

Eastern Michigan University  
College of Arts and Sciences, College Advisory Council

**Minutes: 7 December, 2023**

STRONG 103

Melissa Jones (WGST, Chair), Joe Breza (PSY), Marisol Garrido (WL), Jason Gibson (MATH/STAT), Dana Heller (Dean CAS), Heather Holmes (CHEM, Secretary), Debbie Ingram (MATH/STAT Dept. Head Rep.), Caralee Jones (AAAS), Kevin Karpiak (SAC), Ellen Koch (Dean's Office), Marianne Laporte (BIO), Laura McMahon (HIST/PHIL), Deron Overpeck (CMTA), Biswajit Panja (CS), Eric Portenga (G&G), Jonathan Skuza (PHY/ASTR), Tucker Staley (PLSC), Amanda Stype (ECON), Tom Suchan (ART), Annette Wannamaker (ENGL)

1. Call to Order
2. Approval of Minutes – November 2, 2023
  - a. Minor change is needed: Amanda Stype's name has been misspelled. (This has been corrected.)
  - b. Move for approval with stated change and second by Suchan and Staley
  - c. Approved 14-0-0
3. Elections (none)
4. Input Document Review and Approval
  - a. Move for approval and second by Stype and Staley
  - b. Approved 14-0-0
  - c. This document does need to be ratified by the full college faculty.
5. Standing Subcommittee Reports
  - a. Arts (16 November): Chair, Melissa Jones
    - i. Move to approve and second by Suchan and Staley.
    - ii. Approved 15-0-0
  - b. Sciences (16 November): Chair, Heather Holmes
    - i. Move and second to separate out the following by Laporte and Staley
      1. Teaching and Learning (with Secondary Certification) [BS]
      2. EDU - 202 - Secondary Curriculum Methods Lab
      3. EDU - 302 - Secondary Reading Methods Lab
    - ii. Motion passed 15-0-0

- iii. Motion and second to approve the report from the Sciences without the excluded proposals, by Laporte and Staley
    - iv. Approved 15-0-0
- 6. There was a lot of discussion regarding the following proposals from the COE, and how the Teaching and Learning (with Secondary Certification) [BS] will be implemented with departments that have large content area requirements. It was noted that the COE has expressed a willingness to revise the program in such a way that it will work with larger majors (e.g. Integrated Sciences). There is an absolute upper limit of 132 credit hours, because that is the maximum that can be justified to students and parents. The deadline to get the proposal to the state is April.
  - a. CURR 332 – Curriculum Methods: Grades 5-9 & 7-12
  - b. EDU 202 – Secondary Curriculum Methods Lab
  - c. EDU 302 – Secondary Reading Methods Lab
  - d. LTEC 240 – Exploring the Digital Classroom
  - e. LTEC 335 – Digital Tools and Strategies for Effective Teaching
  - f. LTEC 476 – Essentials of Online Teaching
  - g. Teaching and Learning (with Secondary Certification) [BS]
  - h. RDNG 315 – Teaching Disciplinary Literacies in the Secondary Classroom
    - i. Motion and second to approve the Education courses listed above, with the following remark: It is the understanding of the full CAC that the two colleges will continue to work together to develop programs that will stay within the 120 credit hour requirement.
    - ii. Motion passed 15-0-0
- 7. Discussion regarding elections
  - a. A Graduate Council sabbatical replacement will be needed for Staley from Social Sciences (Winter 2024). There is still an open spot for Natural Sciences.
  - b. A comment was made that a person from G&G would probably fill the Social Sciences slot.
  - c. Discussion then focused on departments that have faculty members from different disciplines, and whether non-science faculty should/could represent a science department.
- 8. Elected Subcommittee Reports

- a. Personnel (no new business)
  - b. Budget Subcommittee (update)
    - i. The Budget Subcommittee is continuing to work on the matrix for faculty release time. They will meet one more time this term. We were reminded that their goal is an equitable distribution of resources, not budget cuts.
9. Dean's Remarks
- a. We have 2.5 years of data on what interested parties think about reorganization, and the models that have been put forward so far. It won't be long before we will have concrete proposals for the actual reorganization.
  - b. New ideas and suggestions are still encouraged, and will be considered.
  - c. If a department wants to remain as a department, they will not be forced to divide. However, if a department wants to divide, they will be able to do so. No department will lose its status if it doesn't want to.
  - d. The models that have been put forth so far are not actual proposals, and don't have to be taken as a whole. Parts of one can be implemented along with parts of another.
  - e. It isn't necessary for all units to go through the reorganization at the same time. Some departments can lead the way while others remain the same.
  - f. Concrete proposals will come from the Dean's office by January 11th, for the CAC to review.
10. Faculty Remarks
- a. Non-CAS Expedited Proposals - a concern was stated regarding proposals that originate from other colleges and go through the expedited process in Curriculog. Should the CAC see all of them? At this point, Evan Finley has the authority to pass them through if they won't affect departments in CAS, but he may not always know.
11. Chair Remarks
- a. Thank you very much to everyone for the dedication and hard work over the term! A sad goodbye goes to Annette Wannamaker, Tucker Staley, and Kevin Karpiak, who are off to greener pastures.
12. Adjournment