c: Samuel A. Kirkpatrick
Juanita Reid
Anthony Catner

**EASTERN MICHIGAN UNIVERSITY
CAPITAL OUTLAY REQUEST FY 2003**

EXECUTIVE SUMMARY

Facility assessment and care is an important and ongoing priority at Eastern Michigan University. The University facilities have an estimated replacement cost of over \$760 million. As such, the University recognizes the value and importance of facilities, both fiscally and programmatically, and is committed to preserving these valuable assets.

The University believes that physical assets should also be viewed as financial assets. Decisions to invest in these assets, or on rare occasion to liquidate them, should be made by determining the financial return on these investment decisions. Strategically identifying the optimum time(s) to invest in the maintenance/repair of an asset can significantly prolong its useful life and delay costly replacement.

A professional facilities assessment has been completed and is detailed in this report. Management of the facilities portfolio carries with it the stewardship responsibility to preserve the assets and maintain them in a condition that will allow the University to effectively carry out its mission. To achieve this, the University has developed a strategic plan for the preservation of campus buildings. The major barrier to full implementation is funding. Failure to fund, however, does not save money or reduce cost for it is only by strategically investing in asset preservation that dollars can be saved and costs controlled.

Eastern Michigan University has 31 buildings that are at least 20 years old, with an average building age (weighted by square feet) of 34.5 years. While many old buildings have a unique charm, they lack the infrastructure needed to facilitate modern information and communication technologies, as well as the mechanical and electrical systems required to support a technology-friendly environment. It is recognized that most building systems have finite useful lives of approximately 30 years. As such, the University has identified the modernization of the 237,108 square ft. Pray-Harrold classroom facility as its top capital outlay priority. Opened in 1967, Pray-Harrold is a 237,000 sq. ft. building containing 63 classrooms that service over 10,000 students each day. Built before the advent of technology, its electrical and mechanical systems

cannot adequately support the building environments required by today's sophisticated technologies – technologies that students need, deserve, and must be equipped with to advance and contribute in today's world.

The building interior looks almost identical to its original design – functional in 1967 but inadequate to provide a quality instructional environment using today's methodologies. Most of the building systems, main and secondary, are also original and near or at the end of their useful life. Although structurally sound, the building is ill-equipped to meet its intended purpose.

Some improvements to this building have been completed already with the restoration from a March 2000 fire. Costs to restore Pray-Harrold to its pre-fire condition exceeded \$10.5 million. Much of the cost specifically addressed components included in the Pray-Harrold modernization project. These include improvements to HVAC systems (the fire started in the penthouse mechanical room), abatement of asbestos, new lighting and ceiling tiles on floors three through seven, and new roofing. A program statement is in progress to strategically renew this essential classroom building into a 21st century technology-centered learning facility. The University is prepared to mobilize immediately upon funding authorization.

In closing, it is important to note that a new science complex, a former number-one capital outlay priority, remains a critical need of the University. The elevation of the modernization of Pray-Harrold to the top priority does not diminish this need. In fact, the University's Board of Regents have identified both projects as the top capital needs of the institution. Many of the building deficiencies reported in Pray-Harrold, i.e. age, mechanical and electrical system conditions and capabilities, and lack of specialized spaces and technology, also pertain to the University's science space. It is the University's hope that some solution for this genuine need can also be found.

PRAY-HARROLD MODERNIZATION

Total Project Cost: **\$37,800,000**

Capital Funding Required by EMU: **\$9,450,000**

Proposed Funding Sources: **See Matching Resources Section**

| | | |
|---|--|--|
| Does authorization for this project exist in any public act? | Yes | No <input checked="" type="checkbox"/> |
| Is the project for instructional purposes? | Yes <input checked="" type="checkbox"/> | No |
| Is the project a renovation of new construction? | Renovation <input checked="" type="checkbox"/> | New |
| Are professionally developed program statement and/or schematics available? | Yes | No (in progress) |
| Are required match resources currently available? | Yes <input checked="" type="checkbox"/> | No |
| Has the University identified available operating funds? | Yes <input checked="" type="checkbox"/> | No |

Project Description Narrative

In 1967, Pray-Harrold opened as the State of Michigan's single largest classroom building. For the past 34 years the building has been, and continues to be, utilized at near full capacity 14 hours each instructional day. Constructed prior to the personal computer revolution, the building systems were not designed to accommodate this now essential instruction tool. Although limited success in adapting the building systems for high technology usage have been realized, they are no longer able to further accommodate instructional and program needs. Demands for electrical power and temperature control continue to increase. Allocation of limited University resources to infrastructure, often at the expense of aesthetics, instrumentation, and furnishings has also resulted in the need for modernization. Existing space design and configuration is not compatible with optimum delivery of instruction.

An accidental fire in the mechanical penthouse in March 2000 resulted in damage to the roof, much of the air handling equipment and excessive smoke damage. Fire restoration proceeds of over \$10 million allowed the University to clean and restore the building to its pre-fire state. In addition, some mechanical systems were either upgraded or replaced, major roofing repairs were made, new lighting and ceiling tiles were installed, and asbestos abatement was completed on floors 3 thru 7 of the building. As a result, the University believes that this is the most opportune time to continue the building renewal. If authorized to continue, an energy management system

will be installed and electrical capacity and flexibility will be extended to meet the technological and instructional needs of the 21st century. Construction of a covered walkway connecting Pray-Harrold with the College of Education Building, which would both enhance student safety and allow for shared utilization of special media laboratories and proposed common spaces is proposed. Reconfiguration of classrooms will also be achieved, providing more varied and flexible space enhancing instructional delivery. The interior finishes will be replaced, and integrated technology will be available throughout the building. Furnishings and instrumentation needed to effectively deliver instruction will be provided as well as conversion of electrical cabling and building transformers to accommodate the required electrical power.

Reconfiguration of the large classrooms to smaller ones on the 2nd floor will provide more varied and flexible space. The reconfiguration and expansion of especially the 2nd and 3rd floors will provide cluster arrangements of computing facilities, advising, space for studying and student interaction. This will provide students, with particular benefit to commuter students, an atmosphere where they can stay and engage themselves in their academic life. The clustering of common areas will help to enhance our interdisciplinary initiatives and promote team building. It will also provide an environment to build learning communities among our first-year students, a proven factor in academic success and retention. The upper floors will be reconfigured to focus on strategically designed classroom space, faculty-student areas for consultations, study groups, and faculty offices and facilities. This focus will be extensively on multi-purpose rooms with moveable furniture.

Other Alternatives Considered

Consideration to construct a brand-new classroom building was widely debated. However, as stated above, the \$10 million fire restoration addressed some of the buildings basic shortcomings. If the modernization can continue and complete the renewal of building systems, building envelope, integrated technology, electrical distribution systems, furnishings, finishes, and instrumentation, Pray-Harrold will be an outstanding facility for at least another 30 years. It is estimated that to construct a new facility of equal benefit would cost in excess of \$50 million. Also, because of the size of the building, volume of use and the diversified programs conducted, leased space or long-distance learning are not viable alternatives. If the project is not authorized,

an opportunity will be missed to significantly enhance the learning experience of a significantly large number of students.

Economic Benefit to State of Michigan

Multiple economic benefits would accrue to the State of Michigan as a result of authorizing and funding this project. Included is the ongoing economic benefit of a well-educated work force to attract and retain industry within the state and the quality of life educated citizen's harvest from challenging and rewarding careers.

In addition, the local economy would benefit because of the construction project's economic activity and the university would benefit from lower operating costs throughout the life cycle of a modern energy-efficient facility.

Match Resources

The University requests that the fire restoration proceeds, to the extent they were used to address elements included in the original modernization project description (estimated to be \$8.5 million), be accepted as the University's match. To the extent insurance proceeds are not allowed or other matching dollars are required, the University would likely borrow supported by student fee revenue.

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|----------------------------|
| SECTION: 23 |
| DATE: November 27, 2001 |

RECOMMENDATION

NEW PARKING STRUCTURE, SURFACE LOTS & RELATED PROJECTS

ACTION REQUESTED

It is recommended that the Board of Regents authorize the administration to proceed with the construction of a new parking structure, two surface lots and related projects; and to enter into all necessary contracts to complete the projects.

STAFF SUMMARY

Attached is an Executive Summary describing the process followed and options identified to increase central campus parking capacity. The process concluded with the recommendation to build a new 260-space parking structure on the south side of Pease Auditorium on the site of the existing Business and Finance building. All or part of the Business and Finance building would be removed and staff would be relocated into a restored Hover building, located in the center of campus. Efforts are underway to determine if part of the building's original structure, especially the prominent central façade, can be incorporated into the project. If successful, it could enhance the aesthetics of the parking deck and possibly provide opportunity for some small retail space. In addition, a 1,031-space surface lot would be constructed on the site of the existing intramural softball fields immediately north of Phelps Hall. The softball fields would be relocated to west campus. A second, smaller 72-space lot would also be constructed immediately east of the Alexander music building. The projects collectively will increase main campus parking by 1,363 spaces – approximately a 25 percent increase in central campus parking capacity.

FISCAL IMPLICATIONS

The cost to complete the identified projects is \$6,644,000. The source of funds would be bond proceeds. The bond indebtedness will be paid with parking system revenues.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

NEW PARKING STRUCTURE

EXECUTIVE SUMMARY

In June 2001 the Board of Regents authorized the administration to proceed with identifying the site, cost and possible privatization of a new parking structure. This initiative was in response to both growing enrollments and an overwhelming belief by both students and faculty/staff that insufficient parking remains a barrier to providing "an exceptional learning environment" as stated in the University's mission. A parking survey elicited responses from a stratified, random sample of faculty, staff and students that confirmed this belief. With authorization to proceed, *Rich and Associates*, Parking Consultants, Architects, Engineers and Planners were engaged to assist in identifying a site for a new parking structure that met the following objectives:

1. would increase main campus parking capacity by 500 to 750 spaces
2. be located in a part of campus that would be viewed as sufficiently convenient that users would pay a premium to park.
3. be located on a site where private parking system operators and/or developers would be attracted to participate.
4. a location that would be sensitive to environmental issues including impact on green space, roadway ingress and egress, pedestrian/vehicle conflicts and compatibility with surrounding buildings
5. cost containment – recognizing that users will have to pay for all costs to increase parking.

The search for a site began with a campus tour that resulted in *Rich and Associates* identifying nine sites for consideration by the University's Facilities Planning Committee. Review of the nine sites resulted in elimination of five, and authorization to Rich to assess the remaining four in relation to the objectives listed above. The four sites were:

1. Pease Auditorium – south, where the Business and Finance Building is located; and north, on the existing Pease surface parking lot (Site #1).
2. On the existing Ford parking lot – located northeast of Pray-Harrold and immediately north of Quirk and Alexander, and east of Best (Site #2).
3. Immediately north of Porter and west of Pray-Harrold on existing green space and pedestrian thoroughfare (Site #8).
4. On the existing Bowman/Roosevelt surface parking lots. This is located between Pray-Harrold, Roosevelt, Porter, Marshall, King and Jones/Goddard (Site #4).

Further evaluation of the sites relative to the established objectives quickly revealed that building a structure on an existing surface parking lot was cost prohibitive. The cost per net added space was determined to be between \$15,500 and \$17,500 for Pease/north; \$16,000 to \$17,000 for Ford; and just under \$17,000 for Bowman/Roosevelt. This left just two remaining sites: south of Pease, which requires the removal of all or part of the Business and Finance Building and relocation of staff; and Site #8 on the green space and pedestrian thoroughfare northeast of Pray-Harrold.

NEW PARKING STRUCTURE

EXECUTIVE SUMMARY

Although the location of Site #8 would be very convenient to students and faculty in Pray-Harrold, and would likely be able to demand a premium price to park, the impact on the campus environment was considered to be far too negative. It would interrupt natural pedestrian traffic patterns, bring many more vehicles into the center of campus and would destroy much of the beauty and character that the green sloping terrain in that area brings to the campus.

The only remaining site, south of Pease on West Cross Street, did not meet established criteria. It did, however, offer many positives:

1. Located where there is a disproportionate shortage of parking.
2. Would enhance event parking for Pease Auditorium.
3. Easy vehicular access with little or no vehicle/pedestrian conflict.
4. May be attractive to private operation/development.
5. Would enhance Cross Street and benefit businesses, especially in the evening and on weekends, and could therefore generate additional parking revenues.
6. With only two levels of parking both entered at grade (from east and west), it would not detract from Pease Auditorium or Boone Hall.
7. Would effect the retirement of the Business and Finance building. Although this could be viewed as a negative from a cost perspective, and by some preservationists, this 1939 building that once served as a health center and later as a music building is at the end of its useful life. Some of the original structure may be salvaged and incorporated into the project.

The committee believed that a structure at this site should be recommended, but additional parking – structure or surface – needed to be identified and included.

Recognizing that the Pease-south site alone would not measurably improve parking capacity, review of alternative surface parking possibilities were pursued. Two sites were identified:

1. A 72-space lot, immediately east of the Alexander Music Building (the northeast corner of Lowell and Jarvis).
2. A surface lot that could accommodate 500 to 1,000 vehicles on the land currently occupied by four softball fields. This is immediately east of Phelps-Sellers Hall and approximately less than 1,200 feet from Pray-Harrold classroom building.

Accepting that not all of the originally established objectives could be met, the committee identified five scenarios for comparative purposes (including building a structure on an existing surface lot). The committee also ranked the value of the criteria used to recommend a scenario from most important to least important:

1. The number of spaces added
2. Cost
3. Ease of ingress and egress
4. Minimum impact to campus beauty and pedestrians
5. Privatization opportunities
6. Creating an opportunity to establish a premium reserved parking program.

NEW PARKING STRUCTURE

EXECUTIVE SUMMARY

The five scenarios are as follows:

Scenario 1

| | |
|--|-------------|
| ▪ Add 508 surface parking spaces north of Phelps-Sellers ¹ (lose 2 of the 4 softball fields). | \$900,000 |
| ▪ Add 72 surface spaces, east side of Alexander. | \$136,000 |
| ▪ Build 260-space “table-top” structure on south side of Pease with 130 spaces on each level. Lower-level, with a Cross Street entry and upper level with a College Place entry. | \$2,958,000 |
| ▪ Business and Finance Building is retired, all or in-part | \$300,000 |
| ▪ Business and Finance Building staff are relocated to (restored) Hover. | \$500,000 |
| ▪ Reassign 200 existing, centrally-located parking spaces, ² (e.g. Bowman/Roosevelt, Smith and/or Pease lots) to be sold as premium reserved parking. | \$0 |
| | |
| Total new spaces | 840 |
| Total cost | \$4,794,000 |
| Average cost per new space | \$5,707 |
| Annual debt service cost | \$375,000 |
| Annual maintenance reserve | \$82,500 |
| Total Annual Operating Cost | \$457,500 |

¹ Does not include the cost to relocate the two softball fields.

² Revenue source

NEW PARKING STRUCTURE

EXECUTIVE SUMMARY

Scenario 2

| | |
|--|-------------|
| ▪ Add 1,031 surface parking spaces north of Phelps-Sellers | \$1,750,000 |
| ▪ Relocate softball fields to west campus | \$1,000,000 |
| ▪ Add 72 surface spaces, east side of Alexander | \$136,000 |
| ▪ Build 260-space “table-top” structure on south side of Pease with 130 spaces on each level. Lower-level, with a Cross Street entry and upper level with a College Place entry. | \$2,958,000 |
| ▪ Business and Finance Building is retired, all or in-part | \$300,000 |
| ▪ Business and Finance Building staff are relocated to (restored) Hover. | \$500,000 |
| ▪ Reassign 200 existing, centrally-located parking spaces, (e.g. Bowman/Roosevelt, Smith and/or Pease lots) to be sold as premium reserved parking. | \$0 |
| | |
| Total new spaces | 1,363 |
| Total cost | \$6,644,000 |
| Average cost per space | \$4,875 |
| Average cost per net space | \$4,875 |
| Annual debt service cost | \$520,000 |
| Annual maintenance reserve | \$135,000 |
| Total Annual Operating Cost | \$655,000 |

Scenario 3

| | |
|---|-------------|
| ▪ Add 1,031 surface parking spaces north of Phelps-Sellers | \$1,750,000 |
| ▪ Relocate softball fields to west campus | \$1,000,000 |
| ▪ Add 72 surface spaces, east side of Alexander | \$136,000 |
| ▪ Reassign 200 existing, centrally-located parking spaces, (e.g. Bowman/Roosevelt, Smith and/or Pease lots) to be sold as reserved parking. | \$0 |
| | |
| Total new spaces | 1,103 |
| Total cost | \$2,886,000 |
| Average cost per space | \$2,616 |
| Average cost per net space | \$2,616 |
| Annual debt service cost | \$225,750 |
| Annual maintenance reserve | \$110,000 |
| Total Annual Operating Cost | \$335,750 |

NEW PARKING STRUCTURE

EXECUTIVE SUMMARY

Scenario 4

| | |
|--|-------------|
| ▪ Build a 860-space parking structure on existing Pease parking lot (627 net added spaces) | \$9,754,980 |
| ▪ Add 72 surface spaces, east side of Alexander | \$136,000 |
| | |
| Total new spaces | 699 |
| Total cost | \$9,890,980 |
| Average cost per space | \$14,150 |
| Annual debt service cost | \$775,000 |
| Annual maintenance reserve | \$115,000 |
| Total Annual Operating Cost | \$890,000 |

Scenario 5

| | |
|---|--------------|
| ▪ Build a 866-space parking structure on existing Ford parking lot (641 net added spaces) | \$10,262,966 |
| ▪ Add 72 surface spaces, east side of Alexander | \$136,000 |
| | |
| Total new spaces | 713 |
| Total cost | \$10,398,966 |
| Average cost per new space | \$14,585 |
| Annual debt service cost | \$813,000 |
| Annual maintenance reserve | \$115,000 |
| Total Annual Operating Cost | \$928,000 |

6.

NEW PARKING STRUCTURE

EXECUTIVE SUMMARY

Recommendation

It is recommended that Scenario 2 be implemented. Although more costly than Scenario 3, this option provides the most additional spaces while meeting more of the established criteria and objectives than any of the other options.

Funding

It is recommended that Scenario 2 be implemented and funded through four actions:

| | |
|-----------|---|
| \$78,000 | 1. One-half (130 spaces) of the new structure to be located south of Pease, will be pay-to-park at the same rates as charged in the McKenny, Oakwood and Ford pay lots. |
| \$350,000 | 2. Parking decals will be increased from \$50 per term to \$65 per term with relative pro-rated increase for Spring and Summer. |
| \$140,000 | 3. The cost to remove the Business and Finance Building, restore Hover and relocate the softball fields will be a General Fund expense. This will be accommodated by reallocating budget for the Rynearson Stadium bus system to debt service (bus service will still run from main campus to the College of Business). |
| \$100,000 | 4. Two-hundred centrally located spaces will become available for premium reserved parking at \$500 per year. |

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|-------------------|
| SECTION: 24 |
| DATE: |
| November 27, 2001 |

RECOMMENDATION

BOND AUTHORIZATION RESOLUTION: Resolution of the Board of Regents of Eastern Michigan Authorizing the Issuance and Delivery of General Revenue Bonds and Other Matters Relating Thereto

ACTION REQUESTED

It is recommended that the Resolution of the Board of Regents of Eastern Michigan University authorizing the issuance general revenue bonds and other matters relating thereto be approved to finance additional parking facilities and related projects.

STAFF SUMMARY

In June 2001, the Board of Regents authorized the administration to proceed with identifying the site and cost of a new parking structure. The administration has determined that a combination of additional surface lot spaces and the construction of a new parking structure are necessary in order to provide sufficient parking facilities for faculty, staff, and students.

Attached is a resolution that will authorize the administration to perform all acts and deeds and execute and deliver all instruments and documents for and on behalf of the University necessary to issue financing in one or more issues in order to finance additional parking facilities in an amount not to exceed \$7.5 million.

FISCAL IMPLICATIONS

The action will increase the University's annual debt service by approximately \$520,000. Annual debt service funding will be provided for through increased parking rates, new structure access fees, and a budget reallocation of the west campus bus system to debt service.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

**RESOLUTION OF THE BOARD OF REGENTS OF
EASTERN MICHIGAN UNIVERSITY
AUTHORIZING THE ISSUANCE AND DELIVERY OF
GENERAL REVENUE BONDS AND
OTHER MATTERS RELATING THERETO**

WHEREAS, the Board of Regents of Eastern Michigan University (the "Board") is a constitutional body corporate established pursuant to Article VIII, Section 6 of the Michigan Constitution of 1963, as amended, with general supervision of Eastern Michigan University (the "University") and the control and direction of all expenditures from the University's funds; and

WHEREAS, the Board proposes to undertake the project described on Exhibit A attached hereto (the "Project"); and

WHEREAS, the Board has previously issued and delivered certain obligations secured by General Revenues or portions of General Revenues pursuant to resolutions of the Board and one or more indentures or agreements relating to such obligations (the "Outstanding Bonds"), for University projects and purposes; and

WHEREAS, in the exercise of its constitutional duties and in order to prudently control and direct expenditures from the University's funds, the Board determines it is necessary and desirable to authorize the issuance and delivery of bonds (the "Bonds") in order to provide funds which, together with other available funds, will be used to pay a portion or all of the costs of the Project, to fund a debt service reserve fund, if any is required for the Bonds, and to pay costs relating to issuance of the Bonds; and

WHEREAS, the indentures authorizing the Outstanding Bonds create certain conditions for the issuance of General Revenue Bonds on a parity basis with the Outstanding Bonds; and

WHEREAS, the Authorized Officer (hereinafter defined) shall, on or prior to the delivery of the Bonds, certify that the conditions for issuing the Bonds, secured on a parity basis by General Revenues with the Outstanding Bonds, have been met; and

WHEREAS, a trust indenture (the "Indenture") may be entered into by and between the Board and a trustee to be designated by the Authorized Officer (the "Trustee"), pursuant to which the Bonds may be issued and secured; and

WHEREAS, an underwriter or underwriters, purchaser or purchasers (the "Underwriters") must be selected by the Authorized Officer to undertake market analysis and/or to present to the Authorized Officer the terms and conditions upon which the Underwriters will agree to purchase the Bonds, including the interest rates thereof and the purchase price therefor; and

WHEREAS, it may be desirable to secure all or part of the principal of and interest on any Bonds, by bond insurance, a letter or letters of credit, a line or lines of credit or other forms of liquidity or credit enhancement, or a combination thereof (the agreement providing for the repayment to the provider of which is a "Credit Agreement"), from such banks, insurance companies or other credit enhancement providers (a "Credit Enhancement Provider") as the Authorized Officer may determine; and

WHEREAS, in order to be able to sell the Bonds at the most opportune time, it is necessary and appropriate for the Board to authorize the Vice President for Business and Finance (the "Authorized Officer") to select the Underwriters, bond counsel, the Trustee, a Credit Enhancement Provider, and to negotiate, execute and deliver on behalf of the Board an Indenture, an offering and disclosure document (the "Official Statement"), if any is required, and, if deemed advisable, a Credit Agreement, and to establish the specific terms of the Bonds and to accept the offer of the Underwriters to purchase the Bonds, all within the limitations set forth herein; and

WHEREAS, the financing of the Project will serve proper and appropriate public purposes; and

WHEREAS, the Board has full power under its constitutional authority and supervision of the University, and control and direction of expenditures from the University's funds, to implement the Project by issuance of the Bonds, and to pledge the University's General Revenues (as hereinafter defined) or any portion thereof for payment of the Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF EASTERN MICHIGAN UNIVERSITY, AS FOLLOWS:

1. The Board hereby authorizes the issuance, execution and delivery of the Bonds of the Board in one or more series, to be dated as of the date established by the Authorized Officer, to be designated GENERAL REVENUE BONDS, SERIES 2002, with appropriate additional or other series designations in an aggregate principal amount to be established by the Authorized Officer, but not to exceed the initial principal amount of \$7,500,000, being the amount estimated to be sufficient together with other available funds to implement the Project and to pay costs incidental to the issuance of the Bonds. The Bonds shall be serial Bonds or term Bonds, which may be subject to redemption requirements, or both, as shall be established by the Authorized Officer, but the first maturity shall be not earlier than June 1, 2003 and the last maturity shall be not later than June 1, 2032. The Bonds may bear interest at stated rates for the respective maturities thereof as shall be established by the Authorized Officer, but the highest rate of interest for any maturity shall not exceed 6.50% per annum, and the Bonds may be issued in part as capital appreciation bonds, which for their term or any part thereof bear no interest but appreciate in principal amount over time at a compounded rate (not in excess of 6.50% per annum) to be determined by the Authorized Officer. The Bonds may be subject to

redemption prior to maturity at the times and price and in the manner as shall be established by the Authorized Officer. Interest on the Bonds shall be payable at the times as shall be specified by the Authorized Officer. The Bonds shall be issued in fully registered form in denominations, shall be payable as to principal and interest in the manner, shall be subject to transfer and exchange, and shall be executed and authenticated, all as shall be specified by the Authorized Officer or provided in the Indenture. The Bonds may be originally issued in book entry only form. The Bonds shall be sold to the Underwriters for a price to be established by the Authorized Officer (but the Underwriters' discount, exclusive of original issue discount, shall not exceed 0.75% of the initial principal amount of the Bonds), plus accrued interest, if any, from the dated date of the Bonds to the date of delivery thereof.

2. The Bonds shall be limited and not general obligations of the Board payable from and secured, on a parity basis with the Outstanding Bonds, by a first lien on the University's General Revenues (as defined below) or such components thereof as shall be determined by the Authorized Officer (the "Security") and funds from time to time on deposit in the Bond Fund or Account established by or at the direction of the Authorized Officer or created pursuant to the Indenture.

"General Revenues" shall be defined generally to include all fees, deposits, charges, receipts and income from all or any part of the students of the University, whether activity fees, tuition, instructional fees, tuition surcharges, general fees, health fees or other special purposes fees; all gross income, revenues and receipts from the ownership, operation, and control of the Board's housing, dining and auxiliary system; all unrestricted receipts from the sale and service of educational activities; all grants, gifts, donations and pledges and receipts therefrom, and investment income on all of the above; but excluding all of the following: (a) any deposits required by law or contracts to be held in escrow; (b) any gifts, grants, donations, or pledges restricted as to use in a manner inconsistent with payment on the Bonds or other parity indebtedness or designated or approved by the President of the University for transfer to the University's foundation; (c) appropriations from the State Legislature; and (d) up to \$5,000,000 collected annually from the levy of a special fee or fees established at some date following delivery of the Bonds and designated by the Board to be excluded from General Revenues.

Except as specified in the Bonds or as provided in the Indenture, no recourse shall be had for the payment of the principal amount of or interest or premium on the Bonds or any claim based thereon against the State of Michigan, the Board or any officer or agent thereof, as individuals either directly or indirectly, nor shall the Bonds and interest with respect thereto become a lien on or be secured by any property, real, personal or mixed of the State of Michigan or the Board, other than the Security and the moneys from time to time on deposit in certain funds established by the Indenture.

Any pledge of the Security, debt service reserves and other funds specified in the Indenture, if any, shall be valid and binding from the date of the issuance and delivery of the Bonds, and all moneys or properties subject thereto which are thereafter received shall

immediately be subject to the lien of the pledge without physical delivery or further act. The lien of said pledge shall be valid and binding against all parties (other than the holders of any other bonds, notes or debt obligations secured by a parity first lien on the Security) having a claim in tort, contract or otherwise against the Board, irrespective of whether such parties have notice of the lien.

3. The right is reserved to issue additional bonds, notes or other obligations payable from and secured on a parity basis with the Bonds from the Security, upon compliance with the terms and conditions as shall be set forth in the Bonds or the Indenture.

4. The Authorized Officer is hereby authorized and directed, in the name and on behalf of the Board, and as its corporate act and deed, to select bond counsel, to select the Trustee, and to negotiate, execute and deliver the Indenture. The Indenture may contain such covenants on behalf of the Board and terms as such officer deems appropriate, including, but not limited to, covenants with respect to the establishment of rates, fees, rentals and charges at levels expressed as a percentage of debt service on the Bonds or all bonds similarly secured, and with respect to the issuance of additional bonds, notes or other obligations payable from and secured by the Security.

5. The Authorized Officer is hereby authorized and directed, in the name and on behalf of the Board and as its corporate act and deed, to select the Underwriters and to negotiate the terms of a bond purchase agreement and the Bonds and the sale thereof, all within the limitations set forth herein.

6. The Authorized Officer is hereby authorized and directed, in the name and on behalf of the Board and as its corporate act and deed, to negotiate, if necessary or expedient for the issuance or pricing of the Bonds for acquisition of bond insurance, letter of credit, surety bond or other credit facility with respect to payment of principal, interest and premium, if any, on the Bonds, or in lieu of funding a debt service reserve fund with cash, and to execute and deliver a Credit Agreement required to provide for repayment of the provider of such credit facility, such repayment to be secured by and payable from the Security with an interest rate or rates not exceeding the lesser of 12% per annum or the maximum rate provided by law.

7. The Authorized Officer is hereby authorized, empowered and directed, in the name and on behalf of the Board, and as its corporate act and deed, to execute the Bonds by placing his facsimile signature thereon, and to deliver the Bonds to the Underwriters in exchange for the purchase price thereof.

8. The Authorized Officer is hereby authorized, if required by the Underwriters, to cause preparation of a preliminary and a final Official Statement with respect to the Bonds, and to execute and deliver the final Official Statement. The Underwriters are authorized to circulate and use, in accordance with applicable law, the preliminary and final Official Statement in connection with the offering, marketing and sale of the Bonds.

9. The President, the Vice President for Business and Finance, the Secretary and any other appropriate officer of the Board or the University are hereby authorized to perform all acts and deeds and to execute and deliver all instruments and documents, including but not limited to, a Continuing Disclosure Undertaking, for and on behalf of the Board required by this resolution, the Indenture, or necessary, expedient and proper in connection with the issuance, sale and delivery, and ongoing administration, of the Bonds and the Indenture, as contemplated hereby.

10. All resolutions or parts of resolutions or other proceedings of the Board in conflict herewith be and the same are hereby repealed insofar as such conflict exists.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Regents of Eastern Michigan University at a regular meeting held on November 27, 2001, and the said meeting was conducted and public notice of said meeting was given pursuant to and in fully compliance with the Open Meetings Act, being No. 267, Public Acts of Michigan 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

I further certify as follows:

1. Present at the meeting were the following Board members: _____

Absent from the meeting were the following Board members: _____

2. The following members of the Board voted for adoption of the Resolution: _____

The following members of the Board voted against adoption of the Resolution: _____

RESOLUTION DECLARED ADOPTED

Secretary to the Board of Regents
of Eastern Michigan University

EXHIBIT A**"Project"**

The Project includes the design, construction and all related capital and incidental costs, including demolition and renewal/replacement of existing facilities, to acquire and construct additional University parking facilities on the campus of the University.

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|----------------------------|
| SECTION: 25 |
| DATE: November 27, 2001 |

RECOMMENDATION

AUTHORIZATION TO INCLUDE EMU FOUNDATION AND EAGLE CREST EMPLOYEES IN EMU'S MEDICAL BENEFITS PLAN

ACTION REQUESTED

It is recommended that the Board of Regents approve the inclusion and participation of employees of The Eastern Michigan University Foundation and Eagle Crest Management Corporation in Eastern Michigan University's (EMU) group medical benefits plan. The Board of Regents approval is subject to EMU's Vice President for Business and Finance negotiating and finalizing an agreement for the inclusion and participation of EMU Foundation and/or Eagle Crest employees in the plan.

STAFF SUMMARY

The Eastern Michigan University (EMU) Foundation and its wholly owned subsidiary Eagle Crest Management Corporation (Eagle Crest) are separately incorporated entities which currently jointly maintain a group medical benefits plan. EMU's Board of Regents must approve the inclusion and participation of non-EMU employees in EMU's group medical benefits plan. The Foundation and Eagle Crest believe that the inclusion and participation of their employees in Eastern Michigan University's (EMU) group medical benefits plan will enhance the level of health care benefits provided to their employees and accordingly assist them in attracting and retaining qualified staff. Further, the participation of their employees in EMU's plan will provide an economy of scale, which should result in reduced medical benefits costs to the Foundation and Eagle Crest. It is anticipated that Foundation and Eagle Crest employees will participate in the Blue Cross and Blue Shield Community Blue Preferred Provider Organization (PPO) plan. The Foundation and Eagle Crest will be required to pay the full cost (at actuarially determined illustrative rates) of their employees' participation in EMU's group medical benefits plan. The Board's approval of Foundation and Eagle Crest employees participation in EMU's plan, is subject to EMU's Vice President for Business and Finance negotiating and finalizing an agreement for the inclusion and participation of Foundation and/or Eagle Crest employees in EMU's group medical benefits plan.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

| |
|----------------------------|
| SECTION: 26 |
| DATE: November 27, 2001 |

RECOMMENDATION
FY 2003 PARKING RATES

ACTION REQUESTED

It is recommended that the Board of Regents approve the FY 2003 Parking Rates.

STAFF SUMMARY

In support of the proposed plan to increase central campus parking by constructing a new 260-space parking structure, and adding 1,103 new surface spaces, it is recommended that the cost of parking permits be increased from \$100 per year (\$50 per term) to \$130 per year (\$65 per term). In addition, premium reserved parking spaces may be sold to faculty, staff and students. The cost of premium reserved parking spaces will be determined by location and demand. The price is expected to range from \$200 to \$800 annually per space.

FISCAL IMPLICATIONS

Increased parking permit rates are projected to generate \$350,000 in revenue. The sale of premium reserved parking spaces is expected to generate \$100,000.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date

PARKING PERMIT FEE SURVEY

2001 RATES

| University | Commuter | Resident | Faculty/Staff |
|------------|----------------------------|-----------------------------|--|
| EMU | \$100 per year | \$100 per year | \$60 per year (employer paid) |
| WMU | \$225 per year | \$225 per year | \$225 per year (employer paid) |
| CMU | \$100 per year | \$100 per year | \$100 per year |
| WSU | \$2 per entry | \$160 per year | \$20 per month |
| MSU | \$43 per year | \$106 - \$58 per year | \$195 per year |
| U of T | \$263.25 per year | n/a | \$56 per year |
| U of M | \$53 per year ^a | \$155 per year ^b | \$155 to \$1,018 per year ^c |

^a \$53 to purchase permit to park in satellite lots and ride shuttle bus

^b Freshmen and sophomores not allowed to buy parking permits. Others can only purchase for distant, "orange" lot at \$155 per year.

^c Convenient "gold" lot at \$1,018 per year. Somewhat convenient "blue" lot at \$560 per year. Distant "orange" lot at \$155 per year. University pays \$102 of the cost; employee pays the balance for the above plans.