



## Required Internship/Practicum

Curricular Practical Training (CPT) is defined to be alternative work/study, internship, cooperative education, or any other type of required internship or practicum that is directly related to a student's field of study and takes place at an off-campus worksite. The experience gained through CPT must be directly related to a required course that the student is enrolled in and enhance the material taught in the course. F-1 students may only participate in CPT with prior approval from OISS and an I-20 with CPT authorization. In order to receive approval, students must first work with their academic advisor to complete this entire form and upload it to the CPT Request Form on our website.

\*Students must be enrolled for at least one academic year (Fall /Winter) at EMU before being eligible for CPT\*

### To Be Completed by Student:

Full Name (Last, Middle, First):		EID:	
Employer Name:			
Employer Address: (location where training will take place)		City:	State:      Zip:
Part-Time (20 hours per week or less) <input type="checkbox"/>		Full-Time* (more than 20 hours per week) <input type="checkbox"/>	
<small>*12 months or more of full-time CPT eliminates eligibility for OPT</small>			
Start Date:		End Date:	
<p>Explain how the work is directly relevant to the academic objectives of your class. Your response should answer the following questions: What are the learning objectives of your program of study? How are you applying what you've learned in your required internship/practicum? Be specific, but limit your response to 2-3 sentences.</p>			

### To Be Completed by Academic Advisor:

Course Name: (must be a program-required course)	Course Number:	Semester Enrolled:
<input type="checkbox"/> By checking this box I agree with the student's above details of how the work is directly relevant to the academic objectives of the course.		
Name: _____ Signature: _____ Date: _____		