

Eastern Michigan University  
College of Arts and Sciences, College Advisory Council

**Minutes: September 21, 2023**

STRONG 103

**Attendance:** Melissa Jones (WGST, Chair), Joe Breza (PSY), Marisol Garrido (WL), Jason Gibson (MATH/STAT), Katy Greenwald (ENVI), Heather Holmes (CHEM, Secretary), Debbie Ingram (MATH/STAT Dept. Head Rep.), Caralee Jones (AAAS), Kevin Karpiak (SAC), Ellen Koch (Dean's Office), Marianne Laporte (BIO), Laura McMahon (HIST/PHIL), Deron Overpeck (CMTA), Biswajit Panja (CS), Eric Portenga (G&G), Matthew Schafer (ECON), Jonathan Skuza (PHY/ASTR), Nick Smith (MUS/DAN), Tucker Staley (PLSC), Tom Suchan (ART), Annette Wannamaker (ENGL)

1. Call to Order 3:33 pm
2. Minutes from September 07, 2023 approved 15-0-0
3. CAC Elections (must be member of CAC)
  - a. Secretary Heather Holmes
  - b. Budget Subcommittee 2023-24: 1 Arts, 1 Sciences  
Arts: Laura McMahon  
Sciences: Marianne Laporte
  - c. Personnel Subcommittee 2023-24: 1 Arts, 1 Sciences  
Arts: no takers  
Sciences: Jon Skuza
4. Visitor @ 4:30 to discuss "Teaching and Learning with Secondary Certification"
  - a. Wendy Burke, Department Head Teacher Education, COE

Handouts are available in the shared drive. There used to be two certifications, but now there are five: Birth-Kindergarten, Prekindergarten - grade 3, Grades 3 - 6, Grades 5 - 9, and Grades 7 - 12. Three teacher education programs have been approved already (and are running): B-K, PreK-3, and 3-6.

The current proposal is for Grades 5-9 and 7-12, and contains the Teaching and Learning half of a double major for which the second half is the specific discipline (for the full list, see the Double Major Requirement section of the proposal in Curriculog). The number of credit hours in the Teaching and Learning with Secondary Certification portion of the major is not substantially larger than the same program in other schools. The number of credit hours varies widely from school to school; some require fewer credits, some require more. Many have built 5-year programs, though UM has built a 4-year program.

As an example of discipline-specific majors: Math has three secondary education majors: Grades 5-9, Grades 7-12, and both combined. Not all disciplines will choose to structure their secondary education majors this way (may only offer them separately, or only combined). The students will all take the same education courses, so differences in the total number of credit hours between the three secondary education math majors is due to the content classes. The curriculum for the three math majors differs because of the specific classes the students take in the discipline (though some may be applicable to more than one discipline-specific major) and the specific field experiences, which will also depend on their specific discipline. Note: The requirement for field experience hours (a.k.a. clinicals) has doubled from 300 to 600 hours. Field experiences are built into the education portion of the double major. Some are integrated into classes, and others are more traditional (student teaching).

A question was asked about whether the COE will develop more online offerings. The COE is considering developing more online courses because they recognize the demand, but they still value the in-person experience and want to be careful with what they allow to go online.

A question was asked about whether the COE has considered the fact that the General Education program at EMU is quite large in comparison to other schools (double the required credits of Western, larger than the national average). Have they discussed this with General Education? They have talked with Gen Ed, and are doing everything they can to build courses for the Teaching and Learning major that will count toward Gen Ed requirements. Depending on the second major that the student chooses, some of the discipline-specific courses can potentially count toward General Education, which would also cut down total credit hours. That's up to the specific disciplines, however, to design and vet courses.

The point was made that if it seemed like COE was trying to rush the proposal through, that was not the case. They want to get it right, not rush it.

5. Elections (can be faculty outside of CAC)

- a. Grad Council (2-year term): 1 Fine Arts, 1 Social Science, 1 Natural Science, 1 Humanities
  - i. 23-25: Natural Sciences – Marianne Laporte (Biology)
  - ii. 23-25 Fine Arts - Brian Spolans (School of Art and Design)
  - iii. 23-25 Humanities - Ildiko Porter-Szucs (World Languages)
  - iv. 22-24 Social Science - Tucker Staley (Fall only, Political Science)
  
- b. SRA (meets in fall semesters): 2 Arts, 2 Sciences
  - i. 22-24 (Sciences): Heather Holmes (Chemistry)
  - ii. 22-24 (Sciences): Chong Man Chow (Psychology)

- iii. 23-25 (Arts): Annette Wanamaker (English)
- iv. 23-25 (Arts): Deron Overpeck (CMTA)

c. FRF/Sabbatical (meets in winter semesters) 2 Arts, 2 Sciences

- i. 22-24 (Arts): Melissa Jones (WGST)
- ii. 23-25 (Arts): Mary Ramsey (ENG)
- iii. 22-24 (Sciences): Peter Bednekoff (Bio)
- iv. 23-25 (Sciences): Eric Portenga (G&G)

6. Standing Subcommittee Reports

- a. Arts (14 September): Chair, Melissa Jones gave the report, which was approved 17 - 0 - 0
  - i. Sciences should see the LTEC course from the Teaching and Learning with Secondary Certification. It was one 3-credit class, and is now three 1-credit classes.
- b. Sciences (14 September): Chair, Heather Holmes gave the report which was approved 16 -0 -1

7. Elected Subcommittee Reports

- a. Personnel
  - i. Jones working with Faculty Senate and CAS Deans to improve the timeline for submission and review of new faculty hire requests  
They will continue to push to change the timeline, looking to get requests in December so that they can gather additional information in January and February, then do the ranking (so all isn't as rushed as with the current schedule).
  - ii. No GA allocations this year
- b. Budget Subcommittee
  - i. September: Finalize Grad Coordinator Release Rubric (meeting on CAC schedule).
  - ii. October: Program Coordinator Release Rubric Drafted for CAC input (meeting on CAC schedule).

Can the coordinator be paid as an overload for the release instead of banking it to be able to take 3 hours in a later term? This doesn't impact the budget significantly, so there's no budgetary reason why not. However,

there may be contractual issues because this strategy looks like an equivalency (getting paid for doing equivalent work rather than taking release). Budget committee will talk to Matt Oches.

8. Dean's Remarks

a. Assc. Dean Koch

- i. Presentation of College Enrollment Data: Information is in the shared drive.

9. Faculty Remarks

Criminology major is "spectacularly bad" at creating general education courses that will count for their major. Sociology and Anthropology are good at it (have several).

10. Chair Remarks

a. Follow up on Block Tuition letter of concern

This is still being pursued, although nothing has happened since the letter got to the Provost's office. How do we get this issue to the administration in a way that seems reasonable and profitable? Mini-blocks seem like a good solution. UM has mini blocks - 2.5 classes get half block tuition.

Ellen will look at data and see if there has been an impact because of no block tuition in the summer.

Graduate Council meets tomorrow, so make sure that they get the names of the new members.

7. Adjournment