

Eastern Michigan University
College of Arts & Sciences
College Advisory Council
Minutes

January 26, 2023 3:30 – 5:00 p.m.

Attendance: Melissa Jones (WGST and Chair), Grigoris Argeros (SAC), Peter Blackmer (AAAS), Philip Cardon (SAD), James Egge (Dean's Office), Marisol Garrido-Gutierrez (WL), Jason Gibson (M&S), Katy Greenwald (ENVI), Dana Heller (Dean), Heather Holmes (Chem), Debra Ingram (Dept Head M&S), Brandon Johnson (M&D), Ellen Koch (Dean's Office), Marianne Laporte (Bio), John McCurdy (H&P), Julian Murchinson (DH), Biswajit Panja (CS), Eric Portenga (G&G), Barry Pyle (PS), Jonathan Skuza (P&A), Amanda Stype (Econ), Annette Wannamaker (Engl), and Jamie Ward (CMTA)

I. Jones called the meeting to order at 3:33pm.

II. Holmes moved and Argeros seconded to approve the minutes from January 12, 2023. The motion passed 14-0-2.

III. There was no old business.

IV. Holmes presented the Science Subcommittee Report. Holmes moved and Stype seconded to approve the report. The motion passed 15-0-1.

Jones presented the Arts Subcommittee Report. Portenga reported that the tabled HP graduate certificate and MS revisions are currently undergoing further revisions. Jones reported on ongoing concerns with STAT 285. Stype moved and McCurdy seconded to separate STAT 285. The motion passed 16-0-0. Stype moved and McCurdy seconded to approve everything else in the Arts report. The motion passed 15-0-1. Stype moved and McCurdy seconded to table STAT 285. Discussion ensued. The motion passed 16-0-0.

V. There were no elections.

VI. There was no Personnel Subcommittee report.

VII. Jones presented the Budget Subcommittee report. She announced that the subcommittee had met to discuss the Faculty Release Allocations Process. The subcommittee is currently working to streamline the process for making decisions. The subcommittee will have a decision on faculty releases by the end of the semester. The subcommittee is collecting information on PTL and FTL labor being used outside of the classroom and in ways that do not produce credit hours. The subcommittee is currently creating different categories to understand similarities among different faculty release duties.

Discussion ensued. Laporte was concerned about fact checking numbers against what was reported. Greenwald asked about how to consider releases that cover work that spreads into the summer. Wannamaker asked if enrollments, credit hour production (and trends about), and department size would also be included. Wannamaker also asked if there was a goal of cutting faculty release time. Koch responded that this is not the intention of this process. Stype raised the idea that if releases were cut, then perhaps financial compensation could entice people to continue to perform important work.

VIII. Associate Dean Koch presented on current enrollments. She noted that numbers for 2022-23 for CAS had fallen to 90,316 for Fall 2022 and 77,767 in Winter 2023 (unofficial). CAS is down 14,503 hours from 2021-22 (or 7.94%). The five-year change is 65,262 hours or 27.97%. Looking at levels, she reported that 0-299 courses were down 3,766 credit hours (2.69%), 300-499 courses were down 6,958 (12.10%), and graduate courses were down 679 (7.70%) from 2020-21 to 2021-22. Stype asked why the numbers are continuing to fall: was it losing students to community colleges or something else? Argeros asked if there was something we could compare the decline to. McCurdy asked how EMU's decline compared to its peer institutions. Laporte noted that we should seek to compare it to our peer colleges.

Koch reported that the CAS is down 11,403 credit hours (5.52%) over one year (comparing 2020-21 to 2021-22), and 77,327 credit hours (28.39%) over five years (from 2017-18 to 2021-22).

Koch reported that CAS has fallen 28% over five years compared to COE (2%) and COB (33%).

Koch reported that over five years (from 2018 to 2023), the discretionary budget is down \$1,155,795 or 30.94%. She noted that this is about \$100,00 short of where CAS needs to be. Various ways of dealing with this budget decline is an 8.37% across the board cut, combining ORGs, significantly cutting honorariums and student lines, and cuts to department ORGs. However, the dean's office is attempting to move toward a zero-based budgeting for lines 1600B (honorarium and EC's) and 1870B (student workers). This will lead to zero-based budgeting by eliminating the historical budgets and justify funds based on needs. DH/SD's have been asked to request 1600B and 1870B for the rest of the fiscal year, but these amounts have come in higher than expected. Moving forward, CAS will limit paid student work to specialized skill jobs with general office work primarily covered by work study.

Laporte noted that student workers are really important for departments with neither a DH or a secretary. Wannamaker asked if this presentation be placed on the shared CAC drive. Portenga asked how research releases for external funding was part of the calculations.

Associate Dean Egge had no remarks.

IX. There were no chair's remarks.

X. There were no faculty remarks.

XI. Jones adjourned the meeting at 4:33pm.

Respectfully submitted,
John G. McCurdy